

Last updated on 31-01-2020



CENTRAL UNIVERSITY OF RAJASTHAN

INFORMATION HANDBOOK

**(As per the provisions under Section 4(1)(b) of
Right to Information Act, 2005)**

PART-III

**National Highway-8, Bandarsindri-305817
Tehsil-Kishangarh, District-Ajmer (Raj.)
Telephone: 01463-238755
E-mail: info@curaj.ac.in, website: www.curaj.ac.in**

Chapter-4 (Manual - 3)

RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS, FOR DISCHARGING FUNCTIONS

4.1 RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS, FOR DISCHARGING FUNCTIONS OF THE UNIVERSITY:

The following Act, Statutes, Ordinances, Rules, Regulations etc. are being used for discharging functions by the Central University of Rajasthan:

Sl. No.	Name of the act, rules, regulations, etc.	Brief gist of the contents
1.	<u>Act & Statutes for CURaj:</u>	1. Act: Definitions Objects & Powers Jurisdiction of CURAJ Officers and various authorities of the University, such as Court, Executive Council, Academic Council, etc.
i.	The Central Universities Act, 2009	
ii.	Revised/ amended/ new Statutes	2. Statutes: the constitution, powers and duties of authorities and other bodies, qualification and disqualification of such authorities, appointment, powers & duties of Officer of University and their terms and conditions of service & power and duties, administration of University, Selection Committee, Appointments, Seniority, maintenance of discipline of Students, Students' Council etc.
		3. Revised/ amended/ new Statutes: School of Studies, Academic Departments, Planning and Monitoring Board, Selection Committee, term of Vice-Chancellor, Executive Council, Academic Council, Appointment of Head of the Departments, Dean of Student's Welfare.
2.	The Ordinances of the University	1. Admission and enrollment of students to the University – for regular on Campus Education 2. Medium of Instruction and Examinations 3. Examination and Evaluation 4. Conditions of Service of Teachers 5. Procedure / Norms for appointment to the posts of Professor, Associate Professor, and Assistant Professor and Academic Staff 6. Manner of appointment and emoluments of employees other than teachers and other academic staff 7. Written contract of Appointments 8. Fees payable by students of the University 9. Doctor of Philosophy Programme 10. Convocation

Sl. No.	Name of the act, rules, regulations, etc.	Brief gist of the contents
		11. Norms/regulations for promotion through career advancement of assistant professors, associate professors, professors and academic staff
		12. Emoluments, terms and conditions of service of the Vice Chancellor
		13. Emoluments, terms and conditions of service of the Pro Vice Chancellor
		14. Emoluments, terms and conditions of service of the Registrar
		15. Emoluments, terms and conditions of service of the Finance Officer
		16. Emoluments, terms and conditions of service of the Controller of Examinations
		17. Emoluments, terms and conditions of service of the Librarian
		18. Assignment of Departments to Schools of Studies
		19. Constitution, Terms of Office and Responsibilities of the Board of Studies and term of Office of its Members
		20. Duties of Heads of Departments / Centres
		21. Sensitization, prevention and Redressal of sexual harassment
		22. Curbing the Menace of Ragging in Higher Educational Institutions
		23. Traveling and Halting Allowance Rules
		24. University Building Committee
		25. Purchase Committee
		26. Award of Undergraduate / P.G. Degrees and Diplomas / P.G. Diplomas & Certificates of the University (for regulars on campus mode)
		27. Conditions of residence of the students of the University
		28. Employees and Students' Grievances Redressal Committee
		29. Rules for Medical Reimbursement
		30. Powers & Functions of Heads of Departments of Studies
		31. Powers and functions of the Deans of Schools
		32. Schools BOARD
		33. Award of Fellowship, Scholarships, Studentships,

Sl. No.	Name of the act, rules, regulations, etc.	Brief gist of the contents
		Medals and Prizes
		34. Board of Research Studies
		35. Functions and duties of the Departments in the School
		36. Appointment of Examiners
		37. Appointment of adjunct faculty members & scholars in residence
		38. Equivalence Committee for recognition of Examinations/Degrees
		39. Powers and Functions of the Dean, Students' Welfare
		40. Floating Posts
		41. Transfer of Students
		42. Deans' Committee
		43. Code of Conduct of the employees of the University
		44. Courses of Study
		45. Admission Committee
		46. Reservation of seats and other special provisions for Admission
		47. Students Discipline
		48. Visiting Professors
		49. Games and Sports Committee
		50. The Proctor
		51. Transfer of Credits
		52. Visiting Fellow
		53. Appointment of faculty against sanctioned posts under exigent situations
		54. Conduct of Examination
3	a. Cadre Recruitments Rules (Non-teaching employees), 2013 and its amendments b. Recruitments Rules for Non-teaching employees including Library staff c. Cadre Recruitments Rules (Non-teaching employees), 2018	
4	Medical Reimbursement Rules for employees of the University	
5	Guidelines for engaging guest/part-time teachers	
6	Guidelines for Leave Travel Concession for University Employees	
7	Guidelines for re-employment of superannuated teachers	
8	Guidelines for staff car driver	
9	Rules for payment of Over Time Allowance (OTA) to University Driver	
10	Leave Rules for teaching staff	
11	Matter related to NPS, LTC, TA/DA etc. are dealt as per the direction issued by the GOI and UGC as issued from time to time.	

Transfer Policy

The Central University of Rajasthan is a Central Autonomous Body under the MHRD, Govt. of India and having no constituent college. There is no provision for transfer from one Autonomous Body to other Autonomous Body.

However, internal transfers of the employees of Central University of Rajasthan have been made from time to time for internal management.

Transfer orders of the employees of the University under section 4(1)(b)(v):

राजस्थान केन्द्रीय विश्वविद्यालय
(संसद के अधिनियम के तहत स्थापित केन्द्रीय विश्वविद्यालय)
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No. CURAJ/R/F.111/2019/ 1256

Date: 3 JUL 2019

OFFICE ORDER

As approved by the Competent Authority, the work distribution, not limited to the list of works as attached, has been allotted to the Finance and Accounts Office, under the control of Finance Officer. The works as allotted, need to be attended, after completion of handing and taking over formalities, if any. Against few items of work only, details are indicated in the last column against few sections. The work details of remaining sections may be worked out by the Finance Officer and accordingly allotted to respective sections. In addition to the items of work as allocated, any other work as assigned by the Competent Authority from time to time, may also be attended.


Registrar

To
Finance Officer

Copy for information:

1. Office of Hon'ble Vice Chancellor
2. All Deans of the Schools of Studies.
3. Office of Dean (Academics)/ Dean (Research) / Dean of Students welfare/ Dean (ARCI)
4. Office of Chief Warden / Proctor
5. All Officers / Section In charge
6. All the Heads of Academic Departments

CENTRAL UNIVERSITY OF RAJASTHAN

WORK DISTRIBUTION

S.No.	Section	Dealing Officer	Controlling Officer	Reporting Officer (Functionally)	Work details
1	Finance & Account	AR-III	Finance Officer		Sub Sections under Finance & Accounts Section A. Student/Fee Section B. Finance/Payment Section C. Salary/Employee Section (Through SO) D. Taxation Cell E. Dispatch Section Other Works - 1. Audit of Accounts from CAG 2. Preparation of Balance Sheet 3. Preparation of U.C. of grants
2	Other Schemes/Grants Section-Accounts Section	AR-III	Finance Officer		
3	CUCET Account Cell	AR-III	Finance Officer		
4	Project Accounts Section	SO - Accounts	Finance Officer		
5	Bill Section	SO - Accounts	Finance Officer		F. Bill Section with the Assistance of CA Qualified person (On Contact)
6	Budget Section and reporting section	AR-III	Finance Officer		G. Budget Section and reporting section With the Assistance of PS / PA to Finance Officer

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No. CURAJ/R/F.111/2019/1257

Date: 23 JUL 2019

OFFICE ORDER

As approved by the Competent Authority, the work distribution, not limited to the list of works as attached, has been allotted to the Controller of Examinations Office, under the control of Controller of Examinations. The works as allotted, need to be attended, after completion of handing and taking over formalities, if any. Against few items of work only, details are indicated in the last column against few sections. The work details of remaining sections may be worked out by the Controller of Examinations and accordingly allotted to respective sections. In addition to the items of work as allocated, any other work as assigned by the Competent Authority from time to time, may also be attended.


Registrar

To
Controller of Examinations

Copy for information:

1. Office of Hon'ble Vice Chancellor
2. All Deans of the Schools of Studies.
3. Office of Dean (Academics)/ Dean (Research) / Dean of Students welfare/ Dean (ARCI)
4. Office of Chief Warden / Proctor
5. All Officers / Section In charge
6. All the Heads of Academic Departments

CENTRAL UNIVERSITY OF RAJASTHAN

WORK DISTRIBUTION

S.No.	Section	Dealing Officer	Controlling Officer	Reporting Officer (Functionally)	Work details
1	Rajbhasha	Hindi Officer	COE		
2	Office of Controller of Examinations (Ph.D. Examination related part work from Research section with man power)	PS	COE		Activities - A. Examination B. Result C. Grade Sheets and Transcripts D. Degree Certificates E. Ordinance Preparation and Revision F. Convocation G. Ph.D. Scholars – Examinations / Result Should be routed through Dean (Academics) (A to G) a. Academic Policies – Statutes, Ordinance, b. Change of Syllabus and approvals. c. School Board Meeting Scheduling and Minutes d. D.R.C. Members e. BOS meeting Minutes. f. New Intake g. Academic collaboration and related MoU
3	Academic Section	Hindi Officer	COE	Dean (Academics) - for policy matters	However, CoE and Dean (Acad) can take care of the activities of the Academic Section in coordination to each other. h. All the activities related to Students of Integrated, PG programme, Vocational Programme - starting from Admission in the University. i. Meeting of Academic Council (agenda points related to academic matters) Students related Data j. Fee revision fee related Data / Fee collection / Refund Statements including Hostel and Mess Fee. k. Correspondence - UGC/MHRD/AICTE/other statutory institutions. l. Students scholarship (State and National level). Students Insurance and fare concession activities. m. Process & checking of Conference attending bills / Conference conducting bills

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No. CURAJ/R/F.111/2019/ 1260

Date: 3 JUL 2019

OFFICE ORDER

As approved by the Competent Authority, the work distribution not limited to the list of works as attached, has been allotted to the Joint Registrar's Office, under the control of Joint Registrar-I. The works as allotted, need to be attended, after completion of handing and taking over formalities, if any. Against few items of work only, details are indicated in the last column against few sections. The work details of remaining sections may be worked out by the Joint Registrar-I and accordingly allotted to respective sections. In addition to the items of work as allocated, any other work as assigned by the Competent Authority from time to time, may also be attended.


Registrar

To
Joint Registrar-I

Copy for information:

1. Office of Hon'ble Vice Chancellor
2. All Deans of the Schools of Studies.
3. Office of Dean (Academics)/ Dean (Research) / Dean of Students welfare/ Dean (ARCI)
4. Office of Chief Warden / Proctor
5. All Officers / Section In charge
6. All the Heads of Academic Departments

CENTRAL UNIVERSITY OF RAJASTHAN

WORK DISTRIBUTION

S.No.	Section	Dealing Officer	Controlling Officer	Reporting Officer (Functionally)	Work details
1	Establishment and General Administration Section	SO-Estt.	JR-I		
2	Recruitment Cell -	SO-Estt.	JR-I		Direct Recruitment and promotion of Non-teaching staff - (Only Group C)
3	Guest House	Guest House (i/c)	JR-I		
4	Receipt & Dispatch	SO-Estt.	JR-I		
5	Kendriya Vidyalaya	SO-Estt.	JR-I		
6	Internal Audit Section	AR-I	JR-I (Papers to be routed through JR-I)		A. Audit of bills (all capital bill more than Rs. 2.50 lakhs and recurring bill more than 1.00 lakhs) (Without monetary limit all contract bills and electricity bills which will be routed through bill section & also checked by Internal Audit Section) B. Audit of all Contracts C. Audit of all Purchase orders D. Liaison with CAG Audit team for Audit of University Accounts. E. Audit of all Establishment matters Estt. Files F. Any other work allotted by Authority

7	Estate - II	Executive Engineer	JR-I	Recurring Expenditure - Repairing and Maintenance 1. Civil and Electrical Repair / Maintenance 2. Maintenance of Furniture 3. Horticulture Maintenance 4. Housekeeping 5. Out sourcing of shops and other property of the University 6. Management of Landline Connections 7. Water supply 8. Solar System 9. Maintenance of STP 10. Auditorium, Seminar Hall etc., 11. Controlling of all furniture and University Equipment (except Deptt. Lab Equipment) through Care taker
8	Transport Section	EE	JR-I	
9	Recruitment Cell (CAS)	AR-II	JR-I	1. Direct Recruitment and promotion of Teaching staff and Group A and B (Direct Recruitment) and CAS 2. Transports and hospitality arrangement for Selection Committees

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No. CURAJ/R/F.111/2019/ 1261

Date:
- 3 JUL 2019

OFFICE ORDER

As approved by the Competent Authority, the work distribution, not limited to the list of works as attached, has been allotted to the Joint Registrar's Office, under the control of Joint Registrar-II. The works as allotted, need to be attended, after completion of handing and taking over formalities, if any. Against few items of work only, details are indicated in the last column against few sections. The work details of remaining sections may be worked out by the Joint Registrar-II and accordingly allotted to respective sections. In addition to the items of work as allocated, any other work as assigned by the Competent Authority from time to time, may also be attended.


