



CENTRAL UNIVERSITY OF RAJASTHAN

INFORMATION HANDBOOK

(As per the provisions under Section 4(1)(b) of
Right to Information Act, 2005)

2015-16

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INTRODUCTION

The Right to Information Act (RTI Act), 2005 intends to set out the practical regime of Right to Information for citizens to enable them to access the information under the control of public authority in order to promote transparency and accountability in the working of such authority.

Section 2(h) of the Act defines “public authority” as any authority or body or institution of self-governance established or constituted by or under the constitution or by law made by the Parliament or any state legislature or by notification issued by the appropriate government. It includes body owned, controlled or substantially financed by the government.

In accordance with the provisions contained in section 2(j) of the Act, Right to Information means right to information accessible under this Act which is held by or under control of a public authority.

This Information Handbook will enable the citizens to obtain information as to the provisions contained in various rules and regulations governing the Central University of Rajasthan and related information.

This Information Handbook is divided into Part-A (17 manuals) and Part-B as per requirement of Section (4) of the RTI Act, 2005

MANUAL - 01
Section 4(1)(b)(i)

Particulars of Organization, functions and duties

Brief history:

The Central University of Rajasthan has been established by an Act of Parliament, 'the Central Universities Act, 2009' published in the Gazette of India (No. 25 of 2009) in March, 2009. The University is fully funded by the Government of India through Ministry of Human Resources Development and UGC, New Delhi. The Central Universities Act, 2009 is enacted by the Parliament to establish and incorporate universities for teaching and research in the various States and to provide for matters connected therewith or incidental thereto.

The Jurisdiction of this University shall extend to the whole of the State of Rajasthan.

Vision:

The Central University of Rajasthan aspires to be one of India's most dynamic and vibrant universities, responsive to the changing global trends, providing unparalleled educational opportunities for the learner community especially for those coming from the lower socio-economic strata of society seeking quality education. It proposes to offer innovative undergraduate and graduate academic programmes as well as continuing personal and professional enrichment in selected areas that will lead to the formation of a scholarly community by advancing, sharing and applying knowledge and by facilitating the development of thoughtful, creative, sensitive and responsible citizens.

Mission:

The mission of the Central University of Rajasthan is to contribute to and work with a sense of Commitment towards the educational, cultural, economic, environmental, health and social advancement of the region and the nation at large by providing excellent undergraduate liberal education and quality programs leading to bachelor's, master's, professional and doctorate degrees.

Goals:

- To facilitate accessible and affordable quality education that equips the students with scholarly and professional skills, moral principles and global perspectives.
- To strengthen the research potential of both students and faculty focusing in particular on regional problems.
- To integrate national and international perspectives into our fundamental four-fold mission of teaching, research, extension and consultancy.
- To explore knowledge and wisdom in order to build a wealth of interdisciplinary academic resources indispensable for sustainable development to accomplish the status of a leading research -intensive university; and to engage in transferring knowledge and

technology to the community in order to strengthen and elevate the community potential, and to increase the competitiveness of India at the global level.

- To employ the strategy of proactive management of the university administration and to operate the system within a sensible framework of high-quality governance based on efficiency, transparency and accountability.
- To formulate the University as one of the best places in the world to attain intellectual skills and acquire an affirmative mindset to thrive in an increasingly internationalized and competitive job market simultaneously acting as responsible citizens of the global community by the inculcation of value oriented education.

The following are the authorities of the University, namely:-

1. the Court;
2. the Executive Council;
3. the Academic Council;
4. the Board of Studies;
5. the Finance Committee
6. Planning and Monitoring Board;
7. School Board; and
8. such other authorities as may be declared by the Statutes to be the authorities of the University

The following are the officers of the University, namely:-

1. The Chancellor;
2. The Vice- Chancellor;
3. The Pro-Vice- Chancellor;
4. The Deans of Schools;
5. The Registrar;
6. The Finance officer;
7. The Controller of Examination;
8. The Librarian; and
9. Such other officers as may be declared by the Statutes to be the office of the University.

The **objects, functions and duties of Central University of Rajasthan** as enshrined in the Central Universities Act, 2009 is enumerated in under power of the University Section 06 of the said Act and is reproduced below:

Section 05, Central Universities Act, 2009 – Objects of University:

The object of the University shall be to disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit; to make special provision for integrated courses in humanities, social sciences, science and technology in its educational Programmes ; to take appropriate measures for promoting innovations in teaching- learning process and inter- disciplinary studies and research; to educate and train manpower for the development of the country; to establish linkages with industries for the promotion of science and technology ; and to pay special attention to

the improvement of the social and economic conditions and welfare of the people, their intellectual, academic and cultural development.

Section 06, Central Universities Act, 2009 – Power of University:

1. The University shall have the following powers, namely: –
 - i. to provide for instructions in such branches of learning like natural sciences, social sciences, humanities, engineering, technology and medicine as the University may, from time to time, determine and to make provisions for research and for the advancement and dissemination of knowledge;
 - ii. to grant, subject to such conditions as the University may determine, diplomas or certificates to, and confer degrees or other academic distinctions on, persons, on the basis of examinations, evaluation or any other method of testing, and to withdraw any such diplomas, certificates, degrees or other academic distinctions for good and sufficient cause;
 - iii. to organise and to undertake extramural studies, training and extension services;
 - iv. to confer honorary degrees or other distinctions in the manner prescribed by the Statutes;
 - v. to provide facilities through the distance education system to such persons as it may determine;
 - vi. to institute Principalships, Professorships, Associate Professorships, Assistant Professorships and other teaching or academic positions, required by the University and to appoint persons to such Principalships, Professorships, Associate Professorships, Assistant Professorships or other teaching or academic positions;
 - vii. to recognise an institution of higher learning for such purposes as the University may determine and to withdraw such recognition
 - viii. to appoint persons working in any other University or academic institution, including those located outside the country, as teachers of the University for a specified period;
 - ix. to create administrative, ministerial and other posts and to make appointments thereto;
 - x. to co-operate or collaborate or associate with any other University or authority or institution of higher learning, including those located outside the country, in such manner and for such purposes as the University may determine;
 - xi. to establish such centres and specialised laboratories or other units for research and instruction as are, in the opinion of the University, necessary for the furtherance of its objects;
 - xii. to institute and award fellowships, scholarships, studentships, medals and prizes;
 - xiii. to establish and maintain Colleges, Institutions and Halls;
 - xiv. to make provision for research and advisory services and for that purpose to enter into such arrangements with other institutions, industrial or other organisations, as the University may deem necessary;
 - xv. to organise and conduct refresher courses, workshops, seminars and other programmes for teachers, evaluators and other academic staff;

- xvi. to appoint on contract or otherwise visiting Professors, Emeritus Professors, Consultants and such other persons who may contribute to the advancement of the objects of the University;
 - xvii. to confer autonomous status on a College or an Institution or a Department, as the case may be, in accordance with the Statutes;
 - xviii. to determine standards of admission to the University, which may include examination, evaluation or any other method of testing;
 - xix. to demand and receive payment of fees and other charges;
 - xx. to supervise the residences of the students of the University and to make arrangements for promoting their health and general welfare;
 - xxi. to lay down conditions of service of all categories of employees, including their code of conduct;
 - xxii. to regulate and enforce discipline among the students and the employees, and to take such disciplinary measures in this regard as may be deemed by the University to be necessary;
 - xxiii. to make arrangements for promoting the health and general welfare of the employees;
 - xxiv. to receive benefactions, donations and gifts and to acquire, hold and manage, and to dispose of, with the previous approval of the Central Government, any property, movable or immovable, including trust and endowment properties, for the purposes of the University;
 - xxv. to borrow, with the previous approval of the Central Government, on the security of the property of the University, money for the purposes of the University; and
 - xxvi. to do all such other acts and things as may be necessary, incidental or conducive to the attainment of all or any of its objects.
2. In exercising its powers referred to above it shall be the endeavour of the University to maintain an all-India character and high standards of teaching and research, and the University shall, among other measures which may be necessary for the said purpose, take, in particular, the following measures, namely:—
- a) admission of students and recruitment of faculty shall be made on all -India basis;
 - b) admissions of students shall be made on merit, either through Common Entrance Tests conducted individually by the University or in combination with other Universities, or on the basis of marks obtained in the qualifying examination in such courses where the intake of students is small;
 - c) inter-University mobility of faculty, with portable pensions and protection of seniority, shall be encouraged;
 - d) semester system, continuous evaluation and choice-based credit system shall be introduced and the University shall enter into agreements with other Universities and academic institutions for credit transfer and joint degree programmes;
 - e) innovative courses and programmes of studies shall be introduced with a provision for periodic review and restructuring;
 - f) active participation of students shall be ensured in all academic activities of the University, including evaluation of teachers;

- g) accreditation shall be obtained from the National Assessment and Accreditation Council or any other accrediting agency at the national level; and
- h) E-governance shall be introduced with an effective management information system

MANUAL - 02
Section 4(1)(b)(ii)

POWERS AND DUTIES OF OFFICERS AND EMPLOYEES

All the statutory officers perform their duties and exercise powers in accordance to the Statutes and Ordinances of the University in general with regard to duties and responsibilities common in nature.

SL.NO.	NAME OF POST	POWERS AND DUTIES
1	Vice-Chancellor	• The power and function of the Vice-Chancellor are mentioned in the Statute 03 of the University and the University Ordinance 12.
2	Pro Vice-Chancellor	• The power and function of the Pro Vice-Chancellor are mentioned in the Statute 04 of the University and the University Ordinance 13.
3	Registrar	• The power and function of the Registrar are mentioned in the Statute 06 of the University and the University Ordinance 14.
4	Finance Officer	• The power and function of the Finance Officer are mentioned in the Statute 07 of the University and the University Ordinance 15.
5	Controller of Examinations	• The power and function of the Controller of Examinations are mentioned in the Statute 08 of the University and the University Ordinance 16.
6	Librarian	• The power and function of the Librarian are mentioned in the Statute 09 of the University and the University Ordinance 17.
7	Head of Department of Studies	• The power and function of the Head of Department of Studies are mentioned in the University Ordinance 30.
8	Deans of Schools	• The power and function of the Deans of Schools are mentioned in the Statute 05 of the University and the University Ordinance 31.
9	Dean, Students' Welfare (DSW)	• The power and function of the Dean, Students' Welfare (DSW) are mentioned in the University Ordinance 39.
10	Proctor	• The power and function of the Proctor are mentioned in the University Ordinance 50 and Statute 28(1) of CUs Act, 2009.

NB: The Acts, Statutes and Ordinances of the University are available on the University website - www.curaj.ac.in.

MANUAL - 03
Section 4(1)(b)(iii)

