

## **FREQUENTLY ASKED QUESTIONS (FAQs)**

### **Q. What is Open and Distance Learning (ODL)?**

**Ans.** The term **Open and Distance Learning (ODL)** refers to educational programmes that allow students to pursue their studies remotely, without the need for physical attendance at a traditional campus. ODL programs provide flexibility for students who may have other commitments such as work or family responsibilities. The University Grants Commission (UGC), in the context of promoting Higher Education and enhancing Gross Enrolment Ratio (GER) launched Open and Distance Learning and Online Programmes through selected Universities/Institutions working for Higher Education. Contributing to social and economic development, Open and Distance Learning is fast becoming an accepted and indispensable part of the mainstream educational system.

The main difference between the conventional and distance education is the mode of delivery. Open and Distance Learning mode means a mode of providing flexible learning opportunities by overcoming separation of teacher and learner using a variety of media, including print, electronic, online and occasional interactive face-to-face meetings with the learners. There are Learner Support Services to deliver teaching-learning experiences, including practical and face to face counselling. ODL emphasizes flexibility and broader accessibility, often with more affordable options. Evaluation is mostly through Pen and Paper type of exams.

### **Q. What is Online Mode of Education?**

**Ans.** “**Online Mode**” means a mode of providing flexible learning opportunity by overcoming separation of teacher and learner using internet, e-Learning Materials and full-fledged programme delivery through the internet using technology assisted mechanism and resources. These are academic programs offered entirely or primarily online, allowing students to complete coursework and interact with instructors and classmates virtually. Online learning is entirely digital, delivered through a learning Management System (LMS) and requires more active internet use and comfort with technology. Online courses are structured with virtual interaction and offer online exams.

### **Q. Do distance learning (ODL/OL) Programs and regular Programs offer the same value?**

**Ans.** Yes! The students obtaining degrees under distance education are given the same level of recognition and value as offered by regular universities in conventional mode. In fact, no one

can discriminate the students enrolled in distance learning and regular courses as per the notification issued by the UGC.

**Q. What is CDOE?**

**Ans.** CDOE stands for "Centre for Distance and Online Education." This is a centre or unit within a dual mode educational institution that focuses on providing distance learning and online programs to the student enrolled in it.

**Q. Is Central University of Rajasthan, entitled by UGC-DEB to offer courses under ODL mode?**

**Ans.** (i) Yes. **Central University of Rajasthan**, under **Category-I** Rules, has been privileged to offer courses under Open & Distance Programme(s), as per UGC's public notification **F. No. 1-8-2018 (CP-I)** dated **12<sup>th</sup> Feb, 2018** and titled "*Categorization of Universities (Only) for Grant of Graded Autonomy Regulations, 2018*" clause 4.10: "*University may offer courses in the open and distance learning mode, without approval of the commission, provided it satisfies all the conditions laid down under UGC (Open and Distance Learning) and amendments from time to time.*"

(ii) The approved list of programmes is there on the website of DEB, UGC. The link is given below for your ready reference:

[https://deb.ugc.ac.in/pdf/HomePageRecognitionDetail/140/140\\_upload\\_RecognitionDetails\\_202512\\_04113800.pdf](https://deb.ugc.ac.in/pdf/HomePageRecognitionDetail/140/140_upload_RecognitionDetails_202512_04113800.pdf)

**Q. Are the courses, being offered under ODL mode by CURaj, approved by UGC, New Delhi?**

**Ans.** All the courses under Category-I autonomy provisions are approved by UGC, New Delhi vide UGC's public notification F. No. 74-2/2014 (DEB-I) dated 18/10/2024. A copy of this notification can be accessed by following links: <http://odl.curaj.ac.in/>

**Q. What is the difference between a Course and Programme?**

**Ans.** A programme means a complete set of education leading to a degree/Diploma/certificate. There can be several different courses in one programme earlier what was termed as a course now in ODL parlance it is called a programme.

**Q. When do Admissions under ODL mode commence usually?**

**Ans.** Admissions under Open & Distance Learning usually commence in two cycles every year. One of the academic sessions begins in January and another in July.

**Q. Are these Programmes offered in Annual mode or Semester mode?**

**Ans.** The University is offering six master degree programmes and one bachelor degree programme. All the programmes under Open & Distance Learning mode are offered in Semester system.