Registrar

To
Joint Registrar-II

Copy for information:

1. Office of Hon'ble Vice Chancellor
2. All Deans of the Schools of Studies.
3. Office of Dean (Academics)/ Dean (Research) / Dean of Students welfare/ Dean (ARCI)
4. Office of Chief Warden / Proctor
5. All Officers / Section In charge
6. All the Heads of Academic Department

CENTRAL UNIVERSITY OF RAJASTHAN					
WORK DISTRIBUTION					
S.No.	Section	Dealing Officer	Controlling Officer	Reporting Officer (Functionally)	Work details
1	RTI Cell	UDC	JR-II		
2	SPARSH Cell	AR-IV	JR-II	Chairperson SPARSH	to take care Gender Discrimination issues also
3	Security Offices	AR-IV	JR-II	Proctor	
4	Legal	Legal Consultant	JR-II		(with assistance from an Assistant - Legal Cell)
5	SC/ ST Cell	AR-IV	JR-II	Convener Special cell for SC/ST Cell	
6	ICT Cell	AR-I (till System analyst is selected and joined)	JR-II	Professor I/c	To support and maintain of Data 1. Examination 2. Establishment Section 3. Finance Section - All Software support and Hardware minor maintenance support 4. Other activities.
7	Accreditation, Ranking, Collaboration and Internationalization (ARCI)	PRO	JR-II	Dean (ARCI)	
8	Games & Sports Section	AR-IV	JR-II	Chairman Sports	
9	Hostel and Mess Management Cell	AR-IV	JR-II	Chief Warden	
10	Students Grievance Cell	AR-IV	JR-II	Chairman Grievance Committee (Students)	
11	Placement Cell	PRO	JR-II	Placement Cell I/c	
12	DSW Section	AR-IV	JR-II	DSW	All activities under DSW such as National functions, NSS, & all other schemes implemented by UGC/MHRD. Carrier and Counselling cell, Community Development Cell, Innovation Cell,



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Central University of Rajasthan
NH-8, Bandarsindri, Kishangarh-305817, Ajmer(Raj.)

Email

No.: CURAJ/R/F.111/2019/ ~~1260~~ 1266

Date: 11.07.2019

OFFICE ORDER

In pursuance of the Office Orders, No. CURAJ/R/F.111/2019/1260 and No. CURAJ/R/F.111/2019/1261 dated 03.07.2019 regarding work distribution and subsequent handing and taking over of the charge by the concerned officers,

(1) Dr. Hari Singh Parihar, Joint Registrar (JR-II) hereby relived on 11.07.2019 (17:25 hrs.) from the Establishment Section, to take up the work distribution as per the said office order;

(2) The work related to Establishment & General Administration Section, Recruitment Cell, Receipt & Dispatch Section and Kendriya Vidyalaya, Central University of Rajasthan, will be taken up by Mr. S.K. Srivastava, Joint Registrar (JR-I) as assigned.


Registrar

To,

1. Mr. S.K. Srivastava, JR-I
2. Dr. Hari Singh Parihar, JR-II

Copy to:

1. Office of Hon. Vice Chancellor – for info pl.
2. Principal, Kendriya Vidyalaya, CURaj
3. AR-II / Recruitment Cell
4. AR-IV / Office of the Registrar
5. All Faculty & Non-teaching Staff
6. S.O. / Estt. Section



EMHT

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Central University of Rajasthan
NH-8, Bandarsindri, Kishangarh-305817, Ajmer(Raj.)

No. : CURAJ/R.F.12/2019/ 1577

Date: 24.07.2019

OFFICE ORDER

It is to inform to all concerned that the following non-teaching staff hereby transferred/deputed to the office(s) as per details given below, with immediate effect and till further orders:

S.No.	Name of Employee	Transferred/Deputed to the Office
1.	Mr. Vineer Prakash Bishnoi, Assistant	Registrar's Office
2.	Ms. Hema Chaudhary, Assistant	PRO's Office & other office assigned to PRO
3.	Mr. Shaffiq Ahmed, Assistant	Establishment Section, and Recruitment Cell
4.	Mr. Dileep Raichandani, Upper Division Clerk	For Legal & RTI Cell (under JR-II) & other offices under AR-IV (will report to JR-II)

Mr. Pawan Kumar Sharma (LDC) will continue to look after the work of Dean, Students' Welfare office, Proctor office and Security office, etc. He will report to Proctor, DSW etc. as the case may be, for all functional aspects and for administrative matters, he will report to the JR-II, through AR-IV.

As of now, Mr. Yuvraj, Kitchen Attendant (on outsourced basis) will look after the MTS work of the offices under JR-II also in addition to his existing work.

The concerned Reporting Officers are requested to relieve the employee(s) (wherever required) with immediate effect and the employee concerned should report for duties in the respective office, immediately.

This issues with the consent of the Competent Authority.


Registrar 24/7/19

Copy to (for information and necessary action):

1. Office of Hon. Vice Chancellor
2. Office of Registrar / Finance Officer/ CoE / Librarian
3. Office of Dean(Academics)/Dean(Research)/Dean(ARCI)/DSW
4. All Deans of the Schools of Studies
5. Office of the Chief Warden / Proctor
6. All Heads/Coordinators of Academic Departments
7. All Officers / Section Incharge
8. All Concerned Staff (as per list) and Reporting Officers
9. Concerned File / Dispatch File

राजस्थान केन्द्रीय विश्वविद्यालय

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No. CURAJ/R/F.113/2019/2097

Date: 28.08.2019

OFFICE ORDER

With reference to the Office Order No. CURAJ/R/F.111/2019/1260 dated 03.07.2019, all the works related to Kendriya Vidyalaya were assigned to Joint Registrar-I. As directed by the Competent Authority henceforth Joint Registrar-II be delegated to handle all matters of Kendriya Vidyalaya. The Kendriya Vidyalaya related matters can either be disposed of at the Joint Registrar-II level or can be forwarded to Vice Chancellor after examination by Joint Registrar-II.

This issues with the direction of the Competent Authority.


Registrar

To
Joint Registrar-II

Copy to:

1. Office of the Hon'ble Vice Chancellor
2. All Deans of the School of Studies
3. Office of the Dean (Academics)/Dean (Research)/DSW/Dean (ARCI)
4. Office of the Chief Warden / Proctor
5. All the Heads of Academic Department
6. All Officers / Section In-charge
7. Joint Registrar-I
8. Guard File

राजस्थान केन्द्रीय विश्वविद्यालय

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No. CURAJ/R/F.113/2019/2213

Date: 04.09.2019

OFFICE ORDER

In supersession to the earlier Office Order No. 2097 dated 28.08.2019, it is to inform all concerned that henceforth Joint Registrar-II is delegated to handle the matters regarding KV School Fund and Vidyalaya Vikas Nidhi Budget of Kendriya Vidyalaya, CURaj. The above matters can either be disposed of at the Joint Registrar-II level or can be forwarded to Vice Chancellor after examination by the Joint Registrar-II.

Matters pertaining to Kendriya Vidyalaya, CURaj other than those mentioned above, will continue to be handled by the Joint Registrar-I, as mentioned vide Office Order No. 1260 dated 03.07.2019.

This issues with the direction of the Competent Authority.


Registrar

To
Joint Registrar-II

Copy to:

1. Office of the Hon'ble Vice Chancellor
2. All Deans of the School of Studies
3. Office of the Dean (Academics)/Dean (Research)/DSW/Dean (ARCI)
4. Office of the Chief Warden / Proctor
5. All the Heads of Academic Department
6. All Officers / Section In-charge
7. Joint Registrar-I
8. Guard File



राजस्थान केन्द्रीय विश्वविद्यालय
Central University of Rajasthan
Bandarsindri, N.H.-8, Kishangarh-305817, Distt. Ajmer (Raj.)

Email

No. : CURAJ/R/F.115/2019/3174

Date: 05.11.2019 .

OFFICE ORDER

It is to inform to all concerned that following non-teaching staff are hereby transferred/deputed, with immediate effect till further orders, as per details given below:

S. No.	Name and Deisgnation of the Employee	Present Office	Transferred / Deputed to the Office
1.	Mr. Seva Ram Kumawat, Personal Assistant	Vice Chancellor's Secretariat	Registrar's Office
2.	Mr. Girdhari Lal Verma, Assistant	Central Store	Vice Chancellor's Secretariat
3.	Mr. Vineet Prakash Bishnoi, Assistant	Registrar's Office	Establishment Section

Ms. Hema Chaudhary, Assistant in the office of PRO & Store (I/c) will perform duties related to the Central Store (presently being dealt by Mr. Girdhari Lal Verma) in addition to her present duties in the office of PRO.

The concerned Reporting Officers are requested to relieve the employee/s (wherever required) with immediate effect and the employee concerned should report for duties in the respective office, immediately.

This issues with the consent of the Competent Authority.


Registrar

Copy to (for information and necessary action):

1. Office of Hon. Vice Chancellor
2. Office of Registrar / Finance Officer/ CoE / Librarian
3. Office of Dean(Academics)/Dean(Research)/Dean(ARCI)/DSW
4. All Deans of the Schools of Studies
5. Office of the Chief Warden / Proctor
6. All Heads/Coordinators of Academic Departments
7. All Officers / Section Incharge
8. All Concerned Staff (*as per list*) and Reporting Officers
9. Concerned File / Dispatch File



राजस्थान केन्द्रीय विश्वविद्यालय
Central University of Rajasthan

एन.एच. 8 बांदरसिंदरी, तहसील किशनगढ़-305817, जिला अजमेर (राजस्थान)
NH-8, Bandarsindri, Teh- Kishangarh-305817, Ajmer (Raj.)

No.: CURAJ/R/F.116 /2019/3917

Date : 17 DEC 2019

OFFICE ORDER

It is to inform all concerned that following non-teaching staff are hereby transferred/deputed, with immediate effect till further orders, as per details given below:-

Sl No	Name and Designation of the Employee	Present Office	Transferred/Deputed to the Office
1	Sh. Lokesh Vijayvargia, Section Officer	Newly joined	Controller of Examination disposal for combined responsibilities of Academic/Research/Exam
2	Sh. Inderpal, Section Officer	Newly joined	Registrar's Office for Estt. Section
3	Sh. Shaffiq Mohammed, Section Officer	Estt Section	Finance Officer's disposal for Accounts & Finance Section

2. The concerned Reporting Officers are requested to relieve the employee(s) (wherever required) with immediate effect and the employee concerned will report for duties to respective offices, immediately.
3. This issues with the approval of Competent Authority.


17/12/19
Registrar

Distribution to:

1. Office of the Hon'ble Vice Chancellor for kind information, please.
2. Office of Registrar/Finance Officer/CoE/Librarian.
3. All Deans of the Schools of Studies.
4. Office of the Chief Warden/Proctor.
5. All Heads/Coordinators of Academic Departments.
6. All Officers/Section Incharge.
7. All Concerned Staff (as per list) and Reporting Officers.
8. Concerned File/Estt Section
9. Guard/Despatcher File



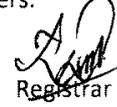
राजस्थान केन्द्रीय विश्वविद्यालय
Central University of Rajasthan
Bandarsindri, N.H.-8, Kishangarh-305817, Distt. Ajmer (Raj.)

No. : CURAJ/R/F.117/2020/4303

Date: 10.01.2020

OFFICE ORDER

This is in continuation of earlier Office Order No. CURAJ/R/F.112/2019/1577 dated 24.07.2019 regarding transfer/deputing non-teaching staff. It is hereby communicated that Mr. Pawan K Sharma, Lower Division Clerk, will continue to look after the work of the office of Chief Warden in addition to his existing duties such as work of Dean of Students Welfare, Proctor office and Security office etc. for functional aspects and administrative matters, he will be reporting to JR-II through AR-IV, with immediate effect, till further orders.