THE PROCEDURE FOLLOWED IN THE DECISION MAKING PROCESS, INCLUDING CHANNELS OF SUPERVISION AND ACCOUNTABILITY

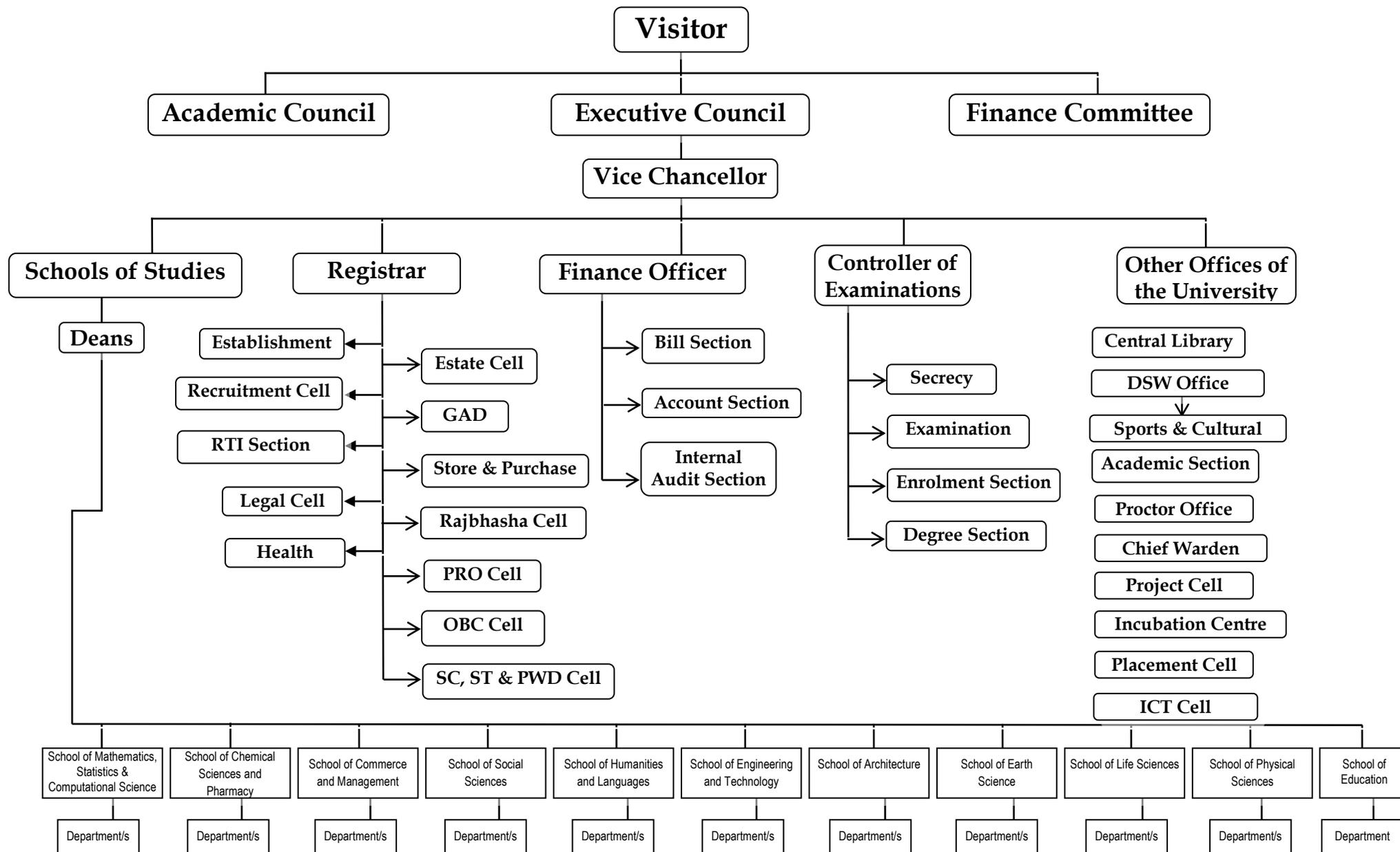
In the University, any policy matter is decided at the level of Vice-Chancellor/ Executive Council/ Academic Council/ Finance Committee of the University. Decision on any matter/ issue is taken in accordance with the provisions of the Act/ Statutes/Ordinances/ Rules & Regulations/Policies etc. of the University/Instructions received from MHRD/UGC and the decisions taken by University Court/ Executive Council/ Academic Council/ Finance Committee from time to time and procedures/practices of the University..

The Vice-Chancellor is the principal executive and Academic Officer of the University and exercises general supervision and control over the affairs of the University and gives effect to the decisions of the authorities.

The Organizational Chart at **Annexure-A** shows the channels of supervision & accountability

Central University of Rajasthan

Organizational Structure Chart



MANUAL - 04
Section 4(1)(b)(iv)

THE NORMS SET FOR THE DISCHARGE OF ITS FUNCTIONS

Norms and standards for various activities of the University are set by the Authorities of the University such as University Court, Executive Council (EC)/Academic Council (AC)/ Finance Committee (FC) etc.

The Court: The University Court is the authority of the University has the power to review, from time to time, the broad policies and programmes of the University, and to suggest measures for the improvement and development of the University. For more details, please visit Section 20 and Statute 10, CUs Act, 2009.

Executive Council: The Executive Council is the principal executive body of the University. The Executive Council shall have the power of management and administration of the revenues and property of the University and the conduct of all administrative affairs of the University not otherwise provided for. For more details, please visit Statute 12, CUs Act, 2009.

Academic Council: The Academic Council is the principal academic body of University and shall, subject to the provision of this Act, the Statutes and the Ordinances, Coordinate and exercise general supervision over the academic policies of the University. For more details, please visit Statute 14, CUs Act, 2009.

Finance Committee: Finance Committee is the authority of the University to examine the account and to scrutinize the proposal for expenditure. For more details, please visit Statute 17, CUs Act, 2009.

MANUAL - 05

Section 4(1)(b)(v)

RULES, REGULATIONS, INSTRUCTIONS, MANUAL AND RECORDS FOR DISCHARGING FUNCTIONS

The following Act, Statutes, Ordinances, Rules, Regulations etc. are used for discharging functions by the Central University of Rajasthan:

Sl. No.	Name of the act, rules, regulations, etc.	Brief gist of the contents
1.	<u>Act & Statutes for CURAJ:</u> i. The Central Universities Act, 2009 ii. Revised/ amended/ new Statutes	<p>1. Act: Definitions Objects & Powers Jurisdiction of CURAJ Officers and various authorities of the University, such as Court, Executive Council, Academic Council, etc.</p> <p>2. Statutes: the constitution, powers and duties of authorities and other bodies, qualification and disqualification of such authorities, appointment, powers & duties of Officer of University and their terms and conditions of service & power and duties, administration of University, Selection Committee, Appointments, Seniority, maintenance of discipline of Students, Students' Council etc.</p> <p>3. Revised/ amended/ new Statutes: School of Studies, Academic Departments, Planning and Monitoring Board, Selection Committee, term of Vice-Chancellor, Executive Council, Academic Council, Appointment of Head of the Departments, Dean of Student's Welfare.</p>
2.	The Ordinances of the University	<p>1. Admission and Enrollment of students to the University - for regular on Campus Education</p> <p>2. Medium of Instruction and Examinations</p> <p>3. Examination and Evaluation</p> <p>4. Conditions of Service of Teachers</p> <p>5. Procedure / Norms for appointment to the posts of Professor, Associate Professor, and Assistant Professor and Academic Staff</p> <p>6. Manner of appointment and emoluments of employees other than teachers and other academic staff</p> <p>7. Written contract of Appointments</p> <p>8. Fees payable by students of the University</p> <p>9. Doctor of Philosophy Programme</p> <p>10. Convocation</p> <p>11. Norms/regulations for promotion through career advancement of assistant professors, associate professors, professors and academic staff</p>

Sl. No.	Name of the act, rules, regulations, etc.	Brief gist of the contents
		<p>12. Emoluments, terms and conditions of service of the Vice Chancellor</p> <p>13. Emoluments, terms and conditions of service of the Pro Vice Chancellor</p> <p>14. Emoluments, terms and conditions of service of the Registrar</p> <p>15. Emoluments, terms and conditions of service of the Finance Officer</p> <p>16. Emoluments, terms and conditions of service of the Controller of Examinations</p> <p>17. Emoluments, terms and conditions of service of the Librarian</p> <p>18. Assignment of Departments to Schools of Studies</p> <p>19. Constitution, Terms of Office and Responsibilities of the Board of Studies and term of Office of its Members</p> <p>20. Duties of Heads of Departments / Centres</p> <p>21. Sensitization, prevention and Redressal of sexual harassment</p> <p>22. Curbing the Menace of Ragging in Higher Educational Institutions</p> <p>23. Traveling and Halting Allowance Rules</p> <p>24. University Building Committee</p> <p>25. Purchase Committee</p> <p>26. Award of Undergraduate / P.G. Degrees and Diplomas / P.G. Diplomas & Certificates of the University (for regulars on campus mode)</p> <p>27. Conditions of residence of the students of the University</p> <p>28. Employees and Students' Grievances Redressal Committee</p> <p>29. Rules for Medical Reimbursement</p> <p>30. Powers & Functions of Heads of Departments of Studies</p> <p>31. Powers and functions of the Deans of Schools</p> <p>32. Schools BOARD</p> <p>33. Award of Fellowship, Scholarships, Studentships, Medals and Prizes</p> <p>34. Board of Research Studies</p> <p>35. Functions and duties of the Departments in the School</p> <p>36. Appointment of Examiners</p> <p>37. Appointment of adjunct faculty members & scholars in residence</p> <p>38. Equivalence Committee for recognition of Examinations/Degrees</p> <p>39. Powers and Functions of the Dean, Students' Welfare</p> <p>40. Floating Posts</p>

Sl. No.	Name of the act, rules, regulations, etc.	Brief gist of the contents
		41. Transfer of Students 42. Deans' Committee 43. Code of Conduct of the employees of the University 44. Courses of Study 45. Admission Committee 46. Reservation of seats and other special provisions for Admission 47. Students Discipline 48. Visiting Professors 49. Games and Sports Committee 50. The Proctor 51. Transfer of Credits 52. Visiting Fellow 53. Appointment of faculty against sanctioned posts under exigent situations 54. Conduct of Examination
3	Cadre Recruitments Rules (Non-teaching employees), 2013	Recruitments Rules for Non-teaching employees including Library staff
4	University Medical Attendance Rules (as per CSMA, 1944)	Rules relating to medical attendance for University's employees
5	Matter related to NPS, LTC, TA/DA etc. are dealt as per the direction issued by the GoI and UGC from time to time	

MANUAL - 06

Section 4(1)(b)(vi)

STATEMENT OF CATEGORIES OF DOCUMENTS THAT ARE HELD BY CENTRAL UNIVERSITY OF RAJASTHAN

The documents held by Central University of Rajasthan are categorized in terms of the Department holding them.

As such, the documents may be categorized as follows:

1. Minutes of the University Court, Executive Council, Academic Council, Board of Studies and Finance Committee, Planning and Monitoring Board, School Board and Building and works committee printed and published from time to time.
2. Brochures and Prospectus prepared by various Departments regarding admissions for various courses in the University are available in print form in the respective Faculties/ Departments. Many of them are also available on the website of the University.
3. Annual Reports of the University
4. Annual Accounts & Audited Reports of the University
5. Academic Calendar
6. List of holidays observed by the University
7. Documents related to MoU/ MoA with other organizations/ institutions
8. The Establishment Branch maintains personal files, service books of the University employees and documents, papers, rules, circulars, notifications, decisions/instructions, etc. issued by the University/UGC/MHRD/GOI on such service matters from time to time.
9. The Finance & Account Section of the University is responsible for payment of salary including arrears bills of the faculty, staff and officers of the University. Deduction of Income tax from salary, depositing it with Income Tax Department etc. Records maintained by it include salary ledgers, files, instructions, circulars issued by the University/Govt. of India, MHRD/UGC in this regard from time to time, rules on matters being dealt by it. The Section is responsible for issue of Cheques/Bank drafts. The Section also issues receipts for the payments received from Students, Staff, etc. and maintains Cash Books, Ledgers, Registers, etc. The Section is also responsible to process bills/temporary advance requisitions, etc and to maintain instructions records, ledgers, rules, etc, relating to the above works.
10. The Library maintains a number of Books, Magazines, Journals, press clipping, News papers, Govt. Documents etc. for the benefit of students/faculty/staff and other readers. It also makes purchase of books etc. from time to time to meet the requirements of its readers. It maintains records, files, stock registers, etc. in connection with the above activities.

11. University Health Centre provides medical facilities to the Students and staff. It maintains records relating to purchases of medicines, files, registers etc. relating to the above matters.
12. The Estate Branch pertains records of major and minor works in the University and day to day maintenance work. The Branch maintains Files, Records, Estimates, Circulars, copies of Budget Allocation, building register, Sanction Plans Register, Register for Annual Maintenance Account, work assigned to CPWD and related documents etc.
13. The Examination Branch maintains records of certificates, mark-sheets, transfer-cum-migration certificates, degrees, convocation etc.

MANUAL - 07
Section 4(1)(b)(vii)

ARRANGEMENTS THAT EXISTS FOR CONSULTATION WITH, OR REPRESENTATION BY THE MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION OF ITS POLICY OR IMPLEMENTATION THEREOF

Mode of public participation:

Various statutory bodies/ authorities/ public committees of the University comprise of eminent people from society and representatives of member of the public who are involved directly / indirectly in formulation of policies of the University and implementation thereof for betterment of the society through University.

