## GENERAL INSTRUCTIONS FOR CONVOCATION

## Last date for the Online Registration for $7^{th}$ Convocation has been extended up to $31^{st}$ July 2022

- 1. The 7<sup>th</sup> Convocation of Central University of Rajasthan is scheduled to be held on Tuesday, the 16<sup>th</sup> August 2022, at 3:00 PM.
- 2. Degree will be awarded to the passout students of session 2019-20 and 2020-21.
- 3. All degree recipients are required to register themselves and deposit the degree certificate fee of Rs.1000/- through the online link <a href="https://www.curaj-erp.in/curaj-convocation/sign-in">https://www.curaj-erp.in/curaj-convocation/sign-in</a>
- 4. The last date of registration convocation is 31st July 2022.

## 5. Filling Online Application Form:

- (a) To apply online student should have Soft copy of latest Passport size photograph and signature (Photograph & Signature less than 100 kb) in JPEG format, No-dues certificate in PDF format not more than 100 kb.
- (b) Upload the last qualifying Diploma/Degree certificate (before taking admission in CU Rajasthan).
- (c) Payment Mode: Online Payment for Degree Certificate fee of Rs.1000/- through Debit/Credit Card, Net Banking, etc. Fee once paid is non-refundable.
- (d) Fill up the Convocation form online through a link:

## https://www.curaj-erp.in/curaj-convocation/sign-in

**Registration Id**: Enrollment Number **Password**: Date of Birth

- (e) Please fill your personal information like correspondence address, Phone Number, Email-ID etc.
- (f) Confirm that your Name, Enrollment No., Father's Name, Mother's Name, Department, Programme, School, Year of passing and all other details filled are correct.
- 6. Recipients who wish to receive their Degree Certificate in Absentia (by post) from the Office of CoE, should also fill the application form and mention "In Absentia". Please note that Address provided by you in the application form should be correct as your degree certificate will be sent by post at this address only.
- 7. Application submitted online after the last date of submission will not be accepted.

- 8. You must report at the University campus as per schedule to be notified later. Arrangements may be made for your stay in the hostel as per availability of rooms. This is necessary since there will be rehearsal on the notified date and strict adherence to time schedule is requested to be observed.
- 9. Failure to participate in the rehearsal may not entitle you to receive the degree in person.
- 10. All the degree recipients are required to present in proper academic dress.
- 11. Since, the level of security will be very high due to the visit of the Honourable Chief Guest; you should carry a photo ID card and avoid carrying any prohibited items during your visit to the campus.
- 12. CURAJ Alumni Society is scheduled to organize an Alumni Meet and all degree awardees are invited. The date, time and venue of the same will be informed by the Alumni Society.
- 13. All the degree recipients are requested to regularly check the university website for any update in information.

14. For any query please contact:

Email: coe1@curaj.ac.in Phone No. 8955143185

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