Registrar

Copy for information/necessary action:

1. Office of Hon. Vice Chancellor - for info pl.
2. Office of Registrar / Finance Officer / CoE / Librarian
3. Office of Dean (Academics)/Dean (Research)/Dean ARCI)/DSW
4. All Deans of Schools of Studies
5. Office of the Proctor / Chief Warden
6. All Heads/Coordinators of Academic Departments.
7. Office of Joint Registrar – II / Asstt. Registrar-IV
8. All Officers / Section Incharge
9. Mr. Pawan K Sharma, Lower Division Clerk
10. Concerned File / Estt. Section
11. Guard / Despatch File

Chapter-5 (Manual - 4)

ARRANGEMENTS THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY, THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION

Mode of public participation:

Various statutory bodies/ authorities/ public committees of the University comprise of eminent people from society and representatives of member of the public who are involved directly / indirectly in formulation of policies of the University and implementation thereof for betterment of the society through University.

1. The **Executive Council** has the following representations from the members of the public :
 - i. Statute 11(1)(xi):
Four persons of distinction in academic and public life, to be nominated by the Visitor for a period of three years. They are:
 - (i) Prof. Reena Dadhich, Head, Department of Computer Science and Management, University of Kota, Kota (Raj.)
 - (ii) Prof. Akhil Ranjan Garg, Professor, Department of Electrical Engineering, Jai Narayan Vyas University, Jodhpur (Raj.)
 - (iii) Prof. Ashok Nagawat, Professor & Head, Department of Physics, University of Rajasthan, Jaipur (Raj.)
 - (iv) Prof. Krishna Gopal Sharma, Head, & Professor, Department of History & Indian Culture, University of Rajasthan, Jaipur (Raj.)
2. The **Academic Council** has the following representations from the members of the public :
 - i. Statute 13(i)(viii): Six persons not in the service of the University co-opted by the Academic Council for a period of three years for their Special Knowledge in education progress and development. They are:
 - i) Prof. R. Prasad, IIT Roorkee
 - ii) Prof. K.C. Sharma, MDS University, Ajmer
 - iii) Prof. Maithili Sharan, IIT, Delhi
 - iv) Prof. Chandrakala Padia, Maharaja Ganga Singh University, Bikaner
 - v) Prof. Aparna Rayaprol, University of Hyderabad, Hyderabad
 - vi) Prof. M.R. Yadav, Faculty of Pharmacy, The M.S. University of Baroda, Vadodara
 - vii) Prof. G.D. Sharma, Vice Chancellor, Bilaspur University, Bilaspur
3. The **Planning and Monitoring Board** has the following representations from the members of the public:
 - i. Six experts to be nominated for a period of three years from among the persons who have special interest in education process and development and are of high academic standards. Of which, four shall be nominated by the Executive Council and two by the Vice Chancellor. They are:

- i) Shri Arjun Malhotra, Co-founder, HCL Technologies
- ii) Prof. V. S. Vyas, Member, Economic Advisory Council to the Prime Minister
- iii) Mrs. Aruna Roy, Social Activist & Ex-Member, NAC, Govt. of India
- iv) Padmashree Prof. M.S. Sodha, Visiting Professor & former Vice Chancellor, University of Lucknow & Chief of the Society, BAG-Energy Research Society
- v) Prof. K.L. Sharma, Former Vice Chancellor, University of Rajasthan
- vi) Prof. V.R. Mehta, Former Vice Chancellor, University of Delhi & Founder & Member Secretary, Foundation for Academic Excellence & Access

4. In addition, several member of public in capacity of Expert, Representative etc. also associated in other University Authorities and Internal Committees constituted by the University as per the provisions of Central Universities Act, 2009, University Ordinances and Government of India guidelines, as the case may be, for formulation of policies of the University and smooth functioning of various activities. The Internal Committees for the Academic Year 2018-19 may be seen on the University website at the following link:

<https://curaj.ac.in/group/internal-committees-university>

Chapter-6 (Manual - 5)

STATEMENT OF CATEGORIES OF DOCUMENTS THAT ARE HELD BY CENTRAL UNIVERSITY OF RAJASTHAN

The documents held by Central University of Rajasthan are as follows:

1. Minutes of the University Court, Executive Council, Academic Council, Board of Studies and Finance Committee, Planning and Monitoring Board, School Board and Building and works committee printed and published from time to time.
2. Brochures and Prospectus prepared by various Departments regarding admissions for various courses in the University are available in print form in the respective Faculties/ Departments. Many of them are also available on the website of the University.
3. Annual Reports of the University
4. Annual Accounts & Audited Reports of the University
5. Academic Calendar
6. List of holidays observed by the University
7. Documents related to MoU/ MoA with other organizations/ institutions
8. The Establishment Branch maintains personal files, service books of the University employees and documents, papers, rules, circulars, notifications, decisions/instructions, etc. issued by the University/UGC/MHRD/GOI on such service matters from time to time.
9. The Finance & Account Section of the University is responsible for payment of salary including arrears bills of the faculty, staff and officers of the University. Deduction of Income tax from salary, depositing it with Income Tax Department etc. Records maintained by it include salary ledgers, files, instructions, circulars issued by the University/Govt. of India, MHRD/UGC in this regard from time to time, rules on matters being dealt by it. The F&A Section is responsible for issue of Cheques/Bank drafts. The Section also issues receipts for the payments received from Students, Staff, etc. and maintains Cash Books, Ledgers, Registers, etc. The Section is also responsible to process bills/temporary advance requisitions, etc. and to maintain instructions records, ledgers, rules, etc. relating to the above works.
10. The Library maintains a number of Books, Magazines, Journals, press clipping, Newspapers, Govt. Documents etc. for the benefit of students/faculty/staff and other readers. It also makes purchase of books etc. from time to time to meet the requirements of its readers. It maintains records, files, stock registers, etc. in connection with the above activities.
11. University Health Centre provides medical facilities to the Students and staff. It maintains records relating to purchases of medicines, files, registers etc. relating to the above matters.
12. The Estate Branch pertains records of major and minor works in the University and day to day maintenance work. The Branch maintains Files, Records, Estimates, Circulars, copies of Budget Allocation, building register, Sanction Plans Register, Register for Annual Maintenance Account, work assigned to CPWD and related documents etc.

13. The Examination Branch maintains records of certificates, mark-sheets, transfer-cum-migration certificates, degrees, convocation etc.

Custodian of the records of the University:

As per the Central Universities Act, 2009, the Registrar of the University is the Custodian of the records of the University. The files/ documents related to the concerned section/ department shall be maintained by that Section/ Department under their control.

The documents are available on the University website may be accessed through www.curaj.ac.in. Other than this, the information may be obtained by writing to the Public Information Officer of the University as per the procedure of the RTI Act, 2005.

Chapter-7 (Manual - 6)

STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSTITUTED AS ITS PART

7.1 THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES:

- Name and address of the Affiliated Body

CENTRAL UNIVERSITY OF RAJASTHAN
National Highway-8, Bandarsindri-305817
Tehsil Kishangarh, District-Ajmer (Raj.)
Telephone: 01463-238755
E-mail: info@curaj.ac.in, website: www.curaj.ac.in

- Brief Introduction of the Affiliated Body (Establishment Year, Objective / Main Activities)

The Central University of Rajasthan has been established by an Act of Parliament, 'the Central Universities Act, 2009' published in the Gazette of India (No. 25 of 2009) in March, 2009. The University is fully funded by the Government of India through Ministry of Human Resources Development and UGC, New Delhi. The Central Universities Act, 2009 is enacted by the Parliament to establish and incorporate universities for teaching and research in the various States and to provide for matters connected therewith or incidental thereto.

The Jurisdiction of this University shall extend to the whole of the State of Rajasthan.

The University has started its functioning since March, 2009 from Jaipur and started two academic PG programmes since in collaboration with MNIT, Jaipur on its campus in 2009.

In the May, 2010, the University has started its functioning from newly constructed building Shri R. K. Patni Govt. P.G. College, Kishangarh, Ajmer as its temporary campus. The University offered eight PG Programmes from 2010-11 at its temporary campus.

The University was allotted 518+ acres of land at village Bandarsindri, Kishangarh, Ajmer for establishment of its permanent campus. The University partially shifted in its permanent Campus on August, 2011 and started full functioning from its permanent Campus from January, 2012.

Objectives

- Building character values and simultaneously forging the careers of the students by developing analytical thinking, individual initiative and responsibility.
- Providing flexible, innovative academic and research programmes and support structures that are responsive to a broad range of learners and regional needs.
- Facilitating a wide range of learning opportunities for learners engaged in graduate, postgraduate and research programmes.
- Encouraging considerate and accountable faculty-student participatory interaction on local, state, national and international affairs.
- Recognizing a special obligation to educate the students coming from minorities and lower socio-economic strata of society.

- Undertaking research and consultancy on the challenges the region is facing and contributing its expertise for the community.
 - Providing means for capacity building for leadership and service through academic programmes, campus activities and creating opportunities for community involvement.
- Structure and Member Composition

The Section 19 of Central Universities Act, 2009 specifies the following authorities of the University and its powers and functions:-

1. the Court;
 2. the Executive Council;
 3. the Academic Council;
 4. the Board of Studies;
 5. the Finance Committee;
 6. Planning and Monitoring Board;
 7. School Board; and
 8. such other authorities as may be declared by the Statutes to be the authorities of the University
1. **The Court:** The University Court is the authority of the University has the power to review, from time to time, the broad policies and programmes of the University, and to suggest measures for the improvement and development of the University. For more details, please visit Section 20 and Statute 10, CUs Act, 2009.

The term of first Court has been expired on 06-10-2016. The constitution of the second Court is under process.

2. **Executive Council:** The Executive Council is the principal executive body of the University. The Executive Council shall have the power of management and administration of the revenues and property of the University and the conduct of all administrative affairs of the University not otherwise provided for.

Power of the Executive Council:

Subject to the provisions of this Act, the Statutes and the Ordinances, the Executives council shall, in addition to all other powers vested in it, have the following powers, namely-

- (i) to create teaching and other academic posts including Chairs, to determine the number and emoluments of such posts and to define the duties and conditions of service of Professors, Associate Professors, Assistant Professors and other academic staff;

Provide that no action shall be taken by the Executive Council in respect of the number and qualifications of teachers and other academic staff otherwise then after consideration of the recommendations of the Academic Council;
- (ii) To appoint such Professors, Associate Professors, Assistant Professors and other academic staff including Chairs, an may be necessary, on the recommendation of the Selection Committee constituted for the purpose and to fill up temporary vacancies therein:
- (iii) to promote inter- facial research by making joint appointments of teaching staff in different Schools, Department and Centres;

- (iv) to create administrative, ministerial and other necessary posts and to define their duties and conditions of their service and to make appointments thereto in the manner prescribed by the ordinances;
- (v) to grant leave of absence to any officer of the University other than the Chancellor and the Vice- Chancellor, and to make necessary arrangements for the discharge of the functions of such officer during his absence;
- (vi) to regulate and enforce discipline among employees in accordance with the Statutes and the Ordinances;
- (vii) to manage and regulate the finances, accounts, investments, property, business and all other administrative affairs of the University and for that purpose to appoint such agents as it may think fit;
- (viii) To fix limits on the total recurring and the total non-recurring expenditure for a year on the recommendation of the Finance Committee;
- (ix) To invest any money belonging to the University, including any unapplied income, in such stocks, funds, share or securities, from time to time, as it may think fit or in the purchase of immovable property in India, which the like powers of varying such investment from time to time;
- (x) To transfer or accept transfers of any movable or immovable property on behalf of the University;
- (xi) To provide buildings, premises, furniture and apparatus and other means needed for carrying on the work of the University ;
- (xii) To enter into very, carry out and cancel contracts on behalf of the University ;
- (xiii) To entertain, adjudicate upon, and if thought fit, to redress any grievances of the employees and students of the University who may, for any reason, feel aggrieved;
- (xiv) To appoint examiners and moderators and, if necessary, to remove them, and to fix their fees, emoluments and travelling and other allowances, after consulting the Academic Council;
- (xv) To select a common seal for the University and provide for the use of such seal;
- (xvi) To make such special arrangements as may be necessary for the residence of women students;
- (xvii) To institute fellowships, scholarships, studentships, medals and prizes;
- (xviii) To provide for the appointment of Visiting Professors, Emeritus Professors, Consultants and Scholars and determine the terms and conditions of such appointments;
- (xix) To enter into partnership with industry and non-government agencies for the advancement of knowledge and establish a corpus of funds out of the profits of such partnership ; and
to exercise such other powers and perform such other duties as may be conferred or imposed on it by the CUs Act, 2009 or the Statutes.