- (a) The **Executive Council** has the following representations from the members of the public :
- i. Statute 11(1)(xi): Four persons of distinction in academic and public life, to be nominated by the Visitor for a period of three years. They are:
 - i) Shri Ajai Vikram Singh, Defence Secretary (Retd.), Ajmer
 - ii) Shri Pratap Bhanu Mehta, President & CEO, Centre for Policy Research, New Delhi
 - iii) Shri Ashok Patni, M/s. R.K. Marble Pvt. Ltd., Kishangarh, Ajmer
 - iv) Co. Rajyavardhan Singh Rathore, Delhi
- (b) The **Academic Council** has the following representations from the members of the public :
- i. Statute 13(i)(viii): Six persons not in the service of the University co-opted by the Academic Council for a period of three years for their Special Knowledge in education progress and development. They are:
 - i) Prof. N.V. Thakkar
 - ii) Mr. Arjun Malhotra
 - iii) Mr. Madhav Chavhan
 - iv) Mr. H.K. Dua
 - v) Mr. Dheeraj Sanghi
 - vi) Prof. E.D. Jammis
- (c) The **Planning and Monitoring Board** has the following representations from the members of the public:
- i. Six experts to be nominated for a period of three years from among the persons who have special interest in education process and development and are of high academic standards. Of which, four shall be nominated by the Executive Council and two by the Vice Chancellor. They are:
 - i) Shri Arjun Malhotra, Co-founder, HCL Technologies
 - ii) Prof. V.S. Vyas, Member, Economic Advisory Council to the Prime Minister

- iii) Mrs. Aruna Roy, Social Activist & Ex-Member, NAC, Govt. of India
 - iv) Padmashree Prof. M.S. Sodha, Visiting Professor & former Vice Chancellor, University of Lucknow & Chief of the Society, BAG-Energy Research Society
 - v) Prof. K.L. Sharma, Former Vice Chancellor, University of Rajasthan
 - vi) Prof. V.R. Mehta, Former Vice Chancellor, University of Delhi & Founder & Member Secretary, Foundation for Academic Excellence & Access
- (d) In addition, several member of public in capacity of Expert, Representative etc. also associated in other University Authorities and Internal Committees constituted by the University as per the provisions of Central Universities Act, 2009, University Ordinances and Government of India guidelines, as the case may be, for formulation of policies of the University and smooth functioning of various activities.

MANUAL - 08
Section 4(1)(b)(viii)

**STATEMENT OF THE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES
CONSTITUTED, AND THOSE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH
MEETINGS ARE ACCESSIBLE FOR PUBLIC**

The Section 19 of Central Universities Act, 2009 specifies the following authorities of the University:-

1. **The Court:** The University Court is the authority of the University has the power to review, from time to time, the broad policies and programmes of the University, and to suggest measures for the improvement and development of the University. For more details, please visit Section 20 and Statute 10, CUs Act, 2009.
2. **Executive Council:** The Executive Council is the principal executive body of the University. The Executive Council shall have the power of management and administration of the revenues and property of the University and the conduct of all administrative affairs of the University not otherwise provided for. For more details, please visit Statute 12, CUs Act, 2009.
3. **Academic Council:** The Academic Council is the principal academic body of University and shall, subject to the provision of this Act, the Statutes and the Ordinances, Coordinate and exercise general supervision over the academic policies of the University. For more details, please visit Statute 14, CUs Act, 2009.
4. **Board of Studies:** Subject to the overall control and supervision of the Academic Council, the functions of a Board of Studies shall be to approve subjects for research for various degrees and other requirements of research degrees and to recommend to the concerned School Board in the manner prescribed by the Ordinances –
 - (a) Courses of studies and appointment of examiners for courses, but excluding research degrees
 - (b) appointment of supervisors for research; and
 - (c) measures for the improvement of the standard of teaching and research
5. **Finance Committee:** Finance Committee is the authority of the University to examine the account and to scrutinize the proposal for expenditure. For more details, please visit Statute 17, CUs Act, 2009.
6. Such other authorities as may be declared by the Statutes to be the authorities of the University.

The First Court of Central University of Rajasthan:

In pursuance of the Government of India, Ministry of Human Resource Development, Department of Higher Education letter (Ref. F.No. 48-8/2012-Desk(U)) dated 16.09.2013 and letter (Ref. F.No. 48-8/2012 - Desk(U)) dated 04.03.2014, in exercise of the powers conferred under Section 44(c) of the Central Universities Act 2009, the First Court of the Central University of Rajasthan, Bandarsindri, NH-8, Kishangarh, has been constituted for a term of three years, consisting of the following:

1.	Dr. Sam Pitroda Hon'ble Chancellor, Central University of Rajasthan; Advisor to the Prime Minister, Public Information Infrastructure & Innovations, Room No. 125, Planning Commission, Yojana Bhavan, Sansad Marg, New Delhi-110001.	<i>(The Chancellor)</i>
2.	Prof. Aditya Narayan Mishra, Department of Political Science, Sri Aurobindo College, (University of Delhi), Shivalik, Malviya Nagar, New Delhi-110017	<i>(Member)</i>
3.	Prof. Rajendra Prasad Joshi, Former Dean & Professor cum Head, Political Science & Public Administration, Maharshi Dayanand Saraswati University, Ajmer. Residence: 24, Brij Vihar, Pula, Udaipur-313001	<i>(Member)</i>
4.	Prof. P.C. Vyas, Former Professor of Chemistry, Rajasthan University, Jaipur & Former Chairman, Board of Secondary Education Rajasthan 6-Kh-23, Jawahar Nagar, Jaipur-302004	<i>(Member)</i>
5.	Prof. L.N. Dadhich, Former Professor, Department of Entomology & Dean of Students Welfare, Maharana Pratap Agriculture University, Udaipur. House No. 41, Hiran Magri, Sector-3, Opp. Vivek Park, Udaipur-313001	<i>(Member)</i>
6.	Prof. Vijayalaxmi Chouhan, Former Professor & Head, Department of Psychology, Mohan Lal Sukhadia University, Udaipur. House No. 6-B, Opp. Saheliyon Ki Badi, Udaipur	<i>(Member)</i>
7.	Dr. George Verghese C-86, Defence Colony, New Delhi-110024	<i>(Member)</i>
8.	Dr. D.P. Jaroli, Retd. Professor, Department of Zoology, University of Rajasthan, Jaipur Residence: 2-Chandrakala Colony, Durgapura, Jaipur-302018	<i>(Member)</i>
9.	Dr. K. Venugopalan, Professor, Department of Physics, Mohan Lal Sukhadia University, Durga Nuresry Road, Udaipur. B-303, Galaxy Apartment, Bedla Road, Fatepura, Udaipur-313001	<i>(Member)</i>
10.	Prof. Sanjay Lodha, Professor, Deptt. of Political Science, Mohan Lal Sukhadia University, Udaipur. R-9, University Quarters, M.L.S. University, Udaipur-313039	<i>(Member)</i>
11.	Prof. Biswajeet Pattanayak, Director, Asian School of Business Management, Shiksha Vihar, Bhola, Baranga-Khurda Road, Chandaka, Bhubaneswar-754012 (Odisha).	<i>(Member)</i>
12.	Prof. Dr. Monika Nagori, Professor, Deptt. of Sociology, Mohan Lal Sukhadia University, Udaipur-313001	<i>(Member)</i>
13.	Shri Ajai Vikram Singh, Defence Secretary (Retd.) Bhagsuri House, Jaipur Road, Ajmer-305001 (Rajasthan)	<i>(Member)</i>
14.	Justice I.S. Israni (Retd.) House. No. 54, Krishna Marg, C-Scheme, Jaipur-302001 (Rajasthan)	<i>(Member)</i>

15.	Shri Pratap Bhanu Mehta, President & Chief Executive, Centre for Policy Research, Dharma Marg, Chanakyapuri, New Delhi-110021	(Member)
16.	Shri Ashok Patni M/s. R.K. Marble Pvt. Ltd., Makrana Road, Madanganj-Kishangarh-305801, Distt. – Ajmer (Rajasthan)	(Member)
17.	Shri C.S. Vaid, 710, The Grand Geejgarh Flats, Hawa Sarak, Civil Lines, Jaipur302006	(Member)
18.	Shri Rajyavardhan Rathore No.3, Polo Road, Delhi Cantt., New Delhi-110010	(Member)
19.	General Deepak Kapoor, PVSM, AVSM, SM, VSM, ADC, Ex-Chief of the Army Staff	(Member)
20.	Dr. Bhawani Shankar Gupta, Basant Diagnostic Centre Pvt. Ltd., H-7, Janpath, Shyam Nagar, Jaipur-302019	(Member)
21.	Prof. V. Venkata Ramana, Professor & Dean, School of Management Studies, University of Hyderabad, P.O. Central University, Hyderabad-500046	(Member)
22.	Shri Karuturi Srinivas, D. No.: 7-274, Teacher's Colony, Gokavaram Road, Jaggampeta, East Godavari District (A.P.)	(Member)
23.	Dr. Mohan Kanda, I.A.S. (Retd), Former Member, NDMA & Former Secretary, Govt. of India. Residence: C-17, Stone Valley Apartment, Road No. 4, Banjara Hills, Hyderabad-500034	
24.	Smt. Rama Ranjan, Classical Dancer, D 5, D DDA Flats, Munrika, New Delhi-110067.	(Member)
25.	Prof. (Dr.) K.K. Goswami, Director & Professor, Indian Institute of Carpet Technology [Under the aegis of Development Commissioner (Handicrafts), Ministry of Textile, GOI], Chauri Road, Bhadohi – 221401	(Member)
26.	Prof. K.L. Kamal Former Vice Chancellor, Rajasthan University, Jaipur. C-178, Gyan Marg, Tilak Nagarm, Jaipur-302004	(Member)
27.	<i>Padamshri</i> Dr. Chandra Prakash Devel Rajasthani Poet & Translator, Sahitya Academi Awardee, 74, Baladev Nagar, Makadwali Road, Ajmer-305006 (Rajasthan)	(Member)
28.	Prof. B.S. Garg, Former Professor & Head, University Department of Library & Information Science, University of Rajasthan, J.L.N. Marg, Jaipur-302004	(Member)
29.	Justice N.N. Mathur, Former High Court Judge & Former Vice Chancellor, National Law University, Jodhpur; 34, Central School Scheme, Air Force Area, Jodhpur-342011 (Rajasthan)	(Member)
30.	Prof. Arif Ali, Department of Biosciences, Jamia Millia Islamia, Jamia Nagar, New Delhi-110025	(Member)
31.	Dr. Pramila Srivastava, 17, Poorvi Marg, 2 nd Floor, Vasant Vihar, New Delhi-110057	(Member)
32.	Lt. Gen. P.S. Bhalla (Retd.), Bunglow No. 5, Lodhi Estate, New Delhi-110003	(Member)
33.	Shri M.S. Yadav Registrar, Central University of Rajasthan, NH-8, Bandarsindri, Tehsil – Kishangarh, Distt. – Ajmer (Raj.)	(Ex officio Member Secretary)

Central University of Rajasthan

NH-8, Tehsil – Kishangarh–305801, Distt. -Ajmer, Rajasthan

Members: Second Executive Council (2013-2015)

Amended Statute 11 of the Central Universities Act, 2009

Statutory Provisions	S. No.	Name / Contact Information
Statute 11(1)(i): Vice-chancellor	1.	<i>(Ex-officio Chairman)</i> Prof. M.M. Salunkhe Founder Vice Chancellor, Central University of Rajasthan <i>(Relieved on 01/03/2014 (A/N), after completion of term of five years)</i> -- Prof. A.P. Singh Vice Chancellor (i/c), Central University of Rajasthan, Bandarsindri, NH-8, Tehsil-Kishangarh, Distt.- Ajmer (Rajasthan) <i>(w.e.f. 02.03.2014)</i>
	2.	<i>(Ex-officio Member)</i> Secretary, Department of Higher Education, Ministry of Human Resource Development, Govt. of India, Shastri Bhawan, New Delhi-110 115.
Statute 11(1)(iii): Chairman, UGC or his / her nominee	3.	<i>(Member - Nominee of Chairman, UGC)</i> Prof. Mohinder Singh, Member, National Commission for Minority Educational Institutions, Government of India. Gate No. 4, 1 st Floor, Jeevan Tara Building, 5, Sansad Marg, Patel Chowk, New Delhi-110001.
Statute 11(1)(iv): Principal Secretary, Higher Education of the State Government or his / her nominee not below the rank of Secretary preferably dealing with matters relating to Higher Education	4.	<i>(Ex-officio Member)</i> Principal Secretary to Government of Rajasthan, Higher Education Department, Main Building, Government Secretariat, Jaipur-302005
Statute 11(1)(v): Pro-Vice Chancellor; if any	5.	(Vacant)
Statute 11(1)(vi): Four members from among Deans of Schools of Studies, by rotation according to seniority, to be appointed by the Vice-Chancellor	6.	<i>(Member)</i> Prof. R.T. Pardasani Dean, School of Chemical Sciences and Pharmacy, Department of Chemistry, Central University of Rajasthan, Bandarsindri, NH-8, Tehsil-Kishangarh, Distt.- Ajmer (Rajasthan)
	7.	(Vacant)
	8.	<i>(Member)</i> Prof. K.C. Sharma Dean, School of Earth Sciences Central University of Rajasthan, Bandarsindri, NH-8, Tehsil-Kishangarh, Distt.- Ajmer (Rajasthan)
	9.	Prof. Aditya Kumar Gupta Dean, School of Life Sciences Central University of Rajasthan, Bandarsindri, NH-8, Tehsil-Kishangarh, Distt.- Ajmer (Rajasthan)
Statute 11(1)(vii): One Professor who is not a Dean, by rotation according to seniority, to be appointed by the Vice-Chancellor	10.	<i>(Member)</i> Prof. A.P. Singh Department of Mathematics, Central University of Rajasthan, Bandarsindri, NH-8, Tehsil-Kishangarh, Distt.- Ajmer (Rajasthan)