**Q. What is the duration of programmes?**

**Ans.** The minimum duration to complete a programme is in accordance with the UGC, however, the maximum duration to complete a programme is the double of that duration. All the details are available in the Prospectus.

**Q. Is there any provision for admission (with late fee) once admissions are over?**

**Ans.** No, once the admissions are over, the system won't allow any admission. However, if last date for admission under ODL mode is extended by UGC, New Delhi; the same will also be applicable to the Central University of Rajasthan.

**Q. Is it mandatory to submit assignments?**

**Ans.** **It is Mandatory** for all the candidates to complete and submit their assignments before 15 days of commencement of end-semester examinations for each semester. If any candidate fails to submit his/her assignment or do not submit in time, he/she will not be able to complete the programme.

**Q. What are the necessary documents for taking admission in ODL mode?**

**Ans.** A list of required documents and admission process can be found in ODL admission Prospectus (available at the University Website).

**Q. How will I get information on various examination related updates?**

**Ans.** You will get to know about all the examination related and other necessary updates on CDOE page of the university website. Candidates will also be informed through email for critical information.

**Q. Which Programs are offered through ODL by CURaj.?**

**Ans.** **Postgraduate Programs :** MBA, M.Sc.(Computer Science), M.A. (Hindi), M.A.(English), M.A.(Economics) and M.Com.

## **Undergraduate Programs : B.Sc.(Computer Science)**

**Q. How do we pay the admission fee?**

**Ans.** Fee is payable only through the online payment mode (Samarth Portal) using UPI/Net banking/Credit card/ Debit Card Etc.

**Q. What is the procedure of counseling classes?**

**Ans.** Counseling Sessions, as per the norms, shall be held at the CDOE, CURAJ Campus. These sessions are normally on weekends and as per pre announced schedule. It may be noted that the counseling sessions are not conventional classroom teaching. Lectures will be largely based on discussions which will help to overcome difficulties faced by the candidates while going through the study material. In these sessions candidates must try to resolve subject related difficulties, if any. Before you proceed to attend the counseling session, please go through your study material and identify the points to be discussed. The detailed schedule of the counseling sessions will be available on the CDOE Website. Counseling session will be organized in all theory / practical courses. Attending the counseling session is not mandatory; nevertheless, it is always in the interest of the learner to attend these sessions.

**Q. What Specializations are offered in MBA Program?**

**Ans.** Presently CURAJ is offering specialization in Marketing/Finance/Human Resource/Business Analytics. It is offered from the second year of the Program.

**Q. What is the Medium of Instruction?**

**Ans.** At present the medium of instruction is English. However programmes will also be offered in other Indian languages at a later date. Study Material will be provided in English and Assignments and Question Papers will also be in English.

**Q. How the evaluation takes place?**

**Ans.** The evaluation consists of two parts: (i) Assignments (ii) End Semester Examination. In the final result all the Assignments of a course will carry 30% weightage while 70% weightage will be given to the End Semester Examination. If a student fails to qualify any component of a paper or a course, he/she can repeat the same during the subsequent Semester, up to the maximum duration provided for the Program from the date of registration.

**Q. How to submit Assignments?**

**Ans.** Assignments are a part of continuous evaluation system. The submission of assignments is compulsory. Assignments of a course carry 30% weightage in terms of marks. Assignments are designed in such a way as to help you concentrate mainly on the Self learning course material (SLM). However, access to other books and sources will be an added advantage in your academic pursuits. Assignments should be hand written. Typed or printed assignments shall not be entertained. For your own record, it is advisable to retain a copy of all the assignment responses. You have to submit the Assignments to the CDOE Office or LSC on or before the last date of submission mentioned in the Academic Calendar or as notified. Write your Name and Enrollment Number correctly and legibly on the Assignment Sheets.

**Q. How to appear in End Semester Examinations**

**Ans.** Semester End Examination is the major component of the evaluation system and it carries 70% weightage in final result. You must fill in the End Semester Examination Form online as per the instruction given on the website. The examination forms should be submitted on or before the last date mentioned in the Academic Calendar/Notice from the Director.

**Q. Is there any upper age limit to pursue ODL/OL Programs?**

**Ans.** No, there is no upper age limit to pursue ODL/OL Programs.

**Q. What if I want more information?**

**Ans.** Please visit our website: <https://www.curaj.ac.in/acts/centre-distance-and-online-education-cdoe> or write to the Director at the email [director.odl@curaj.ac.in](mailto:director.odl@curaj.ac.in).

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