NOTIFICATION**Subject: Revised Constitution of the Executive Council of Central University of Rajasthan**

The revised constitution of the Executive Council of Central University of Rajasthan, under the Statute 11(amended) of the Central Universities Act, 2009 is hereby notified for information of all concerned, including the new members under Statute 11(1)(vi), 11(1)(viii), 11(1)(ix) and 11(1)(xi), as follows:

Statute	Provisions	Name of Person on the Executive Council
11(1)(i)	Vice-Chancellor	Prof. Arun K Pujari Chairman
11(1)(ii)	Secretary, Deptt. of Higher Education, MHRD, Govt. of India, or his/her nominee	Secretary, Department of Higher Education, MHRD, Govt. of India
11(1)(iii)	Chairman, UGC or his/ her nominee,	Dr. (Mrs.) Paula Banerjee, Department of South & South Asian Studies, Calcutta University, Kolkata; Vice Chancellor, The Sanskrit College and University, Kolkata
11(1)(iv)	Principal Secretary, Higher Education of the State Government or his/her nominee not below the rank of Secretary preferably dealing with matters relating to Higher Education;	Principal Secretary, Department of Higher Education, Government of Rajasthan
11(1)(v)	Pro-Vice Chancellor; if any	---
11(1)(vi)	Four members from among Deans of Schools of Studies, by rotation according to seniority, to be appointed by the Vice-Chancellor,	Prof. D.C. Sharma, Dean, School of Mathematics, Statistics & Computational Sciences, Central University of Rajasthan Prof. Pradeep Verma, Dean, School of Life Sciences, Central University of Rajasthan Ms. Ritu Bhargava Rai, Dean, School of Architecture, Central University of Rajasthan
11(1)(vii)	One Professor who is not a Dean, by rotation according to seniority, to be appointed by the Vice-Chancellor,	Prof. A.K. Gupta Department of Biotechnology Central University of Rajasthan
11(1)(viii)	One Associate Professor, by rotation according to seniority, to be appointed by the Vice-Chancellor,	Dr. Pawan Kumar Dadheech Associate Professor, Department of Microbiology, Central University of Rajasthan
11(1)(ix)	One Assistant Professor, by rotation according to seniority, to be appointed by the Vice-Chancellor	Dr. Bhumika Sharma Assistant Professor, Department of English, Central University of Rajasthan
11(1)(x)	Two of the elected members of the Court, none of whom shall be an employee or a student of the University or an institution recognized by or associated with the University, to be nominated by Visitor	-----

11(1)(xi)	<i>Four persons of distinction in academic and public life, to be nominated by the Visitor</i>	<p>Prof. Reena Dadhich, Head, Department of Computer Science and Management, University of Kota, Kota (Raj.)</p> <p>Prof. Akhil Ranjan Garg, Professor, Department of Electrical Engineering, Jai Narayan Vyas University, Jodhpur (Raj.)</p> <p>Prof. Ashok Nagawat, Professor & Head, Department of Physics, University of Rajasthan, Jaipur (Raj.)</p> <p>Prof. Krishna Gopal Sharma, Head, & Professor, Department of History & Indian Culture, University of Rajasthan, Jaipur (Raj.)</p>
6(6)	Registrar, Central University of Rajasthan	Sh. KVS Kameswara Rao Secretary & Registrar, Central University of Rajasthan

The new members of the Executive Council shall hold office for a term of three years from the date of issue of this Notification.

**NOTIFICATION**

This has reference to earlier University Notification No. 1059 dated 14-06-2018 and Notification No. 4534 dated 07.02.2019. It is notified for information of all concerned that Dr. Laxmi Kant Sharma, Dean, School of Earth Sciences, hereby appointed as a Member of the Executive Council of Central University of Rajasthan under provisions of the Statute 11(1)(vi) with immediate effect till completion of his current Deanship in the School of Earth Sciences (for a maximum period of three years) or till further orders.

This issues with the approval of the Competent Authority.


Registrar

Copy forwarded for information:

1. The Chancellor, Central University of Rajasthan
2. All members of the Executive Council, Central University of Rajasthan
3. The Secretary to the President of India, President's Secretariat, Rashtrapati Bhavan, New Delhi-110 004
4. The Secretary, Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110 001
5. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110 002
6. The Vice Chancellor, Central University of Rajasthan
7. The Joint Secretary (CU), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110 001
8. The Joint Secretary (CU), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002
9. The Chief Secretary to the Government of Rajasthan, Secretariat, Jaipur-302 005
10. Dr. Laxmi Kant Sharma, Dean, School of Earth Sciences, Central University of Rajasthan
11. Deputy Secretary(CU), Department of Higher Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi-110 001
12. Registrars of All Central Universities in India
13. All Deans of Schools / Heads of Academic Departments, Central University of Rajasthan
14. All Officers / Sections Incharge, Central University of Rajasthan
15. Office of the Vice Chancellor / Registrar / Finance Officer / Controller of Examinations / Librarian/ Proctor / Chief Warden / Dean (Academics)/Dean (Research)/ Dean (ARCI) / DSW, Central University of Rajasthan
16. Web Administrator (webadmin@curaj.ac.in) - to update the University website
17. Guard / Despatch File

**NOTIFICATION**

This has reference to earlier University Notification No. CURAJ/R/F.100/2018/1059 dated 14-06-2018. It is notified for information of all concerned that Dr. Ajit Kumar Patra, Dean, School of Physical Sciences, hereby appointed as a Member of the Executive Council of Central University of Rajasthan under provisions of the Statute 11(1)(vi) with immediate effect till completion of his current Deanship in the School of Physical Sciences (for a maximum period of three years) or till further orders.

This issues with the approval of the Competent Authority.



Registrar

Copy forwarded for information:

1. The Chancellor, Central University of Rajasthan
2. All members of the Executive Council, Central University of Rajasthan
3. The Secretary to the President of India, President's Secretariat, Rashtrapati Bhavan, New Delhi-110 004
4. The Secretary, Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110 001
5. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110 002
6. The Vice Chancellor, Central University of Rajasthan
7. The Joint Secretary (CU), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110 001
8. The Joint Secretary (CU), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002
9. The Chief Secretary to the Government of Rajasthan, Secretariat, Jaipur-302 005
10. Dr. Ajit Kumar Patra, Dean, School of Physical Sciences, Central University of Rajasthan
11. Deputy Secretary(CU), Department of Higher Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi-110 001
12. Registrars of All Central Universities in India
13. All Deans of Schools / Heads of Academic Departments, Central University of Rajasthan
14. All Officers / Sections Incharge, Central University of Rajasthan
15. Office of the Vice Chancellor / Registrar / Finance Officer / Controller of Examinations / Librarian/ Proctor / Chief Warden / Dean (Academics)/Dean (Research)/ Dean (ARCI) / DSW, Central University of Rajasthan
16. Web Administrator (webadmin@curaj.ac.in) - to update the University website
17. Guard / Despatch File

**NOTIFICATION**

This has reference to earlier University Notification No. CURAJ/R/F.100/2018/1059 dated 14-06-2018. It is notified for information of all concerned that Prof. Praveen Sahu, Dean, School of Commerce and Management, hereby appointed as a Member of the Executive Council of Central University of Rajasthan under provisions of the Statute 11(1)(vi) with immediate effect till completion of his current Deanship in the School of Commerce and Management (for a maximum period of three years) or till further orders.

This issues with the approval of the Competent Authority.


Registrar***Copy forwarded for information:***

1. The Chancellor, Central University of Rajasthan
2. All members of the Executive Council, Central University of Rajasthan
3. The Secretary to the President of India, President's Secretariat, Rashtrapati Bhavan, New Delhi-110 004
4. The Secretary, Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110 001
5. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110 002
6. The Vice Chancellor, Central University of Rajasthan
7. The Joint Secretary (CU), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110 001
8. The Joint Secretary (CU), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002
9. The Chief Secretary to the Government of Rajasthan, Secretariat, Jaipur-302 005
10. Prof. Praveen Sahu, Dean, School of Commerce and Management, Central University of Rajasthan
11. Deputy Secretary(CU), Department of Higher Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi-110 001
12. Registrars of All Central Universities in India
13. All Deans of Schools / Heads of Academic Departments, Central University of Rajasthan
14. All Officers / Sections Incharge, Central University of Rajasthan
15. Office of the Vice Chancellor / Registrar / Finance Officer / Controller of Examinations / Librarian/ Proctor / Chief Warden / Dean (Academics)/Dean (Research)/ Dean (ARCI) / DSW, Central University of Rajasthan
16. Web Administrator (webadmin@curaj.ac.in) - to update the University website
17. Guard / Despatch File

Email

राजस्थान केन्द्रीय विश्वविद्यालय



Central University of Rajasthan

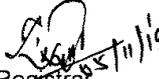
No. : CURAJ/R/F.115/2019/3155

Date: - 5 NOV 2019

NOTIFICATION

With reference to University Notification No. CURAJ/R/F.92/2017/2204 dated 25.08.2017, it is notified for information of all concerned that Prof. Pradeep Verma, Professor in Microbiology under the School of Life Sciences, hereby appointed as a Member of the Executive Council of Central University of Rajasthan, as per provisions of the Statute 11(1)(vii) of the Central Universities Act, 2009, with immediate effect for a maximum period of three years or till further orders, whichever is earlier.

This issues with the approval of the Competent Authority.


Registrar

Copy forwarded for information:

1. The Chancellor, Central University of Rajasthan
2. All members of the Executive Council, Central University of Rajasthan
3. The Secretary to the President of India, President's Secretariat, Rashtrapati Bhavan, New Delhi-110 004
4. The Secretary, Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110 001
5. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110 002
6. The Vice Chancellor, Central University of Rajasthan
7. The Joint Secretary (CU), Ministry of Human Resource Development, Department of Higher Education, Shastri Bhawan, New Delhi-110 001
8. The Joint Secretary (CU), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002
9. The Chief Secretary to the Government of Rajasthan, Secretariat, Jaipur-302 005
10. Prof. Pradeep Verma, Department of Microbiology, Central University of Rajasthan
11. Deputy Secretary(CU), Department of Higher Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi-110 001
12. Registrars of All Central Universities in India
13. All Deans of Schools / Heads of Academic Departments, Central University of Rajasthan
14. All Officers / Sections Incharge, Central University of Rajasthan
15. Office of the Vice Chancellor/Registrar/Finance Officer/Controller of Examinations/Librarian/ Proctor/Chief Warden/Dean (Academics)/Dean (Research)/Dean (ARCI)/DSW, Central University of Rajasthan
16. Web Administrator (webadmin@curaj.ac.in) - to update the University website
17. Guard / Despatch File

राष्ट्रीय राजमार्ग-8, बांदरसिन्दरी, किशनगढ़-305817, जिला-अजमेर (राज.) भारत
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N.H-8, Bandarsindri, Kishangarh-305817, District -Ajmer (Raj.) INDIA

The minutes of the meeting of Executive Council are open to the public which may be accessed through the University website at the following link:

<https://curaj.ac.in/executive-councils>

3. **Academic Council:** The Academic Council is the principal academic body of University and shall, subject to the provision of this Act, the Statutes and the Ordinances, Coordinate and exercise general supervision over the academic policies of the University. For more details, please visit Statute 14, CUs Act, 2009.

Power of the Academic Council:

Subject to the provisions of this Act, the Statutes and the Ordinances, the Academic Council shall, in addition to all other powers vested in it, have the following powers, namely:-

- (i) to exercise general supervision over the academic policies of the University and to give directions regarding methods of instruction, co-ordination of teaching among the Colleges and the Institutions, evaluation of research and improvement of academic standards;
- (ii) to bring about and promote inter-School co-ordination and to establish or appoint such committees or boards as may deemed necessary for the purpose;
- (iii) to Consider matters of general academic interest either on its own initiative, or on a reference by a School or the Executive Council, and to take appropriate action thereon; and to take appropriate action thereon; and
- (iv) to frame such Regulations and rules consistent with the Statutes and the Ordinances regarding the academic functioning of the University, discipline, residence, admissions, award of fellowships and studentships, fees, concessions, corporate life and attendance.



No. : CURAJ/R/F.104/2018/3045

Date: 31.10.2018

NOTIFICATION

Sub. : Constitution of the Academic Council, Central University of Rajasthan – Revised.