Central University of Rajasthan
NH-8, Tehsil – Kishangarh–305801, Distt. -Ajmer, Rajasthan

Members: Second Executive Council (2013-2015)

Amended Statute 11 of the Central Universities Act, 2009

Statute 11(1)(viii): One Associate Professor, by rotation according to seniority, to be appointed by the Vice-Chancellor	11.	Dr. Dinesh Chandra Sharma Associate Professor, Department of Mathematics, Central University of Rajasthan, Bandarsindri, NH-8, Tehsil-Kishangarh, Distt.- Ajmer (Rajasthan)	<i>(Member)</i>
Statute 11(1)(ix): One Assistant Professor, by rotation according to seniority, to be appointed by the Vice-Chancellor	12.	Dr. Anand Kumar Assistant Professor, Department of Mathematics Central University of Rajasthan, Bandarsindri, NH-8, Tehsil-Kishangarh, Distt.- Ajmer (Rajasthan)	<i>(Member)</i>
Statute 11(1)(x): Two of the elected members of the Court, none of whom shall be and employee or student of the University or an institution recognised by or associated with the University, to be nominated by the Visitor	13.	(Vacant)	
Statute 11(1)(xi): Four persons of distinction in academic and public life, to be nominated by the Visitor	14.	Shri Ajai Vikram Singh, Defence Secretary (Retd.), Baghsuri House, Jaipur Road, Ajmer-305001 (Rajasthan)	<i>(Member)</i>
	15.	Shri Pratap Bhanu Mehta, President & C.E.O., Centre for Policy Research, Dharam Marg, Chankyapuri, New Delhi-110 021.	<i>(Member)</i>
	16.	Shri Ashok Patni M/s R.K. Marble Pvt. Ltd., Makrana Road, Madanganj-Kishangarh-305801, Distt. – Ajmer, Rajasthan. Mobile: 9829097066	<i>(Member)</i>
	17.	Col. Rajyavardhan Singh Rathore, No. 3, Polo Road, Delhi Cantt., Delhi-110 010.	<i>(Member)</i>
Secretary	18.	Registrar, Central University of Rajasthan, Bandarsindri, NH-8, Tehsil-Kishangarh, Distt.- Ajmer (Rajasthan)	<i>(Ex-officio Secretary)</i>

NOTIFICATION**Sub: Constitution of Finance Committee of Central University of Rajasthan – reg.**

It is notified for all concerned that in compliance to the provisions of Statute 17, read with Section 24 of the Central Universities Act 2009, the Finance Committee has been reconstituted, consequent upon a member nominated by the Executive Council of this University in its 19th meeting held on 27th May 2015. Further, as per the Statutes 17 (3), all the members other than *Ex officio* members, shall hold office for a term of three years. The Finance Committee shall consist the following members:

17 (1) (i)	The Vice Chancellor	1. Vice Chancellor, Central University of Rajasthan (<i>Ex-officio</i> Chairman) [Presently Prof. A P Singh, Vice Chancellor (i/c)]
17 (1) (ii)	The Pro-Vice Chancellor	2. Vacant
17 (1) (iii)	One person nominated by the Court	3. Prof. V Venkata Ramana Professor & Dean, School of Management Studies, University of Hyderabad (Nominee of the Court w.e.f. 23.11.2013)
17 (1) (iv)	Three persons nominated by the Executive Council, out of whom at least one shall be member of the Executive Council	4. Dr. N U Siddiqui, Former Finance Officer, Jamia Milia Islamia, New Delhi 5. Shri Biju Mathew, Senior Manager, Regional Centre for Biotechnology, New Delhi (Ref. Notification No. CURAJ/FO/F1/127 dated 14.05.2013) 6. Dr. D C Sharma, Associate Professor, D O Mathematics, Central University of Rajasthan (Member, Executive Council) (Ref. Office Order No. CURAJ/R/F.69/2015-16/1051 dated 17.06.2015)

Continued...

17 (1) (v)	Three persons nominated by the Visitor	<p>7. Joint Secretary (CU&L), MHRD, New Delhi</p> <p>8. Joint Secretary & Finance Advisor, MHRD, New Delhi</p> <p>9. Joint Secretary (CU) UGC, New Delhi</p> <p>(Visitor's nominee w.e.f. 18.03.2014)</p>
The Statutes 7 (5)	The Finance Officer	<i>Ex-officio</i> Secretary



(D K Aggarwal)
Finance Officer & Ex-officio Secretary
Central University of Rajasthan

Academic Council

(Amended Statute 13 of the Central Universities Act, 2009)

13 (1) The Second Academic Council has been constituted as per the amended Statute 13, Central Universities Act, 2009 as follows:

- i. The Vice-Chancellor.
 - ii. The Pro-Vice-Chancellor, if any
 - iii. Deans of Schools of Studies.
 - iv. Heads of teaching Departments/Centres.
 - v. 10 Professors (excluding those who are Deans of Schools of Studies & Heads of the Departments /Centres) on the basis of seniority and rotation to be nominated by Vice Chancellor giving due regard to representation of different Schools.
 - vi. Five Associate Professor who is not Head of Teaching Department by rotation according to seniority to be appointed by the Vice-Chancellor.
 - vii. Three Assistant Professors by rotation according to seniority to be appointed by the Vice-Chancellor.
 - viii. Six Persons not in the service of the University co-opted by the Academic Council for their special knowledge in educational progress and development:
 - i) Prof. N.V. Thakkar
 - ii) Mr. Arjun Malhotra
 - iii) Mr. Madhav Chavhan
 - iv) Mr. H.K. Dua
 - v) Mr. Dheeraj Sanghi
 - vi) Prof. E.D. Jammis
 - ix. Two of the elected members of the Court, to be nominated by the Visitor - (Vacant)
- 13(2) Dean of Students Welfare, Proctor, Controller of Examinations and Librarian shall be ex-officio members.
- 13 (3) All members of the Academic Council, other than the ex-officio members, shall hold office for a term of three years.
- 13 (4) Half of the total members of the Academic Council, including two outsider members, excluding the Chairman, shall form the quorum for the meeting of the Academic Council.

MANUAL - 09
Section 4(1)(b)(ix)

DIRECTORY OF OFFICERS AND EMPLOYEES

[Working Hours: 09:30 hours to 18:00 hours with a break of 30 minutes for lunch]

[Weekly off : Saturday and Sunday]

- Directory of teaching staff is available in a print form as telephone directory which is updated every year. This directory is available on the University website.
- The Directory of the employees other than teachers is as follows:

STD code: 01463

Directories of Administrative & Non-teaching Staff

Sl. No.	Name	Designation	Phone Off.	E-Mail
1	Prof. (Dr.) A.K. Pujari	Vice-Chancellor	238726	vc@curaj.ac.in
2	Prof. Supriya Agarwal	Registrar (i/c)	238727	registrar@curaj.ac.in
3	Dinesh Kumar Aggarwal	Finance Officer	238724	fo@curaj.ac.in
4	Prof. Neeraj Gupta	Controller of Examinations (i/c)	238753	coe@curaj.ac.in
5	Santosh Kumar Srivastava	Joint Registrar (F/A)	238591	drf@curaj.ac.in
6	Dr. Hari Singh Parihar	Deputy Registrar (Estt.)	238754	dradmin@curaj.ac.in
7	D.K. Saraswat	Executive Engineer (Estate Office)	238574	ee_civil@curaj.ac.in
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9	Anuradha Mittal	Public Relation Officer	238756	anuradha.pro@curaj.ac.in
10	Ramesh Singh Solanki	Section Officer (Establishment)	238546	rs@curaj.ac.in
11	Shyam Singh	Section Officer (F/A)	238599	shyam@curaj.ac.in
12	Manoj Kumar Indoria	Private Secretary to R	238759	mkindoria@curaj.ac.in
13	Ashish Kumar Gupta	Private Secretary to HVC	238722	akgupta@curaj.ac.in
14	Kavita Jesrani	Private Secretary to FO	238725	ps.fo@curaj.ac.in
15	Gaurav Sharma	Assistant (Estate)	238589	gauravupmanyu9@gmail.com
16	Pradeep Kumar Garg	Assistant (Academics)	238593	pradeepGarg@curaj.ac.in
17	Sanjay Joshi	Technical Assistant	238517	sanjayjoshi@curaj.ac.in
18	Naresh Kumar Mangal	Technical Assistant	238517	mnaresh@curaj.ac.in
19	Neha Bajaj	UDC (F/A)	238599	nehabajaj@curaj.ac.in
20	Pratima Chattraj	UDC (Store & Purchase)	238757	pratima@curaj.ac.in
21	Vivek Vyas	Laboratory Assistant	238517	vivek.la@curaj.ac.in
22	Alok Sharma	Laboratory Assistant	238535	alok_newai@yahoo.co.in
23	Amit Kumar Jhamb	Laboratory Assistant	238586	amitjhamb07@gmail.com
24	Vineet P. Bishnoi	LDC (RTI, Legal)	238754	vineet@curaj.ac.in
25	Lata Gurbaxani	LDC (Store & Purchase)	238757	latagurbaxani@curaj.ac.in
26	Girraj Prasad Sharma	Caretaker	238510	girrajtiwari85@gmail.com
27	Dilip Raichandani	Hindi Typist (PRO Office)	238756	raichandani@curaj.ac.in
28	Rajveer Singh	Cook (VC Residence)	238571	rajveer1980@yahoo.co.in
29	Gaurav Sukhwal	Driver	238756	gourav404@gmail.com
30	Sanjay Kumar Sharma	Driver	238756	sanjaysharma.curaj@gmail.com

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33	Vinod Sharma	Library Attendant	238593	vinodsharma@curaj.ac.in
34	Ganpat Solanki	Peon/ Office attendant, Reception	238755	ganpatsolanki@curaj.ac.in
35	Anshu Sharma	Peon/ Office attendant	238722	anshu@curaj.ac.in
36	Sagar Mal Gujar	Peon/ Office attendant	238759	sagar.curaj@gmail.com
37	Mangal Chand Dhanka	Peon/ Office attendant	238725	mangal@curaj.ac.in
38	Vimal Kumar Jain	Laboratory Attendant	238586	jain.vimal678@gmail.com
39	Dashrath Kumar Sharma	Laboratory Attendant	238729	sharma_dash@rediffmail.com
40	Dr. Anil Bhatnagar	Medical Officer, Health Centre	238765	dr.anilbhatnagar@rediffmail.com

Directories of Teaching Staff

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1	Prof. Neeraj Gupta	Professor	Architecture	238583	hod.arch@curaj.ac.in
2	Mrs. Ritu Bhargava Rai	Associate Professor	Architecture	238737	ritubrai@curaj.ac.in
3	Mr. Vivekanand Tiwari	Assistant Professor	Architecture	238737	vivekanand@curaj.ac.in
4	Mr. Sunil Sharma	Assistant Professor	Architecture	238737	sunilsharma@curaj.ac.in
5	Mr. Abhijit Rastogi	Assistant Professor	Architecture	238737	abhijit_arch@curaj.ac.in
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7	Dr. Kiran Kumar Tejavath	Assistant Professor	Biochemistry	238652	kirankumar@curaj.ac.in
8	Dr. Chandi Charan Mandal	Assistant Professor	Biochemistry	238652	ccmandal@curaj.ac.in
9	Dr. Vijay Kumar Prajapati	Assistant Professor	Biochemistry	238652	vkprajapati@curaj.ac.in
10	Prof. Aditya Kumar Gupta	Professor	Biotechnology	238559	akg54@curaj.ac.in
11	Dr. Pankaj Goyal	Associate Professor	Biotechnology	238733	pankaj_bio@curaj.ac.in
12	Dr. Janmejy Pandey	Assistant Professor	Biotechnology	238733	janmejy@curaj.ac.in
13	Dr. Suman Tapryal	Assistant Professor	Biotechnology	238733	suman_tapryal@curaj.ac.in
14	Dr. Tarun Kumar Bhatt	Assistant Professor	Biotechnology	238733	tarun@curaj.ac.in
15	Dr. Jay Kant Yadav	Assistant Professor	Biotechnology	238733	jaykantyadav@curaj.ac.in
16	Prof. R.T. Pardasani	Professor	Chemistry	238535	rtpardasani@curaj.ac.in
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19	Dr. Easwar Srinivasan	Assistant Professor	Chemistry	238739	easwar.srinivasan@curaj.ac.in
20	Dr. Srinivasarao Yaragorla	Assistant Professor	Chemistry	238739	srinivasarao@curaj.ac.in