Referring to the Notification No. CURAJ/R/F.92/2017/2203 dated 25.08.2017, the revised constitution of the Academic Council of Central University of Rajasthan under the Statute 13 (*amended*) of the Central Universities Act, 2009 with partial modifications under Statute 13(1)(iii), Statute 13(1)(iv), Statute 13(1)(v), Statute 13(1)(vi), Statute 13(1)(vii), Statute 13(1)(viii) and Statute 13(2) is notified as follows:

Statute 13(1)(i): The Vice-Chancellor	Prof. Arun K Pujari Vice Chancellor
Statute 13(1)(ii): The Pro-Vice Chancellor, if any	---
Statute 13(1)(iii): Deans of Schools of Studies	<ol style="list-style-type: none"> 1. Dean, School of Social Sciences - Prof. S.N. Ambedkar 2. Dean (i/c), School of Engineering & Technology - Prof. Manish Dev Shrimali 3. Dean, School of Mathematics, Statistics & Computational Sciences – Prof. D.C. Sharma 4. Dean (i/c), School of Education - Prof. D.C. Sharma 5. Dean, School of Life Sciences - Prof. Pradeep Verma 6. Dean, School of Chemical Sciences & Pharmacy - Prof. Vipin Kumar 7. Dean, School of Humanities and Languages - Prof. N. Lakshmi Aiyar 8. Dean, School of Architecture - Mrs. Ritu B. Rai 9. Dean, School of Commerce & Management - Dr. Praveen Sahu 10. Dean, School of Earth Sciences – Dr. L.K. Sharma 11. Dean, School of Physical Sciences – Dr. Ajit Kumar Patra
Statute 13(1)(iv): Heads of Teaching Departments/ Centers	<ol style="list-style-type: none"> 1. Head, Department of Chemistry - Prof. R.T. Pardasani 2. Head, Department of English - Prof. Supriya Agarwal 3. Head, Department of Economics - Prof. S.N. Ambedkar 4. Head, Department of Society Technology Interface – Prof. S.N. Ambedkar 5. Head, Department of Culture & Media Studies - Prof. S.N. Ambedkar 6. Head, Department of Yoga – Prof. M. Krishnan 7. Head, Department of Atmospheric Science – Prof. Someshwar Das 8. Head, Department of Computer Science - Prof. D.C. Sharma 9. Head, Department of Statistics - Prof. D.C. Sharma 10. Head, Department of Microbiology - Prof. Pradeep Verma 11. Head, Department of Mathematics – Prof. J.K. Prajapat 12. Head, Department of Management - Prof. M.R.P. Singh 13. Head, Department of Pharmacy - Prof. Vipin Kumar 14. Head, Department of Hindi - Prof. N. Lakshmi Aiyar 15. Head, Department of Public Policy, Law & Governance - Dr. S. Kandasamy 16. Head, Department of Biotechnology - Dr. Pankaj Goyal 17. Head, Department of Commerce - Dr. Praveen Sahu 18. Head, Department of Environmental Science - Dr. L.K. Sharma 19. Head, Department of Biochemistry - Dr. Chandi Charan Mandal 20. Head, Department of Education - Dr. Anjali Sharma 21. Head, Department of Social Work – Dr. Subhasis Bhadra 22. Head, Department of Data Science and Analytics – Dr. Manas Kumar Patra 23. Head, Department of Sport Bioscience – Dr. Chandra Sekhar Gahan
Statute 13(1)(v): Ten Professor (excluding those who are Deans of Schools of Studies & Heads of the Departments/ Centres) on the basis of seniority and rotation, to be nominated by the Vice Chancellor giving due regard to representation of different Schools	<ol style="list-style-type: none"> 1. Prof. A.K. Gupta, Department of Biotechnology 2. Prof. Neeraj Gupta, Department of Architecture

Statute 13(1)(vi): Five Associate Professors, who are not Head of Teaching Department, by rotation according to seniority, to be appointed by the Vice Chancellor	1. Dr. Pawan K. Dadheech, Department of Microbiology 2. Dr. Jitendra Kumar, Department of Statistics 3. Dr. Jagdish Ulhas Jadhav, Department of Social Work
Statute 13(1)(vii): Three Assistant Professors, by rotation according to seniority, to be appointed by the Vice Chancellor	1. Dr. Bhumika Sharma, Department of English 2. Dr. Tulsi Giri Goswami, Department of Management 3. Dr. Sanjay Kumar, Department of Statistics
Statute 13(1)(viii): Six persons not in the service of the University co-opted by the Academic Council for their Special Knowledge in education progress and development	1. Prof. R. Prasad, IIT Roorkee 2. Prof. K.C. Sharma, MDS University, Ajmer 3. Prof. Maithili Sharan, IIT Delhi 4. Prof. Chandrakala Padia, Maharaja Ganga Singh University, Bikaner 5. Prof. Aparna Rayaprol, University of Hyderabad, Hyderabad 6. -----
Statute 13(1)(ix): Two of the elected members of the Court, to be nominated by Visitor	-----
Statute 13(2): Dean of Students Welfare	Prof. S.N. Ambedkar
Statute 13(2): Proctor	Dr. Laxmi Kant Sharma
Statute 13(2): Controller of Examinations	Dr. Utpal Kumar Debnath
Statute 13(2): Librarian	Dr. Vijayakumar M.
Statute 6(6): Registrar (Ex-officio Secretary)	K.V.S. Kameswara Rao

The term of the members, other than the *ex-officio*, is for a period of three years.



Registrar,
Central University of Rajasthan

Copy forwarded for information:

1. The Chancellor, Central University of Rajasthan
2. The Secretary to the President of India, President's Secretariat, Rashtrapati Bhavan, New Delhi-110004
3. The Secretary, Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110001
4. The Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002
5. The Vice Chancellor, Central University of Rajasthan
6. The Joint Secretary (CU), Ministry of Human Resource Development, Deptt. of Higher Education, Shastri Bhawan, New Delhi-110 001
7. The Joint Secretary(CU), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002
8. The Chief Secretary to the Government of Rajasthan, Secretariat, Jaipur-302005
9. All members of the Academic Council, Central University of Rajasthan
10. Deputy Secretary (CU), Deptt. of Higher Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi-110001
11. All Deans of Schools / Heads of Academic Departments, Central University of Rajasthan
12. All Officers / Sections Incharge, Central University of Rajasthan
13. Office of the Vice Chancellor / Registrar / Finance Officer / Controller of Examinations / Proctor / Librarian / Dean of Students Welfare, Central University of Rajasthan
14. Web Administrator (webadmin@curaj.ac.in) – with request to update the University website

राजस्थान केन्द्रीय विश्वविद्यालय



EMail
Central University of Rajasthan

No. : CURAJ/R/F.110/2019/548

Date: - 9 MAY 2019

NOTIFICATION

In continuation of Notification No. CURAJ/R/F.104/2018/3045 dated 31.10.2018 and approval of the Academic Council vide Agenda Item No. 19-5.10, it is notified for information of all concerned that Prof. M.R. Yadav, Faculty of Pharmacy, The M. S. University of Baroda, Vadodara (Gujarat), is hereby appointed as a Member of the Academic Council of Central University of Rajasthan under provisions of the Statute 13(1)(viii) under Central Universities Act, 2009, with immediate effect for a term of three years.

This issues with the approval of the Competent Authority.


09/05/19
Registrar

Copy forwarded for information:

1. The Chancellor, Central University of Rajasthan
2. All members of the Academic Council, Central University of Rajasthan
3. Prof. M.R. Yadav, Faculty of Pharmacy, Kalabhavan Campus, The M.S. University of Baroda, Vadodara – 390 001 (Gujarat)
4. Secretary to the President of India, President's Secretariat, Rashtrapati Bhavan, New Delhi-110004
5. Secretary, Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110001
6. Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002
7. Vice Chancellor, Central University of Rajasthan
8. Joint Secretary (CU), Ministry of Human Resource Development, Deptt. of Higher Education, Shastri Bhawan, New Delhi-110 001
9. Joint Secretary(CU), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002
10. Chief Secretary to the Government of Rajasthan, Secretariat, Jaipur-302005
11. All members of the Academic Council, Central University of Rajasthan
12. Deputy Secretary (CU), Deptt. of Higher Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi-110001
13. All Deans of Schools of Studies / Heads of Academic Departments, Central University of Rajasthan
14. All Officers / Sections Incharge, Central University of Rajasthan
15. Office of the Vice Chancellor/ Registrar/ Finance Officer/ Controller of Examinations/ Librarian/ Proctor/ Chief Warden/ Dean (Academics)/ Dean (Research)/ Dean (ARCI)/ DSW, Central University of Rajasthan
16. Web Administrator (webadmin@curaj.ac.in) – with request to update the University website

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N.H-8, Bandarsindri, Kishangarh-305817, District -Ajmer (Raj.) INDIA

**NOTIFICATION**

With reference to Notification No. CURAJ/R/F.104/2018/3045 dated 31.10.2018, it is notified for information of all concerned that Prof. G.D. Sharma, Vice Chancellor, Bilaspur University, Bilaspur (Chhattisgarh), is hereby appointed as a Member of the Academic Council of Central University of Rajasthan, under Statute 13(1)(viii) of the Central Universities Act, 2009, with immediate effect for a term of three years.

This issues with the approval of the Competent Authority.


Registrar 29/11/19

Copy forwarded for information:

1. The Chancellor, Central University of Rajasthan
2. All members of the Academic Council, Central University of Rajasthan
3. Secretary to the President of India, President's Secretariat, Rashtrapati Bhavan, New Delhi-110004
4. Secretary, Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110001
5. Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002
6. Vice Chancellor, Central University of Rajasthan
7. Prof. G.D. Sharma, Vice Chancellor, Bilaspur University, Bilaspur (Chhattisgarh)
8. Joint Secretary (CU), Ministry of Human Resource Development, Deptt. of Higher Education, Shastri Bhawan, New Delhi-110 001
9. Joint Secretary(CU), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002
10. Chief Secretary to the Government of Rajasthan, Secretariat, Jaipur-302005
11. All members of the Academic Council, Central University of Rajasthan
12. Deputy Secretary (CU), Deptt. of Higher Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi-110001
13. All Deans of Schools of Studies/Heads of Academic Departments, Central University of Rajasthan
14. All Officers / Sections Incharge, Central University of Rajasthan
15. Office of the Vice Chancellor/ Registrar/ Finance Officer/ Controller of Examinations/ Librarian/ Proctor/ Chief Warden/ Dean (Academics)/ Dean (Research)/ Dean (ARCI)/ DSW, Central University of Rajasthan
16. Web Administrator (webadmin@curaj.ac.in) – with request to update the University website

4. **Board of Studies:** Subject to the overall control and supervision of the Academic Council, the functions of a Board of Studies shall be to approve subjects for research for various degrees and other requirements of research degrees and to recommend to the concerned School Board in the manner prescribed by the Ordinances –
- (i) Courses of studies and appointment of examiners for courses, but excluding research degrees
 - (ii) appointment of supervisors for research; and
 - (iii) measures for the improvement of the standard of teaching and research
5. **Finance Committee:** Finance Committee is the authority of the University to examine the account and to scrutinize the proposal for expenditure. For more details, please visit Statute 17, CUs Act, 2009.

Power of the Finance Committee:

Subject to the provisions of this Act, the Statutes and the Ordinances, the Finance Committee shall, in addition to all other powers vested in it, have the following powers, function, namely-

- (i) All proposals relating to creation of posts, and those items which have not been included in the budget, shall be examined by the Finance Committee before they are considered by the Executive Council.
- (ii) The annual account and the financial estimates of the University prepared by the Finance Officer shall be laid before the Finance Committee for consideration and comments and thereafter submitted to the Executive Council for approval.
- (iii) The Finance Committee shall recommend limits for the total recurring expenditure and the total non-recurring expenditure for the year, based on the income and resources of the University (which, in the case of productive works, may include the proceeds of loans).

NOTIFICATION**Sub: Revised Constitution of Finance Committee of Central University of Rajasthan – reg.**

It is notified for all concerned that in compliance to the provisions of Statute 17, read with Section 24 of the Central Universities Act 2009, the Finance Committee has been reconstituted. As per the Statutes 17 (3), all the members, other than *Ex officio* members, shall hold office for a term of three years. In partial modification of the Notification No. CURAJ/F&A/16-17/F1/1683231 dated 10th August, 2016, the revised constitution of the Finance Committee shall consist the following members:

17 (1) (i)	The Vice Chancellor	1. Prof. Arun K Pujari Vice Chancellor, Central University of Rajasthan (<i>Ex-officio</i> Chairman)
17 (1) (ii)	The Pro-Vice Chancellor	2. Vacant
17 (1) (iii)	One Person nominated by the Court	3. Vacant
17 (1) (iv)	Three Persons nominated by the Executive Council, out of whom at least one shall be member of the Executive Council	4. Dr. N U Siddiqui, Former Finance Officer Jamia Milia Islamia, New Delhi 5. Prof. V. P. Gulati, Consulting Advisor (Vice President), T.C.S., Hyderabad (Ref. I.O.N. No. CURAJ/ R/ F.79/ 2016/597 dated 20.05.2016) 6. Prof. D. C. Sharma Professor, Department of Mathematics, Central University of Rajasthan (Member, Executive Council) (Ref. I.O.N No. CURAJ/R/F.94/2017/3083 dated 30.10.2017)
17 (1) (v)	Three Persons nominated by the Visitor	7. Joint Secretary (CU&L) MHRD, New Delhi 8. Joint Secretary & Finance Advisor, MHRD, New Delhi 9. Joint Secretary (CU) UGC, New Delhi (Visitor's nominee w.e.f. 18.03.2014)
The Statutes 7 (5)	The Finance Officer	<i>Ex-officio</i> Secretary

6. **Planning & Monitoring Board:** The University has constituted a Planning & Monitoring Board of the University which shall advise generally on the planning and development actions of the University and to monitor and to review the standard of education and research in the University.

राजस्थान केन्द्रीय विश्वविद्यालय
Central University of Rajasthan
(Established under the Central Universities Act 2009)
<http://www.curaj.ac.in>



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Dist. Ajmer, Rajasthan, INDIA

Ph.- (+91) 01463 238755, Fax: 238722
Email: info@curaj.ac.in

No. CURAJ/R/FSS/2013-14/4739

Date: 13 FEB 2014

NOTIFICATION

Subject: Constitution of the Planning and Monitoring Board

This is notified for information of all concerned that the Planning and Monitoring Board of the Central University of Rajasthan, is hereby constituted as per provisions of the Statute (41) as communicated by MHRD vide letter no. 48-3.2012-Desk(U) dated 20th March 2013. The Planning and Monitoring Board shall consists of the following members:

1. Vice Chancellor (Prof. M.M. Salunkhe) - Chairman
2. Pro-Vice Chancellor (Vacant) - Member
3. Dean, School of Chemical Sciences and Pharmacy (Prof. R.T. Paradasani) - Member
4. Dean, School of Commerce and Management (Prof. R.C. Sharma) - Member
5. Shri Arjun Malhotra Co-founder, HCL Technologies - Member
6. Prof. V.S. Vyas Member, Economic Advisory Council to the Prime Minister - Member
7. Mrs. Aruna Roy Social Activist & Ex-Member, NAC, Govt. of India - Member
8. *Padmashree* Prof. M.S. Sodha Visiting Professor & former Vice Chancellor, University of Lucknow & Chief of the Society, BAG-Energy Research Society - Member
9. Prof. K.L. Sharma Former Vice Chancellor, University of Rajasthan - Member
10. Prof. V.R. Mehta Former Vice Chancellor, University of Delhi & Founder & Member Secretary, Foundation for Academic Excellence & Access - Member

11. Finance Officer (Shri Dinesh Kumar Aggarwal) - Special Invitee
12. The Registrar (Shri M.S. Yadav) - Secretary

The tenure of the members of Planning and Monitoring Board shall be three years.



(Registrar)

C.C. to:

1. Members of the Executive Council, Academic Council and Finance Committee of the Central University of Rajasthan
2. Secretary to the President of India, President's Secretariat, Rashtrapati Bhavan, New Delhi-110004
3. Director (CU), Deptt. of Higher Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi-110115
4. Secretary, University Grants Commission, Bahadur Shah Zafar Marg, New Delhi-110002
5. The Vice Chancellor, Central University of Rajasthan
6. Secretary, Ministry of Human Resource Development, Deptt. of Higher Education, Shastri Bhawan, New Delhi-110115
7. Joint Secretary (CU), Ministry of Human Resource Development, Deptt. of Higher Education, Shastri Bhawan, New Delhi-110115
8. Chief Secretary to the Government of Rajasthan, Secretariat, Jaipur-302005
9. Registrars of All Central Universities in India
10. All Deans / Heads / Coordinators / Officers, Central University of Rajasthan
11. Concerned Members, Planning and Monitoring Board
12. P.S. to Vice Chancellor / Registrar / Finance Officer, Central University of Rajasthan
13. Web Administrator (webadmin@curaj.ac.in) – with request to update the University website



CURAJ/R/F.115/2019/3272

Date: 13 NOV 2019

Office Order**Subject: Constitution of the School Board – School of Education**

In pursuance of the provisions of the Statute 15(3) of the Central Universities Act, 2009, read with University Ordinance 32, the School Board is hereby constituted consisting of the following:

a.	Dean of the School;	Dr. Anjali Sharma, Department of Education	Chairman and convener
b.	All Professors in the School;	-	(Members)
c.	All Heads of the Departments assigned to the School;	1. Dr. Anjali Sharma, Department of Education 2. Dr. Sanjib Kumar Patra, Department of Yoga	(Members)
d.	One Associate Professor from each department in the School by rotation on the basis of seniority;	-	(Members)
e.	One Assistant Professor from each department by seniority by rotation to be nominated by the Vice Chancellor	1. Dr. Narendra Kumar, Department of Education 2. Dr. Metri Kashinath, Department of Yoga	(Members)
f.	Two Professor from other schools which have inter-disciplinary work with the School, to be nominated by the Vice Chancellor	1. Prof. Pradeep Verma, Department of Microbiology 2. Prof. Amit Kumar Goyal, Department of Pharmacy	(Members)
g.	Not more than 5 members, not in the service of the University, appointed by the Vice Chancellor on recommendation of the School Board i. Provided that not more than one person per subject shall be nominated ii. Provided further that ordinarily at least one person shall be from an institution in Rajasthan	1. Dr. Asis Goswami, Head of the Department, Department of Sports Science & Yoga, Ramkrishna Mission Vivekananda Educational and Research Institute, Belur, Belur Math, Haora, West Bengal 2. Prof. Sudarshan Chakra Panigrahi, Professor and Head, Department of Education, Centre of Advanced Study in Education, The Mahraja Sayajirao University of Baroda, Gujrat 3. Prof. Neeraj Bhargava, Professor & Head of Department of Computer Science, MDS University, Ajmer	(Members)

- The term of the Members specified in d., e., f., and g. shall be for a period of two years.
- A teacher of the university shall cease to be a Member if he/she ceases to be teacher of concerned School.
- The quorum for the School Board Meeting shall be 50% of the Members which shall include at least on third (1/3) of the Members outside the School.


Registrar

C.C. to:

1. Office of Hon'ble Vice Chancellor
2. All Deans of Schools/Faculties
3. All HoD/Coordinators, Academics Depts.
4. All Officers
5. All Concerned

**OFFICE ORDER****Subject: Constitution of the School Board – School of Physical Sciences**

In pursuance of the provisions of the Statute 15(3) of the Central Universities Act, 2009, read with University Ordinance 32, the School Board is hereby constituted consisting of the following:

a.	Dean of the School;	Dean, School of Physical Sciences	Chairman and convener
b.	All Professors in the School;	Prof. Manish Dev Shrimali	(Members)
c.	All Heads of the Departments assigned to the School;	Head, Department of Physics	(Member)
d.	One Associate Professor and one Assistant Professor from each Department in the School by rotation on the basis of seniority;	Dr. Ajit Kumar Patra	(Member)
e.	One Assistant Professor from each department by seniority by rotation to be nominated by the Vice Chancellor	Dr. Neeraj Panwar	(Member)
f.	Two Professor from other schools which have inter-disciplinary work with the School, to be nominated by the Vice Chancellor	1. Prof. S. K Panda, Department of Biochemistry 2. Prof. J. K Prajapat, Department of Mathematics	(Members)
g.	Not more than 5 members, not in the service of the University, appointed by the Vice Chancellor on recommendation of the School Board i. Provided that not more than one person per subject shall be nominated ii. Provided further that ordinarily at least one person shall be from an institution in Rajasthan	1. Prof. D. Narayan Rao, Professor, School of Physics, University of Hyderabad 2. Prof. Anurag Sharma, Professor, IIT Delhi, New Delhi 3. Prof. Sarika Jalan, Professor, Complex Systems Lab, Department of Physics, IIT Indore 4. Prof. R R Mishra, Professor, Department of Physics, BITS Pilani, Pilani Campus 5. Prof. Sushil Mujumdar, Department of Nuclear and Atomic Physics, Tata Institute of Fundamental Research, Mumbai	(Members)

- The term of the members specified in d., e., f., and g. shall be for a period of two years.
- A teacher of the university shall cease to be a member if he/she ceases to be teacher of concerned school.
- The quorum for the School Board Meeting shall be 50% of the members which shall include at least on third (1/3) of the members outside the school.


Registrar 04/12/19

C.C. to:

1. Office of Hon'ble Vice Chancellor
2. All Deans of Schools/Faculties
3. All HoD/Coordinators, Academics Depts.
4. All Officers
5. All Concerned



No. CURAJ/F.117/2020/4173
A

Date: 3 JAN 2020

OFFICE ORDER

Subject: Constitution of the Board of studies – Department of Linguistics

In pursuance of the provisions of the Statute 16 (2) of the Central Universities Act, 2009, read with University Ordinance 19, the Board of Studies is hereby constituted consisting of the following:

a.	Head of the Department;	Coordinator, Department of Linguistics	Head of the department: Chairperson and convener As per Act sec. 23, statute 16 (2), 2 (a)
b.	All Professor in the Dept;	-	(Member)
c.	One Associate Professor by seniority by rotation nominated by the Vice Chancellor	-	(Member)
d.	One Assistant Professor by seniority by rotation nominated by the Vice Chancellor	Dr. Dhanpati Shougrakpam	(Member)
e.	Two Faculty members from allied/cognate department/ Centre of the University, nominated by the Vice Chancellor	1. Dr. Bhumika Sharma, Department of English 2. Dr. Suresh Singh Rathore, Department of Hindi 3. Dr. Manas Patra, Department of Big Data Analytics	(Members)
f.	Two subject experts, not in the service of the University, appointed by the Vice-Chancellor on the recommendation of the Board of Studies	1. Prof. Gautam Kumar Borah, Department of English & Foreign Languages, Tezpur University, Assam 2. Prof. Pramod Pandey, Former Professor, Centre for Linguistics, School of Language, Literature and Cultural Studies, JNU, New Delhi 3. Prof. Shreesh Chaudhary, Former Professor, IIT Madras, Ganeshi Lal Agarwal University, Mathura 4. Prof. K. V. Subbarao, Former Professor in Linguistics, Delhi University, New Delhi	(Members)
g.	Expert (Maximum two) can be invited by the Chairman as co-opted members, in case need is felt for such persons for input in specialized area.	-	(Members)

- The term of the members specified in c., d., e. and f. shall be for a period of two years.
- A teacher of the university shall cease to be a member if he/she ceases to be teacher of concerned Department/ Centre.
- The board of studies shall ordinary meet at least once in a year and on such occasions as may be determined by the Vice Chancellor.
- The quorum for Board of studies shall be 50% of the members which shall include at least one outside expert.

Registrar

C.C. to:

1. Office of Hon'ble Vice Chancellor
2. All Deans of Schools/Faculties
3. All HoD/Coordinators, Academics Deptts.
4. All Officers
5. All Concerned



No. CURAJ/R/F/117/2020/4174

Date: - 3 JAN 2020

OFFICE ORDER**Subject: Constitution of the Board of studies – Department of English**

In pursuance of the provisions of the Statute 16 (2) of the Central Universities Act, 2009, read with University Ordinance 19, the Board of Studies is hereby constituted consisting of the following:

a.	Head of the Department;	Head, Department of English	Head of the department: Chairperson and convener As per Act sec. 23, statute 16 (2), 2 (a)
b.	All Professor in the Department	Prof. Supriya Agarwal	(Member)
c.	One Associate Professor by seniority by rotation nominated by the Vice Chancellor	-	(Member)
d.	One Assistant Professor by seniority by rotation nominated by the Vice Chancellor	1. Dr. Bhumika Sharma 2. Dr. Neha Arora 3. Dr. Devendra Rankawat 4. Dr. Vedprakash	(Member)
e.	Two Faculty members from allied/cognate department/ Centre of the University, nominated by the Vice Chancellor	1. Dr. Suresh Singh Rathore, Department of Hindi 2. Dr. Dhanpati Shougrakpam, Department of Linguistics	(Members)
f.	Two subject experts, not in the service of the University, appointed by the Vice-Chancellor on the recommendation of the Board of Studies	1. Professor Nupur Tandon, MNIT, Jaipur 2. Prof. Joya Chakrabati, Retd. University of Rajasthan, Jaipur	(Members)
g.	Expert (Maximum two) can be invited by the Chairman as co-opted members, in case need is felt for such persons for input in specialized area.	-	(Members)

- The term of the members specified in c., d., e. and f. shall be for a period of two years.
- A teacher of the university shall cease to be a member if he/she ceases to be teacher of concerned Department/ Centre.
- The board of studies shall ordinary meet at least once in a year and on such occasions as may be determined by the Vice Chancellor.
- The quorum for Board of studies shall be 50% of the members which shall include at least one outside expert.