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21	Mr. Pranta Pratik Patnaik	Assistant Professor	CMS	238764	prantapratik@curaj.ac.in
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24	Dr. Neeru Prasad	Assistant Professor	CMS	238716	neeruprasad_cms@curaj.ac.in
25	Dr. Sushila Kumari Soriya	Assistant Professor	Commerce	238763, 238710	sushilasoriya@curaj.ac.in
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27	Dr. Neha Seth	Assistant Professor	Commerce	238710	nehaseth@curaj.ac.in
28	Dr. Mamta Rani	Associate Professor	CS	238539	hod.cs@curaj.ac.in, mamtarsingh@curaj.ac.in
29	Dr. Nishtha Kesswani	Assistant Professor	CS	238719	nishtha@curaj.ac.in
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31	Mr. Gaurav Meena	Assistant Professor	CS	238719	gauravmeena10@curaj.ac.in
32	Mr. Ravi Raj Choudhary	Assistant Professor	CS	238719	raviraj@curaj.ac.in
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35	Dr. Muzzammil Hussain Mohammad	Assistant Professor	CSE	238743	mhussain@curaj.ac.in
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38	Prof. Supriya Agarwal	Professor	English	238582	hod.eng@curaj.ac.in, agarwal_supriya@curaj.ac.in
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54	Dr. Tulsee Giri Goswami	Assistant Professor	Management	238711	tulseechoswami@curaj.ac.in
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S. No.	Name of Employee	Designation	Departments	Department contact no.	CURAJ e-mail ID
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83	Dr. Jagdish Ulhas Jadhav	Associate Professor	Social Work	238761	jagdishjadhav_sw@curaj.ac.in
84	Mr. Dandub Palzor Negi	Assistant Professor	Social Work	238717	dpnegi_sw@curaj.ac.in
85	Dr. Atiq Ahmed	Assistant Professor	Social Work	238717	atiqahmed_sw@curaj.ac.in
86	Dr. Shaizy Ahmed	Assistant Professor	Social Work	238717	sahmed_sw@curaj.ac.in
87	Dr. Jitendra Kumar	Associate Professor	Statistics	238554	jitendravrakarma@curaj.ac.in
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89	Dr. Sanjay Kumar	Assistant Professor	Statistics	238740	sanjay.kumar@curaj.ac.in
90	Dr. Mahendra Saha	Assistant Professor	Statistics	238740	mahendrasaha@curaj.ac.in

MANUAL - 10**Section 4(1)(b)(x)****MONTHLY REMUNERATION RECEIVED BY EACH OF THE OFFICERS
AND EMPLOYEES OF CENTRAL UNIVERSITY OF RAJASTHAN****REGULAR TEACHING AND NON-TEACHING STAFF**

Sr. No.	Name of Employee	Designation	Date of Joining	Gross Salary
1	Prof. (Dr.) A.K. Pujari	Vice-Chancellor	05-10-2015	to be fixed as per UGC guidelines
2	Prof. A. P. Singh	Professor	21-04-2012	124009.00
3	Dr. D. C. Sharma	Associate Professor	23-04-2012	133599.00
4	Dr. Jugal Kishore Prajapat	Associate Professor	23-04-2012	127317.00
5	Dr. Anand Kumar	Assistant Professor	08-01-2011	68197.00
6	Dr. Amit Chakraborty	Assistant Professor	23-04-2012	70286.00
7	Mrs. Vidyottama Jain	Assistant Professor	19-03-2013	67806.00
8	Dr. Jitendra Kumar	Associate Professor	14-05-2013	123701.00
9	Mr. Deepesh Bhati	Assistant Professor	23-04-2012	64556.00
10	Dr. Sanjay Kumar	Assistant Professor	23-04-2012	66291.00
11	Dr. Mahendra Saha	Assistant Professor	25-03-2013	67806.00
12	Dr. Maithili R. P. Singh	Associate Professor	24-04-2012	116514.00
13	Mr. Sanjay Kumar Garg	Assistant Professor	23-04-2012	69736.00
14	Mrs. Tulsee Giri Goswami	Assistant Professor	23-04-2012	66291.00
15	Dr. Avantika Singh	Assistant Professor	03-10-2012	77528.00
16	Prof. R. T. Pardasani	Professor	16-05-2012	144907.00
17	Dr. Sunil Ganapati Naik	Associate Professor	22-08-2013	123701.00
18	Dr. Raghu Chitta	Assistant Professor	23-04-2012	83514.00
19	Dr. Easwar Srinivasan	Assistant Professor	07-05-2012	69736.00
20	Dr. Srinivasarao Yaragorla	Assistant Professor	10-05-2012	69736.00
21	Ms. Hemlata Manglani	Assistant Professor	10-07-2013	64556.00
22	Dr. Pragati Jain	Assistant Professor	17-07-2013	67806.00
23	Dr. Mamta Rani	Associate Professor	29-06-2012	134744.00
24	Dr. Naga Raju Aitha	Assistant Professor	24-05-2012	70286.00
25	Mr. Gaurav Meena	Assistant Professor	22-04-2013	62773.00
26	Mr. Ravi Raj Choudhary	Assistant Professor	27-06-2013	62773.00
27	Mr. Gaurav Somani	Assistant Professor	21-06-2012	64556.00
28	Mr. Ravi Saharan	Assistant Professor	06-07-2012	70322.00
29	Dr. Muzzammil Hussain Mohd.	Assistant Professor	23-09-2013	72863.00
30	Prof. Supriya Agarwal	Professor	10-07-2013	158489.00
31	Dr. Sanjay Arora	Associate Professor	07-10-2013	124076.00
32	Dr. Bhumika Sharma	Assistant Professor	23-04-2012	69736.00
33	Dr. Neha Arora	Assistant Professor	21-05-2012	69736.00
34	Mr. Devendra Rankawat	Assistant Professor	28-05-2012	61087.00
35	Prof. Ram Lakhan Meena	Professor	14-08-2013	128801.00
36	Dr. N. Laxmi Aiyar	Associate Professor	05-10-2012	127317.00

Sr. No.	Name of Employee	Designation	Date of Joining	Gross Salary
37	Dr. Jitendra Kumar Singh	Assistant Professor	11-07-2013	67806.00
38	Dr. Mamta Khandal	Assistant Professor	15-07-2013	67806.00
39	Dr. Suresh Singh Rathore	Assistant Professor	26-07-2013	67806.00
40	Dr. Sandeep Vishwanathrao Ranbhirker	Assistant Professor	01-08-2013	81608.00
41	Prof. Aditya Kumar Gupta	Professor	24-06-2013	114078.00
42	Dr. Pankaj Goyal	Associate Professor	19-07-2013	123701.00
43	Dr. Suman Tapryal	Assistant Professor	19-03-2013	67806.00
44	Dr. Tarun Kumar Bhatt	Assistant Professor	19-03-2013	67806.00
45	Dr. Janmejy Pandey	Assistant Professor	19-03-2013	67806.00
46	Dr. Jay Kant Yadav	Assistant Professor	15-05-2013	67806.00
47	Dr. Manish Dev Shrimali	Associate Professor	29-05-2013	123701.00
48	Dr. Ajit Kumar Patra	Assistant Professor	19-03-2013	67806.00
49	Dr. Rajneesh Kumar Verma	Assistant Professor	02-04-2013	67806.00
50	Dr. Neeraj Panwar	Assistant Professor	26-06-2013	72863.00
51	Prof. Neeraj Gupta	Professor	10-07-2013	104450.00
52	Mrs. Ritu B. Rai	Associate Professor	10-07-2013	134524.00
53	Mr. Vivekanand Tiwari	Assistant Professor	10-07-2013	67806.00
54	Mr. Sunil Sharma	Assistant Professor	25-07-2013	62773.00
55	Mr. Abhijit Rastogi	Assistant Professor	06-09-2013	62773.00
56	Dr. Devesh Sharma	Assistant Professor	19-03-2013	67806.00
57	Dr. Garima Kaushik	Assistant Professor	19-03-2013	67806.00
58	Dr. Ritu Singh	Assistant Professor	03-09-2013	64459.00
59	Ms. Junali Deka	Assistant Professor	10-07-2013	59402.00
60	Mr. Pranta Pratik Patnaik	Assistant Professor	10-07-2013	62773.00
61	Dr. Nicholas Lakra	Assistant Professor	25-07-2013	67806.00
62	Dr. Neeru Prasad	Assistant Professor	01-08-2013	64398.00
63	Dr. Jagdish Ulhas Jadhav	Associate Professor	02-08-2013	123701.00
64	Dr. Atiq Ahmed	Assistant Professor	01-08-2013	67806.00
65	Mr. Dandub Palzor Negi	Assistant Professor	29-07-2013	59402.00
66	Dr. Shaizy Ahmed	Assistant Professor	12-08-2013	68197.00
67	Dr. S. N. Ambedkar Sole	Associate Professor	14-08-2012	172269.00
68	Dr. S. Kandasamy	Associate Professor	14-10-2013	134524.00
69	Ms. Jose Almin C.	Assistant Professor	10-07-2013	64556.00
70	Mr. Jeevan Kumar Cheruku	Assistant Professor	01-08-2013	62773.00
71	Dr. Gyana Ranjan Panda	Assistant Professor	12-08-2013	72863.00
72	Mr. Anjan Kumar Sahu	Assistant Professor	01-08-2013	62773.00
73	Dr. Vipin Kumar	Associate Professor	17-09-2013	146715.00
74	Dr. Devesh Madhukar Sawant	Assistant Professor	30-08-2013	72863.00
75	Dr. Ruchi Malik	Assistant Professor	16-09-2013	69455.00
76	Dr. Kaiser Raza	Assistant Professor	26-09-2013	67806.00
77	Dr. Umesh Gupta	Assistant Professor	31-10-2013	72863.00
78	Dr. Pawan Kumar Dadheech	Associate Professor	17-04-2013	137030.00
79	Dr. Pradeep Verma	Associate Professor	03-06-2013	131055.00
80	Dr. Arvind Pratap Singh	Assistant Professor	26-03-2013	67806.00
81	Dr. Nidhi Pareek	Assistant Professor	25-06-2013	67806.00
82	Dr. Akhil Agarwal	Assistant Professor	21-06-2013	67806.00