Registrar

C.C. to:

1. Office of Hon'ble Vice Chancellor
2. All Deans of Schools/Faculties
3. All HoD/Coordinators, Academics Deptts.
4. All Officers
5. All Concerned

**Office Order****Subject: Constitution of the School Board – School of Earth Sciences**

In pursuance of the provisions of the Statute 15(3) of the Central Universities Act, 2009, read with University Ordinance 32, the School Board is hereby constituted consisting of the following:

a.	<i>Dean of the School;</i>	Dr. L.K Sharma, Department of Environmental Science	<i>Chairman and convener</i>
b.	<i>All Professors in the School;</i>	1. Prof. Rajesh Kumar, Department of Environmental Science 2. Prof. Someshwar Das, Department of Atmospheric Science	<i>(Members)</i>
c.	<i>All Heads of the Departments assigned to the School;</i>	1. Head, Department of Environmental Science 2. Head, Department of Atmospheric Science	<i>(Members)</i>
d.	<i>One Associate Professor from each department in the School by rotation on the basis of seniority;</i>	1. Dr. L. K Sharma, Department of Environmental Science 2. Dr. Devesh Sharma, Department of Atmospheric Science	<i>(Members)</i>
e.	<i>One Assistant Professor from each department by seniority by rotation to be nominated by the Vice Chancellor</i>	1. Dr. Ritu Singh, Department of Environmental Science 2. Dr. Chinmay Malik, Department of Atmospheric Science	<i>(Members)</i>
f.	<i>Two Professor from other schools which have inter-disciplinary work with the School, to be nominated by the Vice Chancellor</i>	1. Prof. S. K Panda, Department of Biochemistry 2. Prof. M. R. P Singh, Department of Management	<i>(Members)</i>
g.	<i>Not more than 5 members, not in the service of the University, appointed by the Vice Chancellor on recommendation of the School Board</i> <i>i. Provided that not more than one person per subject shall be nominated</i> <i>ii. Provided further that ordinarily at least one person shall be from an institution in Rajasthan</i>	1. Prof. Datta Madamwar, RD School of Biosciences, Sardar Patel Maidan, Vadtal Road, Satellite Campus, Sardar Patel University, Vallabh Vidyanagar, Gujrat 2. Prof. R. Krishnan Scientist – G, Indian Institute of Tropical meteorology, Dr. Homi Bhabha Raod, Pashan, Pune 3. Prof. Partha Sarathi Roy, Geospatial Chair Professor, Centre for Earth & Space Sciences, University of Hyderabad 4. Prof. P Partha Saradhi, Department of Environmental Studies, University of Delhi 5. Dr. S. K Sahu, Professor, Department of Environmental Science, Sambalpur University	<i>(Members)</i>

- One expert for Rajasthan will be coopted based on availability time to time
- The term of the Members specified in d., e., f., and g. shall be for a period of two years.
- A teacher of the university shall cease to be a Member if he/she ceases to be teacher of concerned School.
- The quorum for the School Board Meeting shall be 50% of the Members which shall include at least on third (1/3) of the Members outside the School.


Registrar 08/11/2020

C.C. to:

1. Office of Hon'ble Vice Chancellor
2. All Deans of Schools/Faculties
3. All HoD/Coordinators, Academics Depts.
4. All Officers
5. All Concerned



CURAJ/R/F/117/2020/4384

Date: 15 JAN 2020

Office Order

Subject: Constitution of the School Board –School of Humanities and Languages

In pursuance of the provisions of the Statute 15(3) of the Central Universities Act, 2009, read with University Ordinance 32, the School Board is hereby constituted consisting of the following:

a.	Dean of the School;	Dean, School of Humanities and Languages	Chairman and convener
b.	All Professors in the School;	1. Prof. Supriya Agarwal 2. Prof. N. Lakshmi Aiyar	(Members)
c.	All Heads of the Departments assigned to the School;	1. Prof. N. Lakshmi Aiyar 2. Dr. Sanjay Arora 3. Dr. Bhumika Sharma	(Members)
d.	One Associate Professor from each department in the School by rotation on the basis of seniority;		(Members)
e.	One Assistant Professor from each department by seniority by rotation to be nominated by the Vice Chancellor	1. Dr. Suresh Singh Rathore 2. Dr. Devendra Rankawat 3. Dhanapati Shougrakpam	(Members)
f.	Two Professor from other schools which have inter-disciplinary work with the School, to be nominated by the Vice Chancellor	1. Prof. Manish Dev Shrimali, Department of Physics 2. Prof. S.N. Ambedkar, Department of PPLG	(Members)
g.	Not more than 5 members, not in the service of the University, appointed by the Vice Chancellor on recommendation of the School Board i. Provided that not more than one person per subject shall be nominated ii. Provided further that ordinarily at least one person shall be from an institution in Rajasthan	1. Prof. Sanjiv Yadav, Department of English, Central University of Haryana 2. Prof. Anita Singh, Department of English, Banaras Hindu University 3. Prof. Ashok Kumar Sabharwal, Department of Hindi, Panjab University 4. Prof. Panchanan Mohanty, Centre for Applied Linguistics and Translation Studies, University of Hyderabad 5. Prof. Seema Malik, Department of English, Mohanlal Sukhadia University, Udaipur	(Members)

- The term of the Members specified in d., e., f., and g. shall be for a period of two years.
- A teacher of the university shall cease to be a Member if he/she ceases to be teacher of concerned School.
- The quorum for the School Board Meeting shall be 50% of the Members which shall include at least one third (1/3) of the Members outside the School.


Registrar

C.C. to:

1. Office of Hon'ble Vice Chancellor
2. All Deans of Schools/Faculties
3. All HoD/Coordinators, Academics Depts.
4. All Officers
5. All Concerned



CURAJ/R/F117/2020/4418

Date: 17 JAN 2020

Office Order

Subject: Constitution of the School Board – School of Mathematics, Statistics and Computational Sciences

In pursuance of the provisions of the Statute 15(3) of the Central Universities Act, 2009, read with University Ordinance 32, the School Board is hereby constituted consisting of the following:

a.	<i>Dean of the School;</i>	Dean, School of Mathematics, Statistics and Computational Sciences	<i>Chairman and convener</i>
b.	<i>All Professors in the School;</i>	1. Prof. D.C. Sharma, Department of Mathematics 2. Prof. J. K. Prajapat, Department of Mathematics	<i>(Members)</i>
c.	<i>All Heads of the Departments assigned to the School;</i>	1. Head, Department of Mathematics 2. Head, Department of Statistics 3. Head, Department of Computer Science 4. Head, Department of Data Science & Analytics	<i>(Members)</i>
d.	<i>One Associate Professor from each department in the School by rotation on the basis of seniority;</i>	1. Dr. Arvind Pandey, Department of Statistics 2. Dr. Mamta Rani, Department of Computer Science 3. Dr. Manas Kumar Patra, Department of Data Science & Analytics	<i>(Members)</i>
e.	<i>One Assistant Professor from each department by seniority by rotation to be nominated by the Vice Chancellor</i>	1. Dr. Vidyottama Jain, Department of Mathematics 2. Dr. Deepesh Bhati, Department of Statistics 3. Dr. Nishtha Kesswani, Department of Computer Science 4. Dr. Vikas Kumar, Department of Data Science & Analytics	<i>(Members)</i>
f.	<i>Two Professor from other schools which have inter-disciplinary work with the School, to be nominated by the Vice Chancellor</i>	1. Prof. Pradeep Verma, Department of Microbiology 2. Prof. Supriya Agarwal, Department of English	<i>(Members)</i>
g.	<i>Not more than 5 members, not in the service of the University, appointed by the Vice Chancellor on recommendation of the School Board</i> <i>i. Provided that not more than one person per subject shall be nominated</i> <i>ii. Provided further that ordinarily at least one person shall be from an institution in Rajasthan</i>	1. Prof. R. K. Agarwal, School of Computer & Systems Science, JNU, New Delhi 2. Prof. A. K. Pani, Department of Mathematics, IIT Bombay, Mumbai 3. Prof. P. Dhanavanthan, Head, Department of Statistics, Pondicherry University 4. Prof. S Bapi Raju, IIIT Hyderabad	<i>(Members)</i>

- The term of the Members specified in d., e., f., and g. shall be for a period of two years.
- A teacher of the university shall cease to be a Member if he/she ceases to be teacher of concerned School.
- The quorum for the School Board Meeting shall be 50% of the Members which shall include at least on third (1/3) of the Members outside the School.


Registrar

C.C. to:

1. Office of Hon'ble Vice Chancellor
2. All Deans of Schools/Faculties
3. All HoD/Coordinators, Academics Depts.
4. All Officers
5. All Concerned



No. CURAJ/R/F/118/2020/4517

Date: 22 JAN 2020

OFFICE ORDER**Subject: Constitution of the Board of studies – Department of Chemistry**

In pursuance of the provisions of the Statute 16 (2) of the Central Universities Act, 2009, read with University Ordinance 19, the Board of Studies is hereby constituted consisting of the following:

a.	Head of the Department;	Head, Department of Chemistry	Chairperson and convener As per Act sec. 23, statute 16 (2), 2 (a)
b.	All Professor in the Department	All Professor in the Department of Chemistry	(Members)
c.	Associate Professor by seniority by rotation nominated by the Vice Chancellor	Dr. Easwar Srinivasan, Department of Chemistry	(Member)
d.	Assistant Professor by seniority by rotation nominated by the Vice Chancellor	All faculty members of the Department of Chemistry	(Members)
e.	Faculty members from allied/cognate department/ Centre of the University, nominated by the Vice Chancellor	1. Prof. Pradeep Verma, Department of Microbiology 2. Dr. S. K. Patra, Department of Yoga	(Members)
f.	subject experts, not in the service of the University, appointed by the Vice-Chancellor on the recommendation of the Board of Studies	1. Prof. U. P. Singh, Department of Chemistry, IIT Roorkee 2. Dr. Nitin Patil, Associate Professor, Department of Chemistry, IISER Bhopal	(Members)
g.	Expert can be invited by the Chairman as co-opted members, in case need is felt for such persons for input in specialized area.	Prof. Anindya Datta, Department of Chemistry, IIT Bombay	(Members)

- The term of the members specified in c., d., e. and f. shall be for a period of two years.
- A teacher of the university shall cease to be a member if he/she ceases to be teacher of concerned Department/ Centre.
- The board of studies shall ordinary meet at least once in a year and on such occasions as may be determined by the Vice Chancellor.
- The quorum for Board of studies shall be 50% of the members which shall include at least one outside expert.

[Signature]
Registrar 22/1/2020

C.C. to:

1. Office of Hon'ble Vice Chancellor
2. All Deans of Schools/Faculties
3. All HoD/Coordinators, Academics Deptts.
4. All Officers
5. All Concerned



CURAJ/R/F.118/2020/4568

Date: 24 JAN 2020

Office Order**Subject: Constitution of the School Board – School of Life Sciences**

In pursuance of the provisions of the Statute 15(3) of the Central Universities Act, 2009, read with University Ordinance 32, the School Board is hereby constituted consisting of the following:

a.	Dean of the School;	Dean, School of Life Sciences	Chairman and convener
b.	All Professors in the School;	1. Prof. Pradeep Verma, Department of Microbiology 2. Prof. Pawan K Dadeech, Department of Microbiology 3. Prof. Chand C Mandal, Department of Biochemistry 4. Prof. Sanjib K Panda, Department of Biochemistry	(Members)
c.	All Heads of the Departments assigned to the School;	1. Head, Department of Biochemistry 2. Head, Department of Biotechnology 3. Head, Department of Microbiology	(Members)
d.	One Associate Professor from each department in the School by rotation on the basis of seniority;	Dr. Pankaj Goyal, Department of Biotechnology	(Members)
e.	One Assistant Professor from each department by seniority by rotation to be nominated by the Vice Chancellor	1. Dr. Suman Tapryal, Department of Biotechnology 2. Dr. Vijay Kumar Prajapati, Department of Biochemistry 3. Dr. Deeksha Tripathi, Department of Microbiology	(Members)
f.	Two Professor from other schools which have inter-disciplinary work with the School, to be nominated by the Vice Chancellor	1. Prof. J. K. Prajapat, Department of Mathematics 2. Prof. Vipin Kumar, Department of Pharmacy	(Members)
g.	Not more than 5 members, not in the service of the University, appointed by the Vice Chancellor on recommendation of the School Board i. Provided that not more than one person per subject shall be nominated ii. Provided further that ordinarily at least one person shall be from an institution in Rajasthan	1. Prof. M. Krishnan, Vice-Chancellor, Madurai Kamaraj University, Tamil Nadu 2. Prof. Archana Gattupalli, Department of Microbiology, Maharaja Sayajirao University of Baroda, Vadodara, Gujrat 3. Dr. V. Chinnusamy, Head, Division of Plant Physiology, Indian Agricultural Research Institute, New Delhi 4. Prof. Suman Kumar Dhar, Professor, Special Centre for Molecular Medicine, JNU, Delhi 5. Prof. Kanika Sharma, Head, Department of Botany, Mohanlal Sukhadia University, Udaipur	(Members)

- The term of the Members specified in d., e., f., and g. shall be for a period of two years.
- A teacher of the university shall cease to be a Member if he/she ceases to be teacher of concerned School.
- The quorum for the School Board Meeting shall be 50% of the Members which shall include at least one third (1/3) of the Members outside the School.