Sr. No.	Name of Employee	Designation	Date of Joining	Gross Salary
83	Dr. Chandra Shekhar Gehan	Assistant Professor	22-08-2013	67806.00
84	Dr. Sushila Kumari Soriya	Assistant Professor	24-07-2012	66291.00
85	Ms. Neha Seth	Assistant Professor	31-07-2012	62980.00
86	Dr. Ruchita Verma	Assistant Professor	30-07-2012	69736.00
87	Dr. Vishvanath	Assistant Professor	20-05-2013	67806.00
88	Dr. Kiran Kumar Tejavath	Assistant Professor	28-05-2013	67806.00
89	Dr. Chandi Charan Mandal	Assistant Professor	24-06-2013	67806.00
90	Dr. Vijay Kumar Prajapati	Assistant Professor	05-08-2013	67806.00
91	Sh. D. K. Aggarwal	Finance Officer	20-05-2013	152280.00
92	Mr. Santosh Kumar Srivastava	Deputy Registrar	11-04-2012	123103.00
93	Dr. Hari Singh Parihar	Deputy Registrar	27-01-2012	82195.00
94	Shri Dinesh Kumar Sarswat	Executive Engineer (Civil)	12-11-2013	68970.00
95	Ms. Sobhagyawati Gupta	Assistant Librarian	27-01-2012	61087.00
96	Ms. Anuradha Mittal	Public Relation Officer	02-03-2012	59475.00
97	Mr. Ramesh Singh Solanki	Section Officer	27-01-2012	47486.00
98	Mr. Shyam Singh Chauhan	Section Officer	27-01-2012	47486.00
99	Mrs. Kavita Jesrani	Private Secretary	01-03-2012	47486.00
100	Mr. Manoj Kumar Indoria	Private Secretary	06-02-2012	47486.00
101	Mr. Ashish Kumar Gupta	Private Secretary	13-02-2012	47486.00
102	Mr. Gaurav Sharma	Assistant	23-02-2012	37763.00
103	Mr. Pradeep Kumar Garg	Assistant	15-03-2012	37763.00
104	Mr. Sanjay Joshi	Technical Assistant	09-02-2012	32095.00
105	Mr. Naresh Kumar Mangal	Technical Assistant	10-02-2012	32095.00
106	Ms. Neha Bajaj	UDC	27-01-2012	28186.00
107	Ms. Pratima Chattraj	UDC	10-02-2012	28186.00
108	Mr. Alok Sharma	Laboratory Assistant	09-02-2012	23474.00
109	Mr. Vivek Vyas	Laboratory Assistant	07-02-2012	23474.00
110	Mr. Amit Kumar Jhamb	Laboratory Assistant	17-02-2012	23474.00
111	Mr. Vineet P. Bishnoi	LDC	01-02-2011	22155.00
112	Ms. Lata Gurbaxani	LDC	25-10-2012	21520.00
113	Mr. Dilip Raichandani	Hindi Typist	30-01-2012	21520.00
114	Mr. Girraj Prasad Sharma	Caretaker	27-01-2012	22366.00
115	Mr. Gourav Sukhwal	Driver	30-01-2012	21595.00
116	Mr. Navin Kumar Sharma	Driver	07-02-2012	21595.00
117	Mr. Sanjay Kumar Sharma	Driver	01-02-2012	21595.00
118	Mr. Rajveer Singh	Cook	27-01-2012	21595.00
119	Mr. Manoj Pareek	Library Attendant	22-11-2010	20789.00
120	Mr. Vinod Sharma	Library Attendant	10-04-2012	19641.00
121	Mr. Vimal Kumar Jain	Lab Attendant	03-02-2012	19641.00
122	Mr. Dashrath Kumar Sharma	Lab Attendant	10-02-2012	19641.00
123	Mr. Ganpat Solanki	Office Attendant	27-01-2012	19641.00
124	Mr. Anshu Sharma	Office Attendant	27-01-2012	19641.00
125	Mr. Sagar Mal Gurjar	Office Attendant	27-01-2012	19641.00
126	Mr. Mangal Chand Dhanka	Office Attendant	27-01-2012	19641.00

(Engagement of Teaching Temporary Basis)

The University has engaged some teaching staffs on purely temporary basis as per the Statute 18(6)(ii), Central Universities Act, 2009 and other provisions of the Govt. of India/ UGC against vacant teaching positions for smooth functioning of academic activities for the session 2015-16. The pay has been fixed on the minimum of the pay bands and respective Academic Grade Pay as applicable to the post as indicate below as per the GoI/ UGC rules:

Professor: Pay band 37400-67000 + AGP Rs. 10,000/-

Associate Professor: Pay band 37400-67000 + AGP Rs. 9,000/-

Assistant Professor: Pay band 15600-39100 + AGP Rs. 6,000/-

In addition to the above, the University has engaged several non-teaching staff on purely temporary/ contract basis on consolidated amount per month as follows:

S.No.	Name of Post	Consolidate amount per month
1	Medical Officer	60000/-
2	Nurse	27700/-
3	Assistant	27700/-
4	Junior Engineer	25900/-
5	Professional Assistant	25900/-
6	Senior Technical Assistant	25900/-
7	Technical Assistant	21800/-
8	Pharmacist	21800/-
9	Semi Professional Assistant	21800/-
10	Security Inspector	19200/-
11	Laboratory Assistant	16300/-
12	Library Assistant	16300/-
13	Lower Division Clerk	14900/-
14	Library Attendant	13500/-
15	Laboratory Attendant	13500/-
16	MTS	13500/-
17	Hostel Attendant	13500/-
18	Kitchen Attendant	13500/-
19	Dresser	13500/-
20	Aaya (Day Care Centre)	5000/-

MANUAL - 11

Section 4(1)(b)(xi)

BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES AND REPORTS ON DISBURSEMENTS MADE

Central University of Rajasthan

XIIth Plan 2012-13 to 2016-17

Fund Status as on 27.03.2015

Figures in lakhs

Expenditure Head	Budget Allocation 2012-13 to 2016-17	Grant Received						Balance Amount (1-7) of allocation	Grant Utilized						Balance (7-14)
							Total (2 to 6)							Total (9 to 13)	
		2012-13	2013-14	2014-15	2015-16	2016-17			2012-13	2013-14	2014-15	2015-16	2016-17		
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	
General (31)	3000.00	510.00	1596.94	0.00	0.00	0.00	2106.94	893.06	414.78	596.21	458.67	0.00	0.00	1469.66	637.28
Salary (36)	5600.00	1510.00	1320.25	1000.00	0.00	0.00	3830.25	1769.75	792.10	1208.80	1288.10	0.00	0.00	3289.00	541.25
Capital (35)	22175.00	8011.25	8582.81	5580.94	0.00	0.00	22175.00	0.00	8593.75	7324.46	4335.60	0.00	0.00	20253.81	1921.19
Total	30775.00	10031.25	11500.00	6580.94	0.00	0.00	28112.19	2662.81	9800.63	9129.47	6082.37	0.00	0.00	25012.47	3099.72



MANUAL - 12
Section 4(1)(b)(xii)

MANNER OF EXECUTION OF SUBSIDY PROGRAMMES, INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF BENEFICIARIES OF SUCH PROGRAMMES

- Nil -

The University does not have any subsidy Programme.

MANUAL - 13
Section 4(1)(b)(xiii)

**PARTICULARS OF RECIPIENTS OF CONCESSIONS, PERMITS OR
AUTHORIZATION GRANTED BY CENTRAL UNIVERSITY OF RAJASTHAN**

In the matters of appointment & promotions of teaching & non-teaching staff, admissions to students etc., the concessions are given to the different sections of society such as Persons with Disability (PWDs), SC/STs & OBCs as per the Government of India Rules as amended from time to time. In addition to above, the exemption of fee, relaxation in age and eligibility criteria for appointment on various teaching and non-teaching post as well as in admission, travelling allowance for SC/ST candidates for appearing in Examination / interview for appointment etc. are also extended by the University for specified categories as per the direction issued by the GoI / UGC from time to time.

MANUAL - 14
Section 4(1)(b)(xiv)

**DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY
CENTRAL UNIVERSITY OF RAJASTHAN, REDUCED IN AN ELECTRONIC FORM**

Sl.No.	Type of Document	In Which Electronic format it is kept	Mode of retrieval
1	Central Universities Act, 2009	On University Website	Internet
2	University Statutes	-do-	-do-
3	University Ordinances	-do-	-do-
4	Cadre Recruitment Rules (Non-Teaching Employees), 2013	-do-	-do-
5	Reservation Roster Registers of teaching and non-teaching staff	-do-	-do-
6	Annual Report 2012-13, 2013-14	-do-	-do-
7	Mandatory Disclosure (as per the AICTE norms)	-do-	-do-
8	Information Handbook (Suo Motu Disclosures under Section 4(b) of Right to Information Act, 2005)	-do-	-do-
9	RTI Act, 2005 (in English) (in Hindi)	-do-	-do-
10	RTI Rules, 2012 (in English) (in Hindi)	-do-	-do-
11	RTI (Regulation of Fee and Cost) Rule, 2005 (in English) (in Hindi)	-do-	-do-
12	Detail of Officers & Employees	-do-	-do-
13	Information regarding various faculties/ departments, Library, Amenities and Services	-do-	-do-
14	Advertisements/Tenders	-do-	-do-
15	Employment and Admission Notifications	-do-	-do-
16	Press Release	-do-	-do-
17	Details of Schools, Academic Departments and Faculty members	-do-	-do-
18	Information about the admissions, syllabus , examinations, academic programmes , results	-do-	-do-
19	Examination Worksheets and Forms	-do-	-do-
20	Details of the Conventions , MoUs/Collaborations	-do-	-do-
21	Details of Workshops/ Conference at University	-do-	-do-
22	Important Office Orders/ Circulars/ Notices etc.	-do-	-do-

MANUAL - 15
Section 4(1)(b)(xv)

THE PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION, INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE

Information can be obtained by the University staff and students through various means which includes i.e.

- Notice boards at the Departments, Faculties, and various Offices of the University
- Prospectus/Brochures/ of various courses run by the respective Departments/ Faculties of the University. However Prospectus is generally a priced publication.
- Information for the general public is disseminated occasionally through Magazine, newspapers, press releases, advertisements and University website i.e. www.curaj.ac.in etc.
- As a result of the implementation of the Right to Information Act 2005, facilities have now been made available for the citizens for obtaining information from the University subject to the provisions of the above mentioned Act. These are:
 - By submitting a written application for information to the Public Information Officer.
 - Inspection of Records.
- The University provides the Library facility or reading room for its students, staff, visiting faculties. The working hours of library is 9:30 AM to 8:00 PM on all working days and from 10:00 AM to 6:00 PM on Saturday & Sundays.

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Section 4 (1)(b)(xvi)

**NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE
PUBLIC INFORMATION OFFICERS**

Appellate Authority:	The Registrar Central University of Rajasthan NH-8, Bandarsindri, Kishangarh, District Ajmer (Raj.)-305817 Ph.: 238727 (O) E-mail: registrar@curaj.ac.in
Central Public Information Officer:	Dr. Hari Singh Parihar Deputy Registrar (Estt.) Central University of Rajasthan NH-8, Bandarsindri, Kishangarh, District Ajmer (Raj.)-305817 Phone and Fax: 238754 (O) E-mail: dradmin@curaj.ac.in

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Section 4 (1)(b)(xvii)

OTHER INFORMATION

The person seeking information under the Right to Information Act, 2005 may apply on a plain paper giving particulars of information being sought and his/her correct address for communication.

A request for obtaining information under sub-section (1) of section 6 of RTI Act, 2005 shall be accompanied by an application fee of rupees ten (Rs. 10/-) by way of cash against proper receipt or by demand draft or bankers cheque or Indian Postal Order payable to the Registrar, Central University of Rajasthan.

For providing the information to the applicant under sub-section (1) of section 7 of RTI Act, 2005, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque or Indian Postal Order payable to the Registrar, Central University of Rajasthan at the following rates:-

- rupees two for each page (in A4 or A3 size paper) created or copied;
- actual charges or cost price of a copy in larger size paper;
- actual cost or price for samples or models; and
- for inspection of records, no fee for the first hour; and a fee of rupees five for each subsequent hour (or fraction thereof.)

For providing the information to the applicant under sub-section (5) of section 7 of RTI Act, 2005, the fee shall be charged by way of cash against proper receipt or by demand draft or bankers cheque or Indian Postal Order payable to the Registrar, Central University of Rajasthan at the following rates:-

- for information provided in diskette or floppy rupees fifty per diskette or floppy; and
- for information provided in printed form at the price fixed for such publication or rupees two per page of photocopy for extracts from the publications.