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Registrar 24/1/2020

C.C. to:

1. Office of Hon'ble Vice Chancellor
2. All Deans of Schools/Faculties
3. All HoD/Coordinators, Academics Depts.
4. All Officers
5. All Concerned



CURAJ/R/F/118/2020/4612

Date: 27 JAN 2020

Office Order**Subject: Constitution of the School Board –School of Social Sciences**

In pursuance of the provisions of the Statute 15(3) of the Central Universities Act, 2009, read with University Ordinance 32, the School Board is hereby constituted consisting of the following:

a)	<i>Dean of the School;</i>	Dean, School of Social Sciences	<i>Chairman and convener</i>
b)	<i>All Professors in the School;</i>	1. Prof. S. N. Ambedkar, Department of PPLG 2. Prof. Jagdish Jadhav, Department of Social Work	<i>(Members)</i>
c)	<i>All Heads of the Departments assigned to the School;</i>	1. Dr. S. Kandasamy, Head, Department of PPLG 2. Dr. Subhasis Bhadra, Head, Department of Social Work	<i>(Members)</i>
d)	<i>One Associate Professor from each department in the School by rotation on the basis of seniority;</i>	1. Dr. S. Kandasamy,, Department of PPLG 2. Dr. Subhasis Bhadra , Department of Social Work	<i>(Members)</i>
e)	<i>One Assistant Professor from each department by seniority by rotation to be nominated by the Vice Chancellor</i>	1. Dr. Jose Almin C, Department of PPLG 2. Dr. Pragati Jain, Department of Economics 3. Dr. N. Lakra, Department of Culture & Media Studies 4. Dr. D. P. Negi, Department of Social Work	<i>(Members)</i>
f)	<i>Two Professor from other schools which have inter-disciplinary work with the School, to be nominated by the Vice Chancellor</i>	1. Prof. Supriya Agarwal, Department of English 2. Prof. Pradeep Verma, Department of Microbiology	<i>(Members)</i>
g)	<i>Not more than 5 members, not in the service of the University, appointed by the Vice Chancellor on recommendation of the School Board</i> <i>i. Provided that not more than one person per subject shall be nominated</i> <i>ii. Provided further that ordinarily at least one person shall be from an institution in Rajasthan</i>	1. Dr. A. K. Pradhan, Professor, Indian Institute of Mass Communication (IIMC), JNU New Campus, New Delhi 2. Prof. Amit Prakash, Associate Professor in Centre for Information Technology and Public Policy Coordinator of Digital Society Programme, IIIT Bangalore 3. Prof. M.R. Bijju, Department of Public Administration and Policy Studies, School of Social Sciences, Central University of Kerala 4. Prof. Neelam Shukramoni, Department of Social Work, JMI Delhi 5. Prof. Alapana Kateja, University of Rajasthan, Jaipur	<i>(Members)</i>

- The term of the Members specified in d., e., f., and g. shall be for a period of two years.
- A teacher of the university shall cease to be a Member if he/she ceases to be teacher of concerned School.
- The quorum for the School Board Meeting shall be 50% of the Members which shall include at least on third (1/3) of the Members outside the School.


 Registrar 27/1/20

C.C. to:

1. Office of Hon'ble Vice Chancellor
2. All Deans of Schools/Faculties
3. All HoD/Coordinators, Academics Depts.
4. All Officers
5. All Concerned

SCHOOL OF SOCIAL SCIENCES



CURAJ/R/F/118/2020/4638

Date: 28 JAN 2020

Office Order

Subject: Constitution of the School Board – School of Chemical Sciences and Pharmacy

In pursuance of the provisions of the Statute 15(3) of the Central Universities Act, 2009, read with University Ordinance 32, the School Board is hereby constituted consisting of the following:

a.	Dean of the School;	Dean, School of Chemical Sciences and Pharmacy	Chairman and convener
b.	All Professors in the School;	All Professors in the School of Chemical Sciences and Pharmacy	(Members)
c.	All Heads of the Departments assigned to the School;	1. Head, Department of Chemistry 2. Head, Department of Pharmacy	(Members)
d.	One Associate Professor from each department in the School by rotation on the basis of seniority;	Dr. Easwer Srinivasan, Department of Chemistry	(Members)
e.	One Assistant Professor from each department by seniority by rotation to be nominated by the Vice Chancellor	1. Dr. Kaisar Raza, Department of Pharmacy 2. Dr. M. Bhanuchandra, Department of Chemistry	(Members)
f.	Two Professor from other schools which have inter-disciplinary work with the School, to be nominated by the Vice Chancellor	1. Prof. Rajesh Kumar, Department of Environmental Science 2. Prof. S. K. Panda, Department of Biochemistry	(Members)
g.	Not more than 5 members, not in the service of the University, appointed by the Vice Chancellor on recommendation of the School Board i. Provided that not more than one person per subject shall be nominated ii. Provided further that ordinarily at least one person shall be from an institution in Rajasthan	1. Prof. A. K. Singh, Department of Chemistry, IIT Delhi 2. Prof. Akhila K. Sahoo, Department of Chemistry, University of Hyderabad 3. Dr. Pritam Mukhopadhyay, School of Physical Sciences, Jawaharlal Nehru University, New Delhi 4. Prof. Sarvesh Paliwal, Head, Department of Pharmacy, Banasthali Vidyapith, Tonk 5. Prof. Murthy R S Rayasa, Retired Professor, Mahraja Sayajirao University of Baroda *	(Members)

*Prof. R. T. Pardasani can be invited

- The term of the Members specified in d., e., f., and g. shall be for a period of two years.
- A teacher of the university shall cease to be a Member if he/she ceases to be teacher of concerned School.
- The quorum for the School Board Meeting shall be 50% of the Members which shall include at least on third (1/3) of the Members outside the School.


Registrar

C.C. to:

1. Office of Hon'ble Vice Chancellor
2. All Deans of Schools/Faculties
3. All HoD/Coordinators, Academics Depts.
4. All Officers
5. All Concerned

- Head of the Body
Prof. Arun K Pujari
Vice-Chancellor
Central University of Rajasthan
Phone and Fax: 01463-238722
E-mail: vc@curaj.ac.in
- Address of the University
CENTRAL UNIVERSITY OF RAJASTHAN
National Highway-8, Bandarsindri-305817
Tehsil Kishangarh, District-Ajmer (Raj.)
Telephone: 01463-238755
E-mail: info@curaj.ac.in, website: www.curaj.ac.in
- The meeting of the various authorities, committees etc. is conducting from time to time as per the provision of Act, Statue and Ordinances and the order issued in this regard. The members of the authorities / committees which are from the public may also participate in the meeting. The agenda items discussed in the meeting and resolution passed by the authorities/committee are prepared in the form of minutes of the meetings.

Chapter-8 (Manual - 7)

NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS

8.1 NAME OF THE PUBLIC AUTHORITY: CENTRAL UNIVERSITY OF RAJASTHAN

Assistant Public Information Officer:

Sr. No.	Name	Designation	STD Code	Ph. No.		Fax	Email	Address
				Office	Home			
-	-	-	-	-	-	-	-	-

Central Public Information Officer:

Sr. No.	Name	Designation	STD Code	Ph. No.		Fax	Email	Address
				Office	Home			
1	Dr. Hari Singh Parihar	Joint Registrar-II	01463	238547	88290 20035	238 722	jradmin@curaj.ac.in	Central University of Rajasthan NH-8, Bandarsindri-305817 Tehsil Kishangarh, District-Ajmer (Raj.)

First Appellate Authority:

Sr. No.	Name	Designation	STD Code	Ph. No.		Fax	Email	Address
				Office	Home			
1	Mr. KVS Kameswara Rao	Registrar	01463	238727	98872 13111	238 722	registrar@curaj.ac.in	Central University of Rajasthan NH-8, Bandarsindri-305817 Tehsil Kishangarh, District-Ajmer (Raj.)

Nodal Officer for Online RTI at RTIMIS

Duration: 23-09-2016 to continue

Dr. Hari Singh Parihar

CPIO and Joint Registrar-II

Central University of Rajasthan

Central Public Information Officer	Duration	First Appellate Authority	Duration
Dr. Hari Singh Parihar CPIO and Joint Registrar-II Central University of Rajasthan	28-08-2010 to continue	Dr. K.M. Hironi Registrar, Central University of Rajasthan	01-05-2010 to 30-04-2013
		Prof. K.C. Sharma Head, Department of Environmental Science	01-05-2013 to 31.05.2013
		Mr. M.S. Yadav Registrar, Central University of Rajasthan	01-06-2013 to 13-05-2015
		Prof. Supriya Agarwal Head, Department of English	14-05-2015 to 31.12.2015
		Mr. K.V.S. Kameswara Rao Registrar, Central University of Rajasthan	01-01-2016 to continue

Participation in the training programme related to Right to Information:

Participation in the training programme related to Right to Information conducted by the other Govt. organizations/ Institutions:

Name of participants	Particular	Organized by
Dr. Hari Singh Parihar, CPIO & Joint Registrar-II	Attended two days workshop on RTI from 17 th - 18 th December 2012	Institute of Secretariat Training & Management (ISTM), New Delhi
Dr. Hari Singh Parihar, CPIO & Joint Registrar-II	Attended one day seminar on RTI on 25 th September 2014	ISTM, New Delhi
Dr. Hari Singh Parihar, CPIO & Joint Registrar-II	Attended one day workshop on RTI on 07 th October 2016	HCM Rajasthan State Institute of Public Administration (HCM RIPA), Jaipur under the sponsorship of Department of Personnel & Training, Govt. of India
Dr. Hari Singh Parihar, CPIO & Joint Registrar-II was awarded by a cash of Rs. 5,000 with a Certificate by Shri Sudhir Bhargava, Hon'ble Information Commissioner, Central Information Commission in one day Regional Workshop on Right to Information for selection of his 'Success Story in Right to Information' organized by HCM Rajasthan State Institute of Public Administration in association with Department of Personnel and Training, Govt. of India, New Delhi on 7 th October, 2016 at Jaipur.		
Dr. Hari Singh Parihar, CPIO & Joint Registrar-II	Attended one day seminar on Right to Information Act, 2005 on 28 th September 2015	ISTM, New Delhi
Mr. S.K. Srivastava, Joint Registrar-I	Attended programme on "Effective Governance through IT & RTI" held from 18 th - 22 nd January 2016 at Goa	National Productivity Council, Utpadakta Bhawan, 5-6, Institutional Area, Lodi Road, New Delhi

Mr. Seva Ram Kumawat, Personal Assistant	Attended two days International Right to Information Summit held from 16-17 September, 2017 at Gandhi Peace Foundation, New Delhi	RTI Institute of India, New Delhi
Mr. Vineet P. Bishnoi, Upper Division Clerk		

Rules, Regulations, Guidelines on Right to Information Act, 2005 on University website:

The University has published all the Rules, Regulations, Guidelines on Right to Information Act, 2005 on University website i.e. www.curaj.ac.in. The same may be accessed through the following link:

<https://curaj.ac.in/acts/rti>

Chapter-9 (Manual - 8)

PROCEDURE FOLLOWED IN DECISION MAKING PROCESS

9.1 NAME OF THE PUBLIC AUTHORITY: CENTRAL UNIVERSITY OF RAJASTHAN

In the University, any policy matter is decided at the level of Vice Chancellor/ Executive Council/ Academic Council/ Finance Committee of the University. Decision on any matter/ issue is taken in accordance with the provisions of the Act/ Statutes/Ordinances/ Rules & Regulations/Policies, etc. of the University/Instructions received from MHRD/UGC and the decisions taken by University Court/ Executive Council/ Academic Council/ Finance Committee from time to time and procedures/practices of the University..

The Vice-Chancellor is the principal executive and Academic Officer of the University and exercises general supervision and control over the affairs of the University and gives effect to the decisions of the authorities.

The administration of the University consists of various Sections / Cells which are normally headed by a Section Officer or equivalent Officer who is a Group 'B' Officer. The Section Officer performs the duty of a supervisor and manages the affairs of the Section. He is assisted by the Assistants, Upper Division Clerk, Lower Division Clerk as is posted as per administrative requirement, workload, availability of staff, etc. The Sections under the central administration report to the concerned Joint Registrar/ Deputy Registrar/Assistant Registrar who, in turn, report to the Registrar/ Finance Officer/ Controller of Examinations/ Vice-Chancellor as per administrative requirement. The Sections in the Faculties/Departments report to the concerned Administrative Officer or the Head of the Department as the case may be.

For smooth conduct of academic activities in the Department, the concerned head of the Department and Dean of the School of Studies may take necessary decision in conformity with the Act, Statutes, Ordinances, etc. of the University.

The Organizational Chart at Manual-01 shows the channels of supervision & accountability.