SUO MOTU DISCLOSURE OF MORE ITEMS

UNDER SECTION 04 OF THE RIGHT TO INFORMATION ACT, 2005

Sub-section 4(2) of the RTI Act, 2005 requires every public authority to take steps in accordance with the requirements of clause (b) of sub-section 4(1) to provide as much information suo motu to the public at regular intervals through various means of communication, including internet, so that the public have minimum resort to use the Act to obtain information. Accordingly, the Central University of Rajasthan proactively disclose the following items also under the suo motu disclosure provisions of Section 04:

➤ **Information related to Procurement:**

- All the tender notices are uploaded on the University website i.e. www.curaj.ac.in as per the applicability.
- No E-tendering is started in the University till date.
- Information relating to procurement of goods as well as services etc. above 10 Lakh for the Financial Year 2014-15 are given as under:

Sl. No.	Name of Supplier	Particulars of Goods/Services	Value As per PO
1.	M/s Carl Zeiss Microscope Gambh, Germany	Inverted Microscope & Compound Microscope	Euro 20,950 + CD+ Clearance Charges
2.	M/s Incarp Instruments Pvt. Ltd., Hyderabad	Blot Scanner	INR : 10,74,466.00
3.	M/s Techomp (Macao Commercial Offshore Limited, Fianceiro	Double Beam Spectrometer	USD : 17,000.00 + CD + Clearance Charges
4.	M/s Science Palace, Ajmer	Centrifuge Type - II	INR : 10,18,787.00
5.	M/s Hind High Vacuum Company Pvt. Ltd., No. 17, Phase I, Peeny Industrial Area, Bangalore	Vacuum Coating Unit	INR : 11,92,700.00 + CD + Clearance Charges
6.	M/s Symboisis Computers Visions, Ajmer	Laptops	INR : 11,87,500.00
7.	M/s Metrom India Ltd., Ionenstresse CH 9100 Switzerland	ION Chromatography	CHF : 58855.00 + CD + Clearance Charges
8.	M/s Visual Technologies India Pvt. Ltd., New Delhi	Editing & Light Equipment	INR : 11,53,125.00 + CST
9.	M/s Thermo Fisher Scientific Pvt. Ltd., Hong Kong	Orbital Incubator	USD: 22,785.00 +CD
10.	M/s Thermo Fisher Scientific Pvt. Ltd., Hong Kong	Orbital Incubator	USD: 19,134.00 +CD
11.	M/s Chemical India, Jaipur	Real Time PCR	INR : 13,22,400.00
12.	M/s Scimed (Asia) Pte. Ltd., Pantech Industrial Complex, Singapore	Freezer	JPY : 17,68,900.00 + CD + DO Charges + Transportation Charges
13.	M/s Scimed (Asia) Pte. Ltd., Pantech Industrial Complex, Singapore	Freezer	JPY : 26,90,000.00 + CD + DO Charges + Transportation Charges

- **RTI Applications:** The Central University of Rajasthan proactively discloses RTI applications and appeals received and their responses, on its website i.e. www.curaj.ac.in with the search facility based on key words keeping in view of the provisions under Section 8 and 9 of RTI Act, 2005. The RTI applications and appeals received and their responses relating to the personal information of an individual may not be disclosed, as they do not serve any public interest.
- **CAG & PAC paras:** Nil
- **Discretionary and Non-discretionary grants:** Nil
- **Foreign Tours of the University Officer:** The detail of the foreign/ domestic official tours undertaken by the officials of the Central University of Rajasthan is enclosed as **Annexure-B** and the details of official tours of remaining employees are also available in the respective Annual Reports of the University (available in the Manual 14).

Details of Official tour of Ministers and Officials of the rank of Joint Secretary and above and Heads of Departments foreign and domestic tours in respect of Prof. M. M. Salunkhe, Vice Chancellor, Central University of Rajasthan from 01.01.2012

S. No.	Nature of official tour	Places visited	Period	Number of people included as the official delegation	Total cost of such tours undertaken
1.	National Seminar on Recent Advances in Synthetic Chemistry and Nanomaterials	Shivaji University Kolhapur	January 21-22, 2012	-	00.00
2.	Chief Guest of 14 th National Seminar on Cultural History of Rajasthan: New Researches, Hypotheses & Prospects	University of Rajasthan, Jaipur	January 27-28, 2012	-	Official Car used
3.	Chief Guest of the Closing Ceremony of the Annual Cultural and Technical Festival 'Primvera 2012'	Malaviya National Institute of Technology, Jaipur	February 26, 2012	-	Official Car used
4.	UGC Workshop: UGC Innovative Course Remote Sensing and Geoinformatics"	Maharshi Dayanand Saraswati University, Ajmer	February 29, 2012	-	Official Car used
5.	Meeting of Working Group on Higher Education in Rajasthan	State Planning Board, Yojana Bhawan, Jaipur	March 05, 2012	-	Official Car used
6.	Chief Guest of "National Seminar on Carbon Emission Versus Go Green" Is There Midway!	Rajasthan Institute of Engineering & Technology (RIET), Jaipur	March 17, 2012	-	Official Car used
7.	Symposium on "Millennium Development Goals (MDG) in the 12 th Plan of Rajasthan: Integrated and Futuristic Approach" by State Planning Board with Support from UNICEF	SMS Convention Hall, Jaipur	March 17-18, 2012	-	Official Car used
8.	National Seminar on Chemistry and its Role in Human Development	Dr. Patangrao Kadam Mahavidyalaya, Sangli, Maharashtra	March 26, 2012	-	00.00
9.	Inauguration of 2 Days National Seminar on "Chemistry – Our Life, Our Future"	Kuvempu University, Shankaragatta	April 25, 2012	-	00.00
10.	Meeting with Hon'ble Minister of Human Resource Development, Government of India	New Delhi	April 30, 2012	-	2247.00
11.	Special Guest at Deepak Rathore Memorial National Science Communication Award Ceremony by VDS. Jaipur	Jaipur	May 01, 2012	-	Official Car used
12.	1 day workshop on Evolving the Administrative and Academic Structure for Upcoming Educational Institutes/ Universities of National importance	Indian Institute of Technology, Jodhpur	May 18, 2012	-	00.00

S. No.	Nature of official tour	Places visited	Period	Number of people included as the official delegation	Total cost of such tours undertaken
13.	Guest of Honour at 15 th Convocation Ceremony	Indian Institute of Health Management Research, Jaipur	June 02, 2012	-	Official Car used
14.	Selection Committee Meeting For the Post of Director Indian Institute of Health Management Research, Bangalore	Bangalore	June 06, 2012	-	00.00
15.	Annual Meeting of The Forum of Population Action at Jaipur	Jaipur	June 16, 2012	-	Official Car used
16.	MHRD conference of Vice Chancellor of Central Universities	New Delhi	June 22, 2012	-	11555.00
17.	Inaugural Address of Five Day Programme on "Productivity Enhancement through Loss Management at Hotel Kohinoor, Jaipur organized by Institute of Public Enterprise, Hyderabad on June 25, 2012	Hyderabad	June 25, 2012	-	00.00
18.	Selection Committee Meeting - Professor/ Associate, Professor/ Assistant Professor - School of Chemical Sciences	Central University of Gujarat	July 11-13, 2012	-	00.00
19.	The VIVA-VOCE examination of Anuj K. Jain	University of Rajasthan	August 03, 2012	-	Official Car used
20.	Retreat of the Vice-Chancellor's of Central Universities at Chandigarh Birla College, Kalyan	Kalyan	August 05-06, 2012	-	18764.00
21.	Meeting of the Committee to review the Parity of All The Existing Fellowship Schemes of The UGC for Implementation During the XII Plan at	UGC New Delhi	August 08, 2012	-	
22.	Meeting with Mr. Divakar Singhal, Site Leader, GENPACT, Jaipur	Jaipur	August 08, 2012	-	Official Car used
23.	6 th Convocation of Vardhaman Mahaveer Open University, Kota	Kota	August 24, 2012	-	00.00
24.	Meeting of Planning & Monitoring Board at Maharshi Dayanand University, Ajmer	Ajmer	September 11, 2012	-	Official Car used
25.	BOG Meeting of Indian Institute of Management, Udaipur		September 12, 2012	-	00.00
26.	West Zone Vice Chancellor's Conference Program by Association of Indian Universities at Padmashree Dr. D.Y. Patil University, Navi Mumbai	Mumbai	September 13-14, 2012	-	6794.00
27.	Refresher Courses In Chemistry at Jai Narayan Vyas University, Jodhpur	Jodhpur	October 08, 2012	-	00.00

S. No.	Nature of official tour	Places visited	Period	Number of people included as the official delegation	Total cost of such tours undertaken
28.	Meeting of the Committee to review the Parity of All the Existing Fellowship Schemes of The UGC for Implementation during the XII Plan at UGC New Delhi	UGC New Delhi	October 10, 2012	-	00.00
29.	Meeting of Council of Vice Chancellor's of Central Universities at New Delhi	New Delhi	October 25, 2012.	-	00.00
30.	2 nd Indo-German Symposium on "Green Chemistry and Catalysis for Sustainable Development" Under the aegis of DST and BMBF at Institute of Chemical Technology, Mumbai	Mumbai	October 28, 2012	-	00.00
31.	Inaugural Function - 2 nd International Conference on "Emerging Trends in Chemical Sciences" (ETCS-12) at Solapur University	Solapur	November 02, 2012	-	00.00
32.	Harnessing Societal Value From Smarter Science Through Strategic Planning by CSIR- Indian Institute of Toxicology Research at Lucknow	Lucknow	November 04, 2012	-	00.00
33.	Selection Committee for - Professor, Associate Professor & Assistance Professor in Chemistry at Dr. Harisingh Gour University, Sagar	Sagar	November 16, 2012	-	00.00
34.	Inaugural Function of Short Term Professional Development Programme for Senior Faculty (Professor and Associate Professor) at Dr. Babasaheb Ambedkar Marathwada University, Aurangabad	Aurangabad	November 19, 2012	-	00.00
35.	Key-Note Address in a National Seminar on Green Chemistry for Greener Environment at Mizoram University Aizawl, Mizoram	Mizoram	November 26, 2012	-	00.00
36.	50 th Meeting of the General Council of National Council of Educational Research and Training at Delhi	Delhi	December 03, 2012	-	00.00
37.	Three Day International Workshop on Chemistry for a Sustainable Future at Jaipur	Jaipur	December 10, 2012	-	Official Car used
38.	A Meeting of Vice Chancellors of Some Central Universities For Central University Common Entrance Test 2013	New Delhi	December 12, 2012	-	4103.00
39.	Half a day Workshop with Vice Chancellor of Some Universities of Norway & Vice Chancellors of some of the Indian Universities to Discuss various programme of International Collaboration Like student exchange, faculty exchange and research program at New Delhi	New Delhi	December 12, 2012	-	00.00

S. No.	Nature of official tour	Places visited	Period	Number of people included as the official delegation	Total cost of such tours undertaken
40.	BOG Meeting of IIM Udiapur	Udaipur	December 14, 2012	-	00.00
41.	Valedictory Function of the National Conference on "Environmental Conservation and Management for Sustainable Era" at S.S. Jain Subodh P.G. College, Jaipur	Jaipur	December 22, 2012	-	Official Car used
42.	315 th Governing Council Meeting of Association of Indian Universities	New Delhi	December 30, 2012	-	00.00
43.	CUCET-2013 Meeting & Marketplace of Innovations AIU House, New Delhi and National Exhibition Ground, Goregaon (East)	Mumbai	07.01.2013 to 08.01.2013	Prof. H. J. Vaman, OSD (Acad.) & Prof. N. V. Thakkar, Invitee	23106.00
44.	Lecture on Turnaround Strategies to Establish Excellence in Higher Education and Service at Christ University	Bangalore	11.01.2013 to 12.01.2013	-	
45.	NAAC Peer Team Review Visit to Nirmala College, Muvattupuzha at Nirmala College,	Muvattupuzha	17.01.2013 to 20.01.2013	-	00.00
46.	Meeting of Visitor with Vice Chancellor's of Central Universities at Rashtrapati Bhawan Auditorium	New Delhi	05.02.2013	-	
47.	Mainstreaming Skills in Education Creating Relevant Human Resource through Community Colleges at Hotel Ashok, Chankyapuri	New Delhi	06.02.2013 to 07.02.2013	-	10536.00
48.	Meeting of the committee to review the parity of all the existing fellowship schemes of the UGC for implementation during the XII plan at UGC Headquarters, Bahadur Shah Zafar Marg	New Delhi	07.02.2013	-	
49.	Discussion on Bridging the Employability Gap: The Way Forward" at Conference Hall of Directorate of Economics & Statistics, Yojana Bhawan,	Jaipur	14.02.2013	-	Official Car used
50.	Meeting of the committee to review the parity of all the existing fellowship schemes of the UGC for implementation during the XII plan at UGC Headquarters, Bahadur Shah Zafar Marg,	New Delhi	21.03.2013	-	00.00
51.	First Convocation of the Indian Institute of Management (IIM Udaipur), Udaipur	IIM Udaipur	22.03.2013	-	00.00
52.	National Seminar on Educational Reforms for Sustainable Development at Dayanand College	Ajmer	31.03.2013	-	Official Car used
53.	संसदीय राजभाषा समिति की आलेख एवं साक्ष्य उपसमिति द्वारा नगर राजभाषा कार्यान्वयन समिति बैठक	रेडिसन ब्लू होटल जयपुर एयरपोर्ट, 5-6, एयरपोर्ट प्लाजा, टॉक रोड, जयपुर	02.04.2013	-	Official Car used

S. No.	Nature of official tour	Places visited	Period	Number of people included as the official delegation	Total cost of such tours undertaken
54.	Second Udai Pareek Memorial Lecture by an eminent scholar of management education & padmashri Awardee Dr. Pritam Singh on "Leadership Challenges Mantra to Lead" at Indira Gandhi Panchayati Raj Auditorium, Near Jawahar Kala Kendra, JLN Marg,	Jaipur	06.04.2013	-	Official Car used
55.	Visit of an expert committee to evaluate the performance and academic attainments for fresh autonomous status to science college, at Hinjilicut, Ganjam	Hinjilicut, Ganjam	19.04.2013 to 20.04.2013	-	00.00
56.	Visit to University Grants Commission for various issues of the University	UGC, New Delhi	26.04.2013	-	11635.00
57.	Meeting of the Working Group on Education of the State Planning Board, Rajasthan at Committee Room No. 1, Near Chief Secretary Office, Secretariat,	Jaipur	03.05.2013	-	Official Car used
58.	87th Annual Meeting and 316th General Council Meeting of Association of Indian Universities at Deen Dayal Upadhaya Gorakhpur University,	Gorakhpur	03.05.2013 to 05.05.2013	-	00.00
59.	First Meeting of the Standing Committee on SC/ST at UGC Office, 35 Feroz Shah Road,	New Delhi	10.05.2013	-	00.00
60.	Chairman and Key-Note Speaker in the First Session of Rajasthan Science Congress Association at Tagore Public School, Mansarovar,	Jaipur	11.05.2013	-	Official Car used
61.	Inauguration of Website requested by Shri Hukum Singh Harmada at Agrasen Bhawan, Ajmer Road, Madanganj-Kishangarh,	Ajmer	15.05.2013	-	Official Car used
62.	Meeting with Chief Secretary, Government of Rajasthan and Principal Secretary, Higher Education, Government of Rajasthan, Secretariat, Jaipur	Secretariat, Jaipur	16.05.2013	-	Official Car used
63.	Interactive Meeting between Vice Chancellors of Central Universities and the members of the Committee to prepare a single bill for administration of all Central Universities at UGC at Bahadur Shah Zafar Marg,	New Delhi	21.05.2013	-	00.00
64.	Executive Council Meeting of Central University of Jharkhand	New Delhi	21.05.2013	-	
65.	Recruitment for Department of Chemistry, at Malaviya National Institutes of Technology	Jaipur	26.05.2013	-	Official Car used

S. No.	Nature of official tour	Places visited	Period	Number of people included as the official delegation	Total cost of such tours undertaken
66.	317th Governing Council Meeting of Association of Indian Universities at Association of Indian Universities, AIU House,	New Delhi	03.06.2013	-	00.00
67.	Role of Universities in Empowerment of Socio-Economically Challenged Sections of Rajasthan" at Conference Hall of Directorate of Economics & Statistics, Yojana Bhawan,	Jaipur	27.06.2013	-	Official Car used
68.	BOG Meeting of Indian Institute of Management (IIM Udaipur)	Hindustan Motors Ltd. Birla Tower, 8th Floor, 25, Barakhamba Road, New Delhi	15.07.2013	-	00.00
69.	318th Governing Council Meeting of Association of Indian Universities	AIU House, New Delhi	16.07.2013	-	
70.	Meeting of Vice Chancellors of Central Universities with Minister of Human Resource Development at Committee Room 'A' Vigyan Bhavan Annex,	Committee Room 'A' Vigyan Bhavan Annex, New Delhi	19.07.2013	-	14060.00
71.	Valedictory Function of 3-week refresher course in chemistry (RC-267) at Himachal Pradesh University, Shimla	Academic Staff College Conference Hall, Himachal Pradesh University, Summer Hill, Shimla	03.08.2013	-	00.00
72.	Visit to Apeejay School of Management, New Delhi to grant recognition to two year full time postgraduate diploma in Management	Apeejay School of Management, Sector 8, Institutional Area, Dwarka, New Delhi	16.08.2013	-	00.00
73.	Executive Council Meeting of Central University of Jharkhand	Central University of Jharkhand, Ratu-Lohardaga Road, Brambe, Jharkhand	23.08.2013	-	00.00
74.	Chief Guest on 3rd Foundation Day of Manipal University Jaipur	Manipal University Campus, Dehmi Kalan, Jaipur	29.08.2013	-	Official Car used
75.	NAAC Peer Team Review Visit to Petroleum University Dehradun for Assessment & Accreditation	University of Petroleum and Energy Studies, Energy Acres, PO Bidholi via Pream Nagar, Dehradun	04.09.2013 to 07.09.2013	-	00.00
76.	Selection Committee Meeting for the Post of Registrar at Central University of Puducherry	Central University of Pondicherry, R. Venkataraman Nagar, Kalapet, Puducherry	08.09.2013	-	00.00

S. No.	Nature of official tour	Places visited	Period	Number of people included as the official delegation	Total cost of such tours undertaken
77.	Chief Guest in Inaugural Function of the National Conference Frontiers in Chemical and Biological Sciences	Post Graduate Department of Chemistry, PDVP College, Tasgaon, Sangli	23.09.2013	-	00.00
78.	Chief Guest at the Retirement Felicitation Programme of Dr. M. T. Thorat	Lal Bahadur Shastri College, 491, A, Guruwar Peth, Satara	26.09.2013	-	00.00
79.	9th Sakal Education Summit - "Transformation for Excellence"	Double Tree Hilton Istanbul, Turkey	27.09.2013 to 01.10.2013	-	3416.00
80.	10th BOG Meeting of Indian Institute of Management (IIM Udaipur)	Hindustan Motors Ltd., Birla Tower, 8th Floor, 25, Barakhamba Road, New Delhi	10.10.2013	-	00.00
81.	Dalit Adhikar Sangarsh Chetna Sammelan	Pinkcity Press Club, Narayan Singh Circle, Jaipur	27.10.2013	-	Official Car used
82.	Guest of Honour - Inauguration of Conference on "Radiation in Health Care" (CRHC-2013)	Sawai Man Singh Hospital Auditorium, Jaipur	07.11.2013	-	Official Car used
83.	Meeting of Standing Committee to examine the Innovative Teacher Education Programme	Conference Hall, NCTE-HQrs, Wing II, Hans Bhawan-I, Bahadur Shah Zafar Marg, New Delhi	11.11.2013	-	00.00
84.	Keynote Address: International Conference on "Emerging Horizons in Biochemical Sciences and Nanomaterials"	Shri Shivaji Mahavidyalaya Barshi	28.11.2013	-	00.00
85.	Chief Guest at the Convocation Ceremony of Solapur University, Solapur	Solapur University Campus, Solapur-Pune Highway, Kegaon, Solapur	29.11.2013	-	00.00
86.	Chief Guest to Inaugrate the seminar and deliver a key note lecture for the seminar on "Green Chemistry: A route to sustainable development"	Chemistry Department of Maharshi Dayanand College, Parel, Mumbai	03.12.2013	-	00.00
87.	National Seminar on "Environmental Impact Assessment: Issues Significane and Challenges"	Kanoria PG Mahila Mahavidyalaya, JLN Marg, Jaipur	06.12.2013	-	Official Car used
88.	Confidential Visit to Patna – For the meeting of Selection Committee for Vice Chancellor of University in Patna	Rajbhavan, Patna	07.12.2013 to 08.12.2013	-	00.00

S. No.	Nature of official tour	Places visited	Period	Number of people included as the official delegation	Total cost of such tours undertaken
89.	NAAC Peer Team visit for Reaccreditation of St. Mary's College, Hyderabad	St. Mary's College, 8-3-229, Taher Villa, Yousufguda, Hyderabad	08.12.2013 to 10.12.2013	-	00.00
90.	Chief Guest for Annual Prize Giving Function	Birla International School, Bandarsindri, Kishangarh	21.12.2013	-	Official Car used
91.	Chief Guest for Annual Prize Giving Function & Closing Ceremony of Annual Athletic Meet	Maheshwari International School, Kishangarh	21.12.2013	-	Official Car used
92.	Guest of Honour for the Inaugural Function of the West Zone Inter University Youth Festival	Shivaji University Kolhapur	26.12.2013	-	00.00
93.	Diamond Jubilee Function Celebration of the UGC	Vigyan Bhawan, New Delhi	28.12.2013	-	00.00
94.	Special programme of Central University of Orissa to confer the degree of honoris causa on professor madhav gadgil an eminent environmental scientist	India International Centre, Lodhi Road, New Delhi.	29.12.2013	-	00.00
95.	Confidential Visit to Patna – For the meeting of Selection Committee for Vice Chancellor of University in Patna	Rajbhawan, Patna	04.01.2014 to 05.01.2014	-	00.00
96.	87th Board of Management Meeting, VMOU, Kota	Regional Office, Commere College Campus, JLN Marg, Jaipur	06.01.2014	-	Official Car used
97.	Recruitment for the Department of Chemistry	Malviya National Institute of Technology, JLN Marg, Jaipur	09.01.2014	-	Official Car used
98.	Chief Guest for Launch of Rajasthan Volume (Hindi) of the People's Linguistic Survey of India at Jaipur Literary Festival	Google Mughal Tent, Digg Palace, Jaipur	18.01.2014	-	Official Car used
99.	Third Uday Pareek Memorial Lecture on Inventing a Better Future: Challenging and Engaging Impossibility	Sikkim Manipal University Jaipur	21.01.2014	-	Official Car used
100.	v)ZokflkZd cSBd & uxj jktHkk"kk dk;kZUo;u lfevr t;ij	dk;kZy;] eq[; vk;dj vk;qDr] LVsP;w lfdZy] t;ij	24.01.2014	-	00.00
101.	5th Youth Festival Bani Thani 2014	Maharshi Dayanand Saraswati University, Ajmer	30.01.2014	-	Official Car used
102.	101st Session of Indian Science Congress - Lecture during symposia - Chemistry and Futuristic Role	Brig. Rajinder Singh Auditorium, University of Jammu.	03.02.2014	-	23618.00
103.	Meeting of VC's of CUs with Hon'ble Visitor (President of India)	Rashtrapati Bhawan New Delhi	06-07.02.2014	-	

S. No.	Nature of official tour	Places visited	Period	Number of people included as the official delegation	Total cost of such tours undertaken
104.	16th Executive Council Meeting of Central University of Jharkhnad	Central University of Jharkhand, Ratu-Lohardaga Road, Brambe, Jharkhand	08.02.2014	-	00.00
105.	Chief Guest for the Prize Giving and Closing Ceremony	Mayo College, Ajmer	10.02.2014	-	Official Car used
106.	Chief Guest at the Convocation Ceremony	The ICFAI University, Jaipur Campus, Village Jamdoli, Agra Road, Jaipur	15.02.2014	-	Official Car used
107.	Lokra=; laxzke lSfud vf/kos'ku	Tehsil Karad, Satara	18.02.2014	-	00.00
108.	Confidential Visit to New Delhi - Meeting of the Selection Committee for the Vice Chancellor of (1) Dr. Hari Singh Gour Vishwavidyalaya, Sagar (2) Central University of Odisha	Indian Institute of Technology, New Delhi	20.02.2014	-	00.00
109.	Orientation Programme of Assistant/ Associate Professor in the UGC Academic Staff College, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad	UGC Academic Staff College, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad	22.02.2014	-	00.00

Details of Official tour of Ministers and Officials of the rank of Joint Secretary and above and Heads of Departments foreign and domestic tours in respect of Prof. A. P. Singh, Vice Chancellor (i/c), Central University of Rajasthan from 02.03.2014

S. No.	Nature of official tour	Places visited	Period	Number of people included as the official delegation	Total cost of such tours undertaken
1.	Meeting with Sh. Sam Pitroda, Chancellor, Central University of Rajasthan	New Delhi	13 th to 15 th March 2014	01	36094.00
2.	Presenting the Proposal entitled "Call for Expression of Interest (EOI) for Initiation of a Policy Research Centre"	Department of Science & Technology, New Mehrauli Road, New Delhi	23 rd April 2014	-	14732.00
3.	Ranking Process in reference to the follow-up action of the Conference of VC's of CUs with Visitor of Central Universities	MHRD New Delhi	14 th August 2014	-	14699.00
4.	To attend (i) Hon'ble HRM Retreat with Vice Chancellors of Central Universities at Chandigarh, and (ii) One day long consultative Meeting by UGC & NCTE with VCs and State Education Secretaries (both from School Education and Higher Education) at New Delhi	Chandigarh MHRD New Delhi	Sept. 12-13, 2014 September 15, 2014	-	17926.00
5.	To attend a Meeting of all the Vice Chancellors of Central Universities with the Secretary, Higher Education, MHRD	MHRD, New Delhi	4 th December 2014	-	17963.00
6.	National Conference of Vice Chancellors on "Establishing Research Eco-System in Universities – Breaking New Grounds" by AIU	New Delhi	9 th January 2015	-	14287.00
7.	Conference of VC's of CUs with Visitor of Central Universities	New Delhi	04-05 February 2015	-	21030.00
8.	Review Meeting regarding Conference of VC's of CUs with Visitor of Central Universities by Minister of Human Resource Development, Govt. of India	New Delhi	7 th July 2015	-	16